



City of Westminster

# Committee Agenda

Title: **Licensing Sub-Committee (1)**

Meeting Date: **Thursday 23rd March, 2017**

Time: **10.00 am**

Venue: **Rooms 5, 6 & 7 - 17th Floor, Westminster City Hall, 64 Victoria Street, London, SW1E 6 QP**

Members: **Councillors:**

Angela Harvey (Chairman)  
Jan Prendergast  
Shamim Talukder

**Members of the public are welcome to attend the meeting and listen to the discussion Part 1 of the Agenda**

**Admission to the public gallery is by ticket, issued from the ground floor reception at City Hall from 9.00am. If you have a disability and require any special assistance please contact the Committee Officer (details listed below) in advance of the meeting.**



**An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, please contact the Committee Officer, Jonathan Deacon.**

**Email: [jdeacon@westminster.gov.uk](mailto:jdeacon@westminster.gov.uk) Tel: 020 7641 2783  
Corporate Website: [www.westminster.gov.uk](http://www.westminster.gov.uk)**

**Note for Members:** Members are reminded that Officer contacts are shown at the end of each report and Members are welcome to raise questions in advance of the meeting. With regard to item 2, guidance on declarations of interests is included in the Code of Governance; if Members and Officers have any particular questions they should contact the Director of Law in advance of the meeting please.

## AGENDA

### PART 1 (IN PUBLIC)

#### 1. MEMBERSHIP

To report any changes to the membership.

#### 2. DECLARATIONS OF INTEREST

To receive declarations by Members and Officers of any personal or prejudicial interests in matters on this agenda.

#### Licensing Applications for Determination

#### 1. HIPCHIPS, 49 OLD COMPTON STREET, W1

(Pages 1 - 24)

App No	Ward/ Cumulative Impact Area	Site Name and Address	Application	Licensing Reference Number
1.	West End Ward / West End Cumulative Impact Area	Hipchips, 49 Old Compton Street, W1	New Premises Licence	17/01079/LIPN

#### 2. JEWEL OF LONDON - PASSENGER VESSEL, MILLBANK MILLENNIUM PIER, MILLBANK, SW1

(Pages 25 - 88)

App No	Ward/ Cumulative Impact Area	Site Name and Address	Application	Licensing Reference Number
2.	Vincent Square Ward / not in	Jewel Of London - Passenger Vessel,	New Premises Licence	17/00773/LIPN

	cumulative impact area	Millbank Millennium Pier, Millbank, SW1		
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**3. PEARL OF LONDON - PASSENGER VESSEL, MILLBANK MILLENNIUM PIER, MILLBANK, SW1**

**(Pages 89 - 152)**

App No	Ward/ Cumulative Impact Area	Site Name and Address	Application	Licensing Reference Number
3.	Vincent Square Ward / not in cumulative impact area	Pearl Of London - Passenger Vessel, Millbank Millennium Pier, Millbank, SW1	New Premises Licence	17/00570/LIPN

**Charlie Parker  
Chief Executive  
17 March 2017**

In considering applications for premises licences under the Licensing Act 2003, the sub-committee is advised of the following:

### **POLICY CONSIDERATIONS**

The City of Westminster statement of licensing policy applies to all applications where relevant representations have been made. The Licensing Sub-Committee is required to have regard to the City of Westminster statement of Licensing Policy and the guidance issued by the Secretary of state under Section 182 of the Licensing Act 2003.

### **GUIDANCE CONSIDERATIONS**

The Licensing Authority is required to have regard to any guidance issued by the Secretary of State under the Licensing Act 2003.

### **CORE HOURS WHEN CUSTOMERS ARE PERMITTED TO BE ON THE PREMISES** (As set out in the Council's Statement of Licensing Policy 2011)

- For premises for the supply of alcohol for consumption on the premises:

Friday and Saturday: 10:00 to midnight

Sundays immediately prior to Bank Holidays: Midday to midnight

Other Sundays: Midday to 22:30

Monday to Thursday: 10:00 to 23:30.

- For premises for the supply of alcohol for consumption off the premises:

Monday to Saturday: 08:00 to 23:00

Sundays: 10:00 to 22:30.

- For premises for the provision of other licensable activities:

Friday and Saturday: 09.00 to midnight

Sundays immediately prior to Bank Holidays: 09.00 to midnight

Other Sundays: 09.00 to 22.30

Monday to Thursday: 09.00 to 23.30.

# Licensing Sub-Committee

## Report

### Agenda Item 1

Item No:	
Date:	23 <sup>rd</sup> March 2017
Licensing Ref No:	17/01079/LIPN - New Premises Licence
Title of Report:	Hipchips 49 Old Compton Street London W1D 6HL
Report of:	Director of Public Protection and Licensing
Wards involved:	West End
Policy context:	City of Westminster Statement of Licensing Policy
Financial summary:	None
Report Author:	Mrs Sumeet Anand-Patel Senior Licensing Officer
Contact details	Telephone: 020 7641 2737 Email: sanandpatel@westminster.gov.uk

## 1. Application

1-A Applicant and premises			
<b>Application Type:</b>	New Premises Licence, Licensing Act 2003		
<b>Application received date:</b>	1 February 2017		
<b>Applicant:</b>	Hipchips Ltd		
<b>Premises:</b>	Hipchips		
<b>Premises address:</b>	49 Old Compton Street London W1D 6HL	<b>Ward:</b>	West End
		<b>Cumulative Impact Area:</b>	West End
<b>Premises description:</b>	This premises will specialise in potato crisps and dips. The applicant is seeking to sell alcohol for consumption on and off the premises; with the sale of alcohol on the premises being ancillary to food.		
<b>Premises licence history:</b>	This premises has not previously benefitted from a licence under the Licensing Act 2003. The applicant's have applied for a number of temporary event notices, details of which are attached at Appendix 3.		
<b>Applicant submissions:</b>	There are no further submissions from the applicant.		

## 1-B Proposed licensable activities and hours

Sale by retail of alcohol				On or off sales or both:			Both
Day:	Mon	Tues	Wed	Thur	Fri	Sat	Sun
<b>Start:</b>	12:00	12:00	12:00	12:00	12:00	12:00	12:00
<b>End:</b>	21:00	21:00	21:00	21:00	21:00	21:00	20:00
<b>Seasonal variations/ Non-standard timings:</b>				Not applied for			

Hours premises are open to the public							
Day:	Mon	Tues	Wed	Thur	Fri	Sat	Sun
<b>Start:</b>	12:00	12:00	12:00	12:00	12:00	12:00	12:00
<b>End:</b>	23:00	23:00	23:00	23:00	23:00	23:00	20:00
<b>Seasonal variations/ Non-standard timings:</b>				Not applied for			
<b>Adult Entertainment:</b>				N/A			

## 2. Representations

<b>2-A Responsible Authorities</b>					
<b>Responsible Authority:</b>	Environmental Health Service				
<b>Representative:</b>	Maxwell Koduah				
<b>Received:</b>	20 <sup>th</sup> February 2017				
<p>I refer to the application for a new Premises Licence which is located in the West End Cumulative Impact area.</p> <p>This representation is based on the operating schedule and accompanying plans of basement &amp; Ground Floor by PAC Architecture dated 17 November 2016 ref. 16016-801.</p> <p>The applicant is seeking the following licensable activities:</p> <p>Supply of alcohol for consumption “On” and “Off” the premises at the following times:</p> <table style="margin-left: 40px;"> <tr> <td>Monday to Saturday:</td> <td>12:00 – 21:00</td> </tr> <tr> <td>Sunday</td> <td>12:00 – 20:00</td> </tr> </table> <p>I wish to make the following representation</p> <p>The provision and hours requested for the Supply of Alcohol will have the likely effect of causing an increase in Public Nuisance and impact on Public Safety within the West End Cumulative Impact area</p> <p>The granting of the application as presented would have the likely effect of causing an increase in Public Nuisance and impact on Public Safety within the West End Cumulative Impact area</p> <p>The applicant has provided some conditions in support of the application which are being considered but do not fully address the concerns of Environmental Health.</p> <p>Should you wish to discuss the matter further please do not hesitate to contact me.</p> <p>Note: Environmental Health have proposed conditions which are attached Appendix 4.</p>		Monday to Saturday:	12:00 – 21:00	Sunday	12:00 – 20:00
Monday to Saturday:	12:00 – 21:00				
Sunday	12:00 – 20:00				
<b>Responsible Authority:</b>	Metropolitan Police Service				
<b>Representative:</b>	PC Michael Day				
<b>Received:</b>	9 <sup>th</sup> February 2017				
<p>I refer to the application for a new Premises Licence which is located in the West End Cumulative Impact area.</p> <p>This representation is based on the operating schedule and accompanying plans of basement &amp; Ground Floor by PAC Architecture dated 17 November 2016 ref. 16016-801.</p> <p>The applicant is seeking the following licensable activities:</p> <p>Supply of alcohol for consumption “On” and “Off” the premises at the following times:</p> <table style="margin-left: 40px;"> <tr> <td>Monday to Saturday:</td> <td>12:00 – 21:00</td> </tr> <tr> <td>Sunday</td> <td>12:00 – 20:00</td> </tr> </table>		Monday to Saturday:	12:00 – 21:00	Sunday	12:00 – 20:00
Monday to Saturday:	12:00 – 21:00				
Sunday	12:00 – 20:00				

I wish to make the following representation

The provision and hours requested for the Supply of Alcohol will have the likely effect of causing an increase in Public Nuisance and impact on Public Safety within the West End Cumulative Impact area

The granting of the application as presented would have the likely effect of causing an increase in Public Nuisance and impact on Public Safety within the West End Cumulative Impact area

The applicant has provided some conditions in support of the application which are being considered but do not fully address the concerns of Environmental Health.

Should you wish to discuss the matter further please do not hesitate to contact me.

Note: The Police have proposed conditions which are attached Appendix 4.

<b>Responsible Authority:</b>	Licensing Service
<b>Representative:</b>	Steve Rowe
<b>Received:</b>	1 <sup>st</sup> March 2017

I write in relation to the application submitted for a new Premises Licence for the above premises.

As a responsible authority under section 13 (4) of the Licensing Act 2003 as amended under the Police and Social Responsibility Act 2011 the Licensing Authority have considered your application in full. The Licensing Authority has concerns in relation to this application and how the premises would promote the Licensing Objectives:

- Public Nuisance
- Prevention of Crime & Disorder
- Public Safety
- Protection of Children from Harm

As it stands the application does contravene Westminster's Statement of Licensing Policies CIP1, HRS1 and RNT2.

The application is for the supply of alcohol for consumption "On" and "Off" the premises from 12:00 to 21:00 Monday to Saturday and from 12:00 to 20:00 on Sundays.

The applicant has proposed conditions as part of their application including the sale of alcohol to persons as ancillary to a table meal and by waiter/waitress service.

Policy HRS1 states at paragraph 2.3.2: "It is the intention to generally grant licences... where the hours when customers are permitted to be on the premises are within the 'core hours' as set out in Policy HRS1. Further, Policy RNT2 which relates to restaurants within the CIA states 'Applications will be granted subject to other policies in this Statement and subject to the relevant criteria in Policies CD1, PS1, PN1 and CH1, provided it can be demonstrated that they will not add to cumulative impact in the Cumulative Impact Areas.

The premises is located inside the Cumulative Impact Area.

Policy CIP1 states (i) It is the Licensing Authority's policy to refuse applications in the



Cumulative Impact Areas for: pubs and bars, fast food premises, and premises offering facilities for music and dancing; other than applications to vary hours within the Core Hours under Policy HRS1. However part (ii) states: Applications for other licensable activities in the Cumulative Impact Areas will be subject to other policies, and must demonstrate that they will not add to cumulative impact in the Cumulative Impact Areas.

Please accept this email as a formal representation.

Please could you provide further submissions that demonstrate that the premises will not add to cumulative impact in the Cumulative Impact Area if the application were to be granted.

I look forward to receiving your submissions.

2-B Other Persons	
<b>Name:</b>	Soho Society
<b>Address and/or Residents Association:</b>	St Anne's Tower 55 Dean Street London W1D 6AF
<b>Received:</b>	28 <sup>th</sup> February 2017

I write to make a relevant representation to the above application on behalf of The Soho Society. The Soho Society objects to this application as it is currently presented, on the grounds of prevention of public nuisance, prevention of crime and disorder, and cumulative impact in the West End Cumulative Impact Area.

**About The Soho Society**

The Soho Society is a charitable company limited by guarantee established in 1972. The society is a recognised amenity group and was formed to make Soho a better place to live, work or visit by preserving and enhancing the area's existing diversity of character and uses, and by improving its facilities, amenities and environment. In particular, the society supports the Westminster City Council's policies, including the cumulative impact policy, as set out in the Statement of Licensing Policy 2016.

**Application summary**

Activity	Indoors/Outdoors	Alcohol Consumed	Time Period	From	To
Sale by Retail of Alcohol	Both	Both	Monday to Saturday	12:00 PM	09:00 PM
Sale by Retail of Alcohol	Both	Both	Sunday	12:00 PM	08:00 PM

**New licensed premises in West End Cumulative Impact Area**

The proposal is for increased licensable activity in the West End Cumulative Impact Area. Sale by Retail of Alcohol On Premises licensable activity is of particular concern, with reference to Westminster City Council stress area and cumulative impact policy. Such licenses (in particular where not ancillary to food) should be prohibited. These venues destroy residential amenity over a wide area through noise nuisance as patrons disperse.

Old Compton Street and immediate environs are possibly the most saturated area in all of Westminster regarding licensed premises, and is also highly residential. Permitting another premises license to a snack shop surrounded by licensed premises, including pub venue Compton's just next door, adds another licence to this already heavily licensed street in the heart of the West End Cumulative Impact Area.

It is noted the conditions for this application with reference to service with food are inadequate. It is therefore felt necessary that should this license be permitted; conditions must be applied:

**MC38** The supply of alcohol at the premises shall only be to a person seated taking a table meal there and for consumption by such a person as ancillary to their meal.

**MC39** The supply of alcohol shall be by waiter or waitress service only.

### **Statement of Licensing Policy**

The following are section of Westminster City Council is appropriate in this case:

2.5.3 'The council is particularly concerned that restaurant premises in the cumulative impact areas do not, even in part, come to operate as 'vertical drinking' premises where customers consume alcohol standing throughout the evening.'

#### Licensing policy and cumulative impact

The Licensing Authority recognises in its Statement of Licensing Policy 2016 that Westminster has a substantial residential population and that the Council has a duty to protect it from nuisance (Policy 2.2.10).

This area has been identified by the City Council (Policy 2.4.1)) as a cumulative impact area because the cumulative effect of the concentration of late night and drink led premises and/or night cafes has led to serious problems of disorder and/or public nuisance affecting residents, visitors and other businesses. The Policy states that the extent of crime and disorder and public nuisance...arises from the number of people there late at night; a particular number of them being intoxicated, especially in the West End Cumulative Impact Area (Policy 2.4.1).

The policies in relation to the stress areas are directed at the global and cumulative effects of licences on the area as a whole (Policy 2.4.5). The policies are intended to be strict and will only be overridden in 'genuinely exceptional circumstances' (Policy 2.4.2).

The growth in the entertainment industry in Soho has led to a marked deterioration in the quality of life and well-being of local residents and it has jeopardised the sustainability of the community. Soho has a substantial residential community and many of these residents suffer from the problems identified in the 'Characteristics of Cumulative Impact Areas' (Policy Appendix 14). These include, but are not limited to, high levels of noise nuisance, problems with waste, urinating and defecating in the streets, threats to public safety, anti-social behaviour, crime and disorder and the change in character of historic areas.

### **Conclusion**

Para 9.37 of the s182 Guidance requires the licensing authority to determine the application with a view to promoting the licensing objectives in the overall interests of the local community.

For the reasons I have set out, we believe that the application, if granted in its present form,

would fail to promote the licensing objectives of prevention of public nuisance and prevention of crime and disorder. I respectfully urge the Licensing Sub-Committee to reject this application.

Please let me know if any proposals are made to amend the application; particularly in respect of the hours sought or any further conditions proposed.

### 3. Policy & Guidance

The following policies within the City Of Westminster Statement of Licensing Policy apply:

<b>Policy HRS1 applies:</b>	<p>(i) Applications for hours within the core hours set out below in this policy will generally be granted, subject to not being contrary to other policies in the Statement of Licensing Policy.</p> <p>(ii) Applications for hours outside the core hours set out below in this policy will be considered on their merits, subject to other relevant policies.</p>
<b>Policy CIA1 applies:</b>	<p>(i) It is the Licensing Authority's policy to refuse applications in the Cumulative Impact Areas for: pubs and bars, fast food premises, and premises offering facilities for music and dancing; other than applications to vary hours within the Core Hours under Policy HRS1.</p> <p>(ii) Applications for other licensable activities in the Cumulative Impact Areas will be subject to other policies, and must demonstrate that they will not add to cumulative impact in the Cumulative Impact Areas</p>

### 4. Appendices

<b>Appendix 1</b>	Premises plans
<b>Appendix 2</b>	Applicant supporting documents - none
<b>Appendix 3</b>	Premises history
<b>Appendix 4</b>	Proposed conditions
<b>Appendix 5</b>	Residential map and list of premises in the vicinity

<b>Report author:</b>	Mrs Sumeet Anand-Patel Senior Licensing Officer
<b>Contact:</b>	Telephone: 020 7641 2737 Email: sanandpatel@westminster.gov.uk

**If you have any queries about this report or wish to inspect one of the background papers please contact the report author.**

**Background Documents – Local Government (Access to Information) Act 1972**

<b>1</b>	Licensing Act 2003	N/A
<b>2</b>	City of Westminster Statement of Licensing Policy	7 <sup>th</sup> January 2016
<b>3</b>	Amended Guidance issued under section 182 of the Licensing Act 2003	March 2015
<b>4</b>	Environmental Health Representation	20 <sup>th</sup> February 2017
<b>5</b>	Metropolitan Police Representation	9 <sup>th</sup> February 2017
<b>6</b>	Licensing Authority Representation	1 <sup>st</sup> March 2017
<b>7</b>	Soho Society Representation	28 <sup>th</sup> February 2017



There are no additional submissions from the applicant.

Application	Details of Application	Date Determined	Decision
<b>Temporary Event Notice</b> 16/12673/LITENN	Application to permit the sale of alcohol on 3 <sup>rd</sup> December 2016 from 10:00 to 00:00 and 4 <sup>th</sup> December 2016 from 12:00 to 22:30	02.12.2016	Notice Granted
<b>Temporary Event Notice</b> 16/12684/LITENN	Application to permit the sale of alcohol on 6 <sup>th</sup> to 8 <sup>th</sup> December 2016 from 10:00 to 23:30, 9 <sup>th</sup> and 10 <sup>th</sup> December 2016 from 10:00 to 00:00 and 11 <sup>th</sup> December 2016 from 12:00 to 22:30	02.12.2016	Notice Granted
<b>Temporary Event Notice</b> 16/12686/LITENN	Application to permit the sale of alcohol on 13 <sup>th</sup> to 15 <sup>th</sup> December 2016 from 10:00 to 23:30, 16 <sup>th</sup> and 17 <sup>th</sup> December 2016 from 10:00 to 00:00 and 18 <sup>th</sup> December 2016 from 12:00 to 22:30	02.12.2016	Notice Granted
<b>Temporary Event Notice</b> 16/12692/LITENN	Application to permit the sale of alcohol on 20 <sup>th</sup> to 22 <sup>nd</sup> December 2016 from 10:00 to 23:30, 23 <sup>rd</sup> and 24 <sup>th</sup> December 2016 from 10:00 to 00:00 and 18 <sup>th</sup> December 2016 from 12:00 to 22:30	02.12.2016	Notice Granted
<b>Temporary Event Notice</b> 16/12694/LITENN	Application to permit the sale of alcohol 30 <sup>th</sup> and 31 <sup>st</sup> December 2016 from 10:00 to 00:00	02.12.2016	Notice Granted
<b>Temporary Event Notice</b> 17/00388/LITENN	Application to permit the sale of alcohol on 26 <sup>th</sup> January 2017 from 10:00 to 23:30, 27 <sup>th</sup> January 2017 from 10:00 to 00:00 and 29 <sup>th</sup> January 2017 from 12:00 to 22:30	30.01.2017	Notice Granted
<b>Temporary Event Notice</b> 17/00439/LITENN	Application to permit the sale of alcohol on 1 <sup>st</sup> and 2 <sup>nd</sup> February 2017 10:00 to 23:30,	06.02.2017	Notice Granted

	3 <sup>rd</sup> February 2017 from 10:00 to 00:00 and 5 <sup>th</sup> February 2017 from 12:00 to 22:30		
<b>Temporary Event Notice</b> 17/00442/LITENN	Application to permit the sale of alcohol on 8 <sup>th</sup> and 9 <sup>th</sup> February 2017 10:00 to 23:30, 10 <sup>th</sup> February 2017 from 10:00 to 00:00 and 12 <sup>th</sup> February 2017 from 12:00 to 22:30	13.02.2017	Notice Granted
<b>Temporary Event Notice</b> 17/00872/LITENN	Application to permit the sale of alcohol on 15 <sup>th</sup> and 16 <sup>th</sup> February 2017 10:00 to 23:30, 17 <sup>th</sup> February 2017 from 10:00 to 00:00 and 19 <sup>th</sup> February 2017 from 12:00 to 22:30	20.02.2017	Notice Granted
<b>New Application</b> 17/01079/LIPN	Current Application		Pending

There is no licence or appeal history for the premises.



## CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE AND CONDITIONS PROPOSED BY A PARTY TO THE HEARING

When determining an application for a new premises licence under the provisions of the Licensing Act 2003, the licensing authority must, unless it decides to reject the application, grant the licence subject to the conditions which are indicated as mandatory in this schedule.

At a hearing the licensing authority may, in addition, and having regard to any representations received, grant the licence subject to such conditions which are consistent with the operating schedule submitted by the applicant as part of their application, or alter or omit these conditions, or add any new condition to such extent as the licensing authority considers necessary for the promotion of the licensing objectives.

This schedule lists those conditions which are consistent with the operating schedule, or proposed as necessary for the promotion of the licensing objectives by a responsible authority or an interested party as indicated. These conditions have not been submitted by the licensing service but reflect the positions of the applicant, responsible authority or interested party and have not necessarily been agreed

### Mandatory Conditions

1. No supply of alcohol may be made at a time when there is no designated premises supervisor in respect of this licence.
2. No supply of alcohol may be made at a time when the designated premises supervisor does not hold a personal licence or the personal licence is suspended.
3. Every supply of alcohol under this licence must be made or authorised by a person who holds a personal licence.
4.
  - (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
  - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
    - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to;
      - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
      - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
    - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
    - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or

less in a manner which carries a significant risk of undermining a licensing objective;

- (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
  - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).
5. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
6. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
- (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
- (a) a holographic mark, or
  - (b) an ultraviolet feature.
7. The responsible person must ensure that—
- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
    - (i) beer or cider: ½ pint;
    - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
    - (iii) still wine in a glass: 125 ml;
  - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
  - (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

A responsible person in relation to a licensed premises means the holder of the premise licence in respect of the premises, the designated premises supervisor (if any) or any individual aged 18 or over who is authorised by either the licence holder or designated premises supervisor. For premises with a club premises certificate, any member or officer of the club present on the premises in a capacity that which enables him to prevent the supply of alcohol.

- 8(i) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
- 8(ii) For the purposes of the condition set out in paragraph 8(i) above -
- (a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
- (b) "permitted price" is the price found by applying the formula -
- $$P = D + (D \times V)$$
- Where -
- (i) P is the permitted price,
- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -
- (i) the holder of the premises licence,
- (ii) the designated premises supervisor (if any) in respect of such a licence, or
- (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.
- 8(iii). Where the permitted price given by Paragraph 8(ii)(b) above would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
- 8(iv). (1) Sub-paragraph 8(iv)(2) below applies where the permitted price given by Paragraph 8(ii)(b) above on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

#### **Conditions consistent with the operating schedule**

9. The premises shall install and maintain a comprehensive CCTV system as per the minimum requirements of the Westminster Police Licensing Team. All entry and exit points will be covered enabling frontal identification of every person entering in any light

condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Viewing of recordings shall be made available immediately upon the request of Police or authorised officer throughout the entire 31 day period.

10. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open. This staff member must be able to provide a Police or authorised council officer copies of recent CCTV images or data with the absolute minimum of delay when requested.
11. The supply of alcohol shall be by waiter or waitress service only.
12. Alcohol shall not be sold or supplied for consumption on the premises otherwise than by persons who are seated in the premises and where the consumption of alcohol by such persons is ancillary to food.
13. All sales of alcohol for consumption off the premises shall be in sealed containers only, save for alcohol consumed by persons who are seated in an area appropriately authorised for the use of tables and chairs on the highway and served by waiter or waitress service and ancillary to food.
14. No more than 15% of the retail area shall be used at any one time for the sale, exposure for sale, or display of alcohol.
15. Substantial food and non-intoxicating beverages, shall be available in all parts of the premises where alcohol is sold or supplied for consumption on the premises.
16. An incident log shall be kept at the premises, and made available on request to an authorised officer of the City Council or the Police. It must be completed within 24 hours of the incident and will record the following:
  - (a) all crimes reported to the venue
  - (b) all ejections of patrons
  - (c) any complaints received concerning crime and disorder
  - (d) any incidents of disorder
  - (e) all seizures of drugs or offensive weapons
  - (f) any faults in the CCTV system, searching equipment or scanning equipment
  - (g) any refusal of the sale of alcohol
  - (h) any visit by a relevant authority or emergency service.
17. A Challenge 21 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS Hologram.
18. The number of persons permitted in the premises at any one time shall not exceed [20 - TO BE AGREED]
19. No noise or odour shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance.

20. All waste shall be properly presented and placed out for collection no earlier than 30 minutes before the scheduled collection times.
21. No deliveries shall take place between 23:00 and 07:00 hours.
22. The pavement from the building line to the kerb edge immediately outside the premises, including gutter/channel at its junction with the kerb edge, shall be swept and /or washed, and litter and sweepings collected and stored in accordance with the approved refuse storage arrangements.
23. No licensable activities shall take place at the premises until the premises has been assessed as satisfactory by the Environmental Health Consultation Team at which time this condition shall be removed from the Licence by the licensing authority.

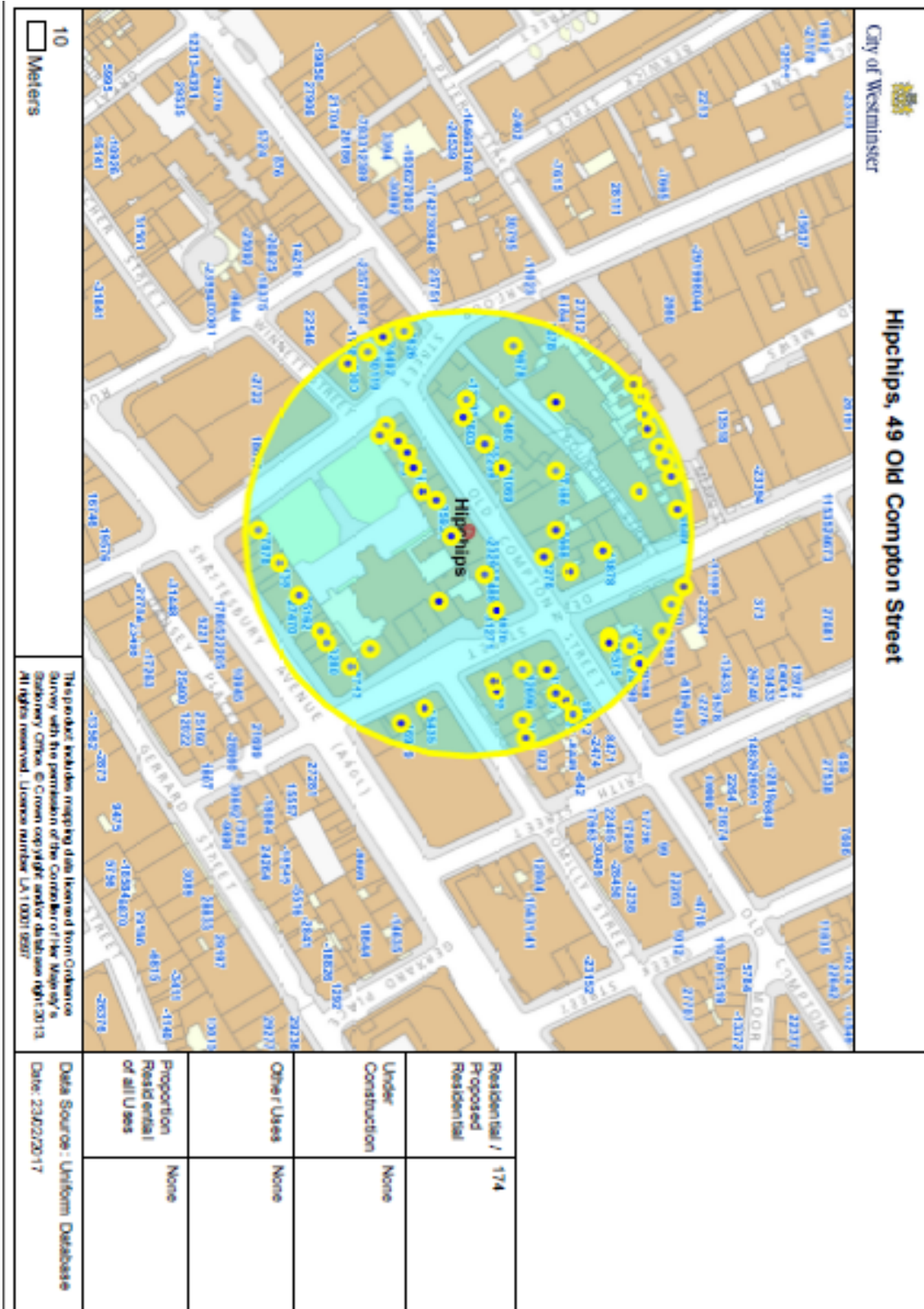
#### **Conditions Proposed by EH**

24. The sale of alcohol at the premises, at all time, shall be ancillary to the premises remaining a specialist crisps shop.
25. There shall be no bar area at any time at the premises.
26. There shall be no sale of draught beer at the premises.
27. No noise generated on the premises, or by its associated plant or equipment, shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance.
28. No waste or recyclable materials, including bottles, shall be moved, removed from or placed in outside areas between **23.00** hours and **08.00** hours on the following day.
29. The number of persons permitted in the premises at any one time (excluding staff) shall not exceed 20 persons.
30. Substantial food and non-intoxicating beverages, including drinking water, shall be available in all parts of the premises where alcohol is sold or supplied for consumption on the premises.
31. During the hours of operation of the premises, the licence holder shall ensure sufficient measures are in place to remove and prevent litter or waste arising or accumulating from customers in the area immediately outside the premises, and that this area shall be swept and or washed, and litter and sweepings collected and stored in accordance with the approved refuse storage arrangements by close of business.
32. No fumes, steam or odours shall be emitted from the licensed premises so as to cause a nuisance to any persons living or carrying on business in the area where the premises are situated.

#### **Conditions proposed by the Police**

33. All drinking vessels used in the venue shall be polycarbonate. All alcohol in glass bottles are to be decanted into polycarbonate containers or polycarbonate carafes prior to being served, with the exception of champagne or bottles of spirits with a minimum size of 70cl supplied by waiter/waitress service to tables.
34. Staff shall clear all empty champagne and spirit bottles promptly from the tables. Customers shall not be permitted to leave their table carrying any such glass bottles or drink directly from the bottle.

35. As soon as possible, and in any event within 1 month from the grant of this licence, the premises shall join the local pubwatch or other local crime reduction scheme approved by the police, and local radio scheme if available.
36. Sales of alcohol for consumption off the premises shall only be supplied in sealed containers with, and ancillary to a delivered or substantial take-away meal.



<b>Premises within 75 metres of: Hipchips, 49 Old Compton Street</b>			
<b>p / n</b>	<b>Name of Premises</b>	<b>Premises Address</b>	<b>Licensed Hours</b>
3826	O' Bar	83-85 Wardour Street London W1D 6QE	Monday to Saturday 09:00 - 03:30 Sunday 12:00 - 00:00 Sunday 12:00 - 23:00
5668	Tuk Tuk	Basement And Ground Floor 56 Old Compton Street London W1D 4UN	Monday to Saturday 10:00 - 00:30 Sunday 12:00 - 00:00
17878	(Restaurant)	53 Shaftesbury Avenue London W1D 6LB	Monday to Saturday 10:00 - 00:30 Sunday 12:00 - 00:00
20193	Cafe Espana	Basement To First Floor 63 Old Compton Street London W1D 6HT	Monday to Saturday 10:00 - 00:30 Sunday 12:00 - 00:00
25162	Bella Italia	63 Shaftesbury Avenue London W1D 6LQ	Monday to Saturday 10:00 - 00:30 Sunday 12:00 - 00:00
-30119	The Friendly Society	Basement 79 Wardour Street London W1D 6QB	Friday to Saturday 10:00 - 00:00 Monday to Thursday 10:00 - 23:30 Sunday 12:00 - 22:30
-27470	Century Club	61-63 Shaftesbury Avenue London W1D 6LQ	Monday to Saturday 10:00 - 01:30 Sunday 12:00 - 01:00
-26575	Compton News	48 Old Compton Street London W1D 4UA	Monday to Saturday 07:00 - 01:00 Sunday 08:00 - 22:00
-25931	Comptons Of Soho Public House	51 - 53 Old Compton Street London W1D 6HN	Monday to Thursday 10:00 - 00:00 Friday to Saturday 10:00 - 00:30 Sundays before Bank Holidays 12:00 - 00:30 Sunday 12:00 - 23:00
-24890	The Vintage House	Basement And Ground Floor 42 Old Compton Street London W1D 4TX	Monday to Saturday 08:00 - 23:00 Sunday 10:00 - 22:30
-24492	Village Bar	Basement Ground Floor And Part First Floor 81 Wardour Street London W1D 6QD	Sunday 09:00 - 00:00 Monday to Saturday 09:00 - 03:30
-21052	Patisserie Valerie	44 Old Compton Street London W1D 4TY	Monday to Saturday 10:00 - 00:30 Sunday 12:00 - 00:00



-13391	Gerry's Wine & Spirits	74-76 Old Compton Street London W1D 4UW	Monday to Saturday 08:00 - 23:00 Sunday 10:00 - 22:30
-12696	Rosa's	Ground Floor And Basement 48 Dean Street London W1D 5BF	Monday to Saturday 10:00 - 23:30 Sunday 12:00 - 23:00
-10636	I Camisa & Son	Basement And Ground Floor 61 Old Compton Street London W1D 6HS	Monday to Saturday 08:00 - 23:00 Sunday 10:00 - 22:30
-5743	Preto	71-73 Shaftesbury Avenue London W1D 6LN	Monday to Saturday 10:00 - 00:30 Sunday 12:00 - 00:00
-4970	&Pasta	60 Dean Street London W1D 6AW	Monday to Thursday 07:00 - 00:00 Friday to Saturday 07:00 - 00:30 Sunday 07:00 - 23:00
-3280	The Piccadilly London Soho	69 Shaftesbury Avenue London W1D 6EX	Monday to Sunday 00:00 - 00:00
-2276	Admiral Duncan Public House	54 Old Compton Street London W1D 4UD	Friday to Saturday 10:00 - 00:00 Monday to Thursday 10:00 - 23:30 Sunday 12:00 - 22:30
2939	French House Public House	49 Dean Street London W1D 5BG	Monday to Saturday 10:00 - 00:30 Sunday 12:00 - 00:00
3183	The House Of Ho Ltd	55-59 Old Compton Street London W1D 6HP	Sunday 09:00 - 01:00 Monday to Saturday 09:00 - 01:30
5460	Jackson + Rye	56 Wardour Street London W1D 4JG	Monday to Saturday 10:00 - 00:30 Sunday 12:00 - 00:00
5488	Wok On Fire	43 Old Compton Street London W1D 6HG	Sunday 11:00 - 00:00 Monday to Thursday 11:00 - 01:00 Friday to Saturday 11:00 - 02:00
16919	Gerry's Club	Basement 52-53 Dean Street London W1D 5BJ	Monday to Saturday 10:00 - 03:30 Sunday 12:00 - 23:00
26155	Herman Ze German	Basement And Ground Floor 33 Old Compton Street London W1D 5JU	Friday to Saturday 11:00 - 00:00 Sunday 11:00 - 22:30 Monday to Thursday 11:00 - 23:30
27186	Balans Restaurant	Ground Floor 60 - 62 Old Compton Street London W1D 4UG	Monday 09:00 - 03:30 Tuesday to Sunday 09:00 - 05:00
29168	Soho Whisky Club	First Floor 42 Old Compton Street London W1D 4TX	Friday to Saturday 10:00 - 00:00 Sunday 10:00 - 22:00 Monday to

			Thursday 10:00 - 23:00
31069	La Polenteria	64 Old Compton Street London W1D 4TL	Friday 07:30 - 00:00 Monday to Thursday 07:30 - 23:30 Saturday 08:00 - 00:00 Sunday 08:00 - 23:00
31583	The Groucho Club	44-45 Dean Street London W1D 4QB	Monday to Saturday 09:00 - 02:30 Sunday 12:00 - 00:00
-31325	Pulcinella Restaurant	Basement To First Floor 37 Old Compton Street London W1D 5JY	Monday to Saturday 10:00 - 00:30 Sunday 12:00 - 00:00
-31271	Smack Soho	Kemble House 58 Dean Street London W1D 6AL	Monday to Saturday 12:00 - 22:00
-23298	Amorino	41 Old Compton Street London W1D 6HF	Monday to Saturday 12:00 - 01:00 Sunday 12:00 - 23:00
-16353	Le Relais De Venise L'Entrecote	50 Dean Street London W1D 5BQ	Monday to Saturday 09:00 - 03:30 Sunday 12:00 - 00:00
-9678	Freedom	Basement And Ground Floor National House 60- 66 Wardour Street London W1F 0TA	Sunday 09:00 - 00:00 Monday to Saturday 09:00 - 03:30
-3571	Gauthier At Lindsay House	21 Romilly Street London W1D 5AF	Friday to Saturday 10:00 - 00:00 Sunday 10:00 - 22:30 Monday to Thursday 10:00 - 23:30
-138	Yoshino	59 Shaftesbury Avenue London W1D 6LF	Monday to Sunday 11:00 - 00:00
630	Cay Tre (Soho)	42-43 Dean Street London W1D 4QA	Monday to Sunday 09:30 - 01:30
4603	Tuscan Delicatessen	Basement And Ground Floor 72 Old Compton Street London W1D 4UN	Monday to Sunday 10:00 - 00:30
6305	Duke Of Wellington	77 Wardour Street London W1D 6QA	Monday to Saturday 10:00 - 00:30 Sunday 12:00 - 00:00
13878	Tonkotsu	Basement To First Floor 63 Dean Street London W1D 4QG	Monday to Saturday 10:00 - 00:30 Sunday 12:00 - 00:00

15435	Golden Lion Public House	51 Dean Street London W1D 5BH	Friday to Saturday 07:00 - 00:00 Sunday 07:00 - 00:00 Monday to Saturday 07:00 - 00:30 Sunday 07:00 - 23:00 Monday to Thursday 07:00 - 23:30
20689	Black's	Basement To First Floor 67 Dean Street London W1D 4QH	Monday to Saturday 10:00 - 01:30 Sunday 12:00 - 01:00
22259	Selva Food & Wine	68 Old Compton Street London W1D 4UJ	Monday to Sunday 00:00 - 00:00

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## Licensing Sub-Committee Report

Item No:	
Date:	23 <sup>rd</sup> March 2017
Licensing Ref No:	17/00773/LIPN - New Premises Licence
Title of Report:	Jewel Of London - Passenger Vessel Millbank Millennium Pier Millbank London SW1P 4QP
Report of:	Director of Public Protection and Licensing
Wards involved:	Vincent Square
Policy context:	City of Westminster Statement of Licensing Policy
Financial summary:	None
Report Author:	Miss Heidi Lawrance Senior Licensing Officer
Contact details	Telephone: 020 7641 2751 Email: hlawrance@westminster.gov.uk

## 1. Application

1-A Applicant and premises			
<b>Application Type:</b>	New Premises Licence, Licensing Act 2003		
<b>Application received date:</b>	23 January 2017		
<b>Applicant:</b>	London Party Boats Ltd		
<b>Premises:</b>	Jewel Of London - Passenger Vessel		
<b>Premises address:</b>	Millbank Millennium Pier Millbank London SW1P 4QP	<b>Ward:</b>	Vincent Square
		<b>Cumulative Impact Area:</b>	None.
<b>Premises description:</b>	The premises is a 'Party Boat' operating on the River Thames, departing on different dates and times from different Piers and Boroughs. At the end of each day the vessel will return to Millbank Pier where it will moor overnight.		
<b>Premises licence history:</b>	This is an application for a new premises licence.		
<b>Applicant submissions:</b>	None submitted.		

1-B Proposed licensable activities and hours							
<b>Live Music:</b>				<b>Indoors, outdoors or both</b>			<b>Both</b>
<b>Day:</b>	<b>Mon</b>	<b>Tues</b>	<b>Wed</b>	<b>Thur</b>	<b>Fri</b>	<b>Sat</b>	<b>Sun</b>
<b>Start:</b>	07:00	07:00	07:00	07:00	07:00	07:00	07:00
<b>End:</b>	01:00	01:00	01:00	01:00	01:00	01:00	01:00
<b>Seasonal variations/ Non-standard timings:</b>				None applied for.			

Recorded Music:							
<b>Recorded Music:</b>				<b>Indoors, outdoors or both</b>			<b>Both</b>
<b>Day:</b>	<b>Mon</b>	<b>Tues</b>	<b>Wed</b>	<b>Thur</b>	<b>Fri</b>	<b>Sat</b>	<b>Sun</b>
<b>Start:</b>	07:00	07:00	07:00	07:00	07:00	07:00	07:00
<b>End:</b>	01:00	01:00	01:00	01:00	01:00	01:00	01:00
<b>Seasonal variations/ Non-standard timings:</b>				None applied for.			

<b>Performance of Dance:</b>				<b>Indoors, outdoors or both</b>			<b>Both</b>
<b>Day:</b>	<b>Mon</b>	<b>Tues</b>	<b>Wed</b>	<b>Thur</b>	<b>Fri</b>	<b>Sat</b>	<b>Sun</b>
<b>Start:</b>	07:00	07:00	07:00	07:00	07:00	07:00	07:00
<b>End:</b>	01:00	01:00	01:00	01:00	01:00	01:00	01:00
<b>Seasonal variations/ Non-standard timings:</b>		None applied for.					

<b>Anything of a Similar Description:</b>				<b>Indoors, outdoors or both</b>			<b>Both</b>
<b>Day:</b>	<b>Mon</b>	<b>Tues</b>	<b>Wed</b>	<b>Thur</b>	<b>Fri</b>	<b>Sat</b>	<b>Sun</b>
<b>Start:</b>	07:00	07:00	07:00	07:00	07:00	07:00	07:00
<b>End:</b>	01:00	01:00	01:00	01:00	01:00	01:00	01:00
<b>Seasonal variations/ Non-standard timings:</b>		None applied for.					

<b>Late Night Refreshment:</b>				<b>Indoors, outdoors or both</b>			<b>Both</b>
<b>Day:</b>	<b>Mon</b>	<b>Tues</b>	<b>Wed</b>	<b>Thur</b>	<b>Fri</b>	<b>Sat</b>	<b>Sun</b>
<b>Start:</b>	23:00	23:00	23:00	23:00	23:00	23:00	23:00
<b>End:</b>	03:00	03:00	03:00	03:00	03:00	03:00	03:00
<b>Seasonal variations/ Non-standard timings:</b>		None applied for.					

<b>Sale by retail of alcohol</b>				<b>On or off sales or both:</b>			<b>Both</b>
<b>Day:</b>	<b>Mon</b>	<b>Tues</b>	<b>Wed</b>	<b>Thur</b>	<b>Fri</b>	<b>Sat</b>	<b>Sun</b>
<b>Start:</b>	07:00	07:00	07:00	07:00	07:00	07:00	07:00
<b>End:</b>	01:00	01:00	01:00	01:00	01:00	01:00	01:00
<b>Seasonal variations/ Non-standard timings:</b>		None applied for.					

<b>Hours premises are open to the public</b>							
<b>Day:</b>	<b>Mon</b>	<b>Tues</b>	<b>Wed</b>	<b>Thur</b>	<b>Fri</b>	<b>Sat</b>	<b>Sun</b>
<b>Start:</b>	07:00	07:00	07:00	07:00	07:00	07:00	07:00
<b>End:</b>	01:00	01:00	01:00	01:00	01:00	01:00	01:00
<b>Seasonal variations/ Non-standard timings:</b>		None applied for.					
<b>Adult Entertainment:</b>		Not Applicable					

## 2. Representations

2-A Responsible Authorities	
<b>Responsible Authority:</b>	Metropolitan Police Service
<b>Representative:</b>	PC Bryan Lewis
<b>Received:</b>	9 <sup>th</sup> February 2017
<p>With reference to the above application I am writing to inform you that the Police, as a Responsible Authority, object to your application for a new premises licence as it is our belief that if granted the application may undermine the Licensing Objectives contained in the 2003 Licensing Act.</p> <p><b>Our objections relate to the follow:</b></p> <p>No licence conditions have been proposed to promote the licensing objectives.</p> <p>The hours sought for the sale of alcohol are beyond Westminster City Council core hours as defined by the WCC Statement of Licensing Policy 2016.</p> <p>More information is required to assess this application.</p> <p><b><i>Please see Appendix 6 for additional MET Police submissions.</i></b></p>	
<b>Responsible Authority:</b>	Environmental Health Consultation Team
<b>Representative:</b>	Ms Nicola Curtis
<b>Received:</b>	3 <sup>rd</sup> February 2017
<p>The applicant has submitted the following undated plan for the premises:</p> <ul style="list-style-type: none"> <li>◆ Jewel of London</li> </ul> <p>This representation is based on the plans and Operating Schedule submitted.</p> <p>The applicant is seeking the following licensable activities:</p> <ol style="list-style-type: none"> <li>1. The provision of Regulated Entertainment both indoors and outdoors Monday to Sunday 0700 to 0100 hours comprising:             <ol style="list-style-type: none"> <li>a. Live Music</li> <li>b. Recorded Music</li> <li>c. Performance of Dance</li> <li>d. Provision of anything of a similar description to live music, recorded music or performances of dance</li> </ol> </li> </ol>	



2. The provision of Late Night Refreshment both indoors and outdoors Monday to Sunday 2300 to 0300 hours
3. The Supply of Alcohol both 'on' and 'off' the premises Monday to Sunday 0700 to 0100 hours

I wish to make the following representations in relation to the above application:

1. The provision of Regulated Entertainment both indoors and outdoors, and the hours requested for these activities will have the likely effect of causing an increase in Public Nuisance in the area and may impact upon Public Safety.
2. The provision of Late Night Refreshment both indoors and outdoors, and the hours requested for this activity will have the likely effect of causing an increase in Public Nuisance in the area.
3. The Supply of Alcohol both 'on' and 'off' the premises and the hours requested for this activity will have the likely effect of causing an increase in Public Nuisance in the area and may impact upon Public Safety.

The applicant has provided additional information and conditions with the operating schedule which is being considered but does not fully address the concerns of Environmental Health.

The applicant is advised to contact the undersigned to arrange a suitable time for inspection of the premises and to discuss the application.

The granting of the new Premises Licence as presented would have the likely effect of causing an increase in Public Nuisance in the area and may impact on Public Safety.

**Following the agreement of conditions, Environmental Health have now withdrawn their representation.**

### **3. Policy & Guidance**

The following policies within the City Of Westminster Statement of Licensing Policy apply:	
<b>Policy HRS1 applies</b>	<p>(i) Applications for hours within the core hours set out below in this policy will generally be granted, subject to not being contrary to other policies in the Statement of Licensing Policy.</p> <p>(ii) Applications for hours outside the core hours set out below in this policy will be considered on their merits, subject to other relevant policies.</p>

<b>Policy PB1 applies:</b>	Applications will only be granted if it can be demonstrated that the proposal meets the relevant criteria in Policies CD1, PS1, PN1 and CH1.
<b>Policy MD1 applies:</b>	Applications will only be granted if it can be demonstrated that the proposal meets the relevant criteria in Policies CD1, PS1, PN1 and CH1.
<b>Policy FFP1 applies:</b>	Applications will only be granted if it can be demonstrated that the proposal meets relevant criteria in Policies CD1, PS1, PN1 and CH1.

#### 4. Appendices

<b>Appendix 1</b>	Premises plans
<b>Appendix 2</b>	Applicant supporting documents
<b>Appendix 3</b>	Premises history
<b>Appendix 4</b>	Proposed conditions
<b>Appendix 5</b>	Residential map and list of premises in the vicinity
<b>Appendix 6</b>	MET Police additional Submissions

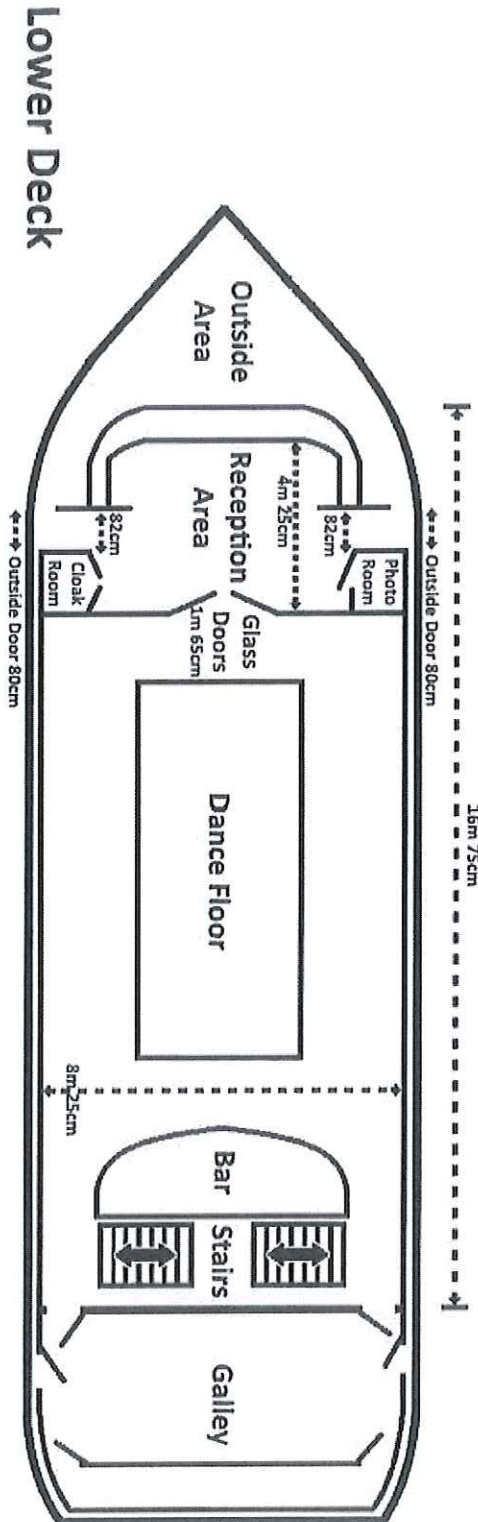
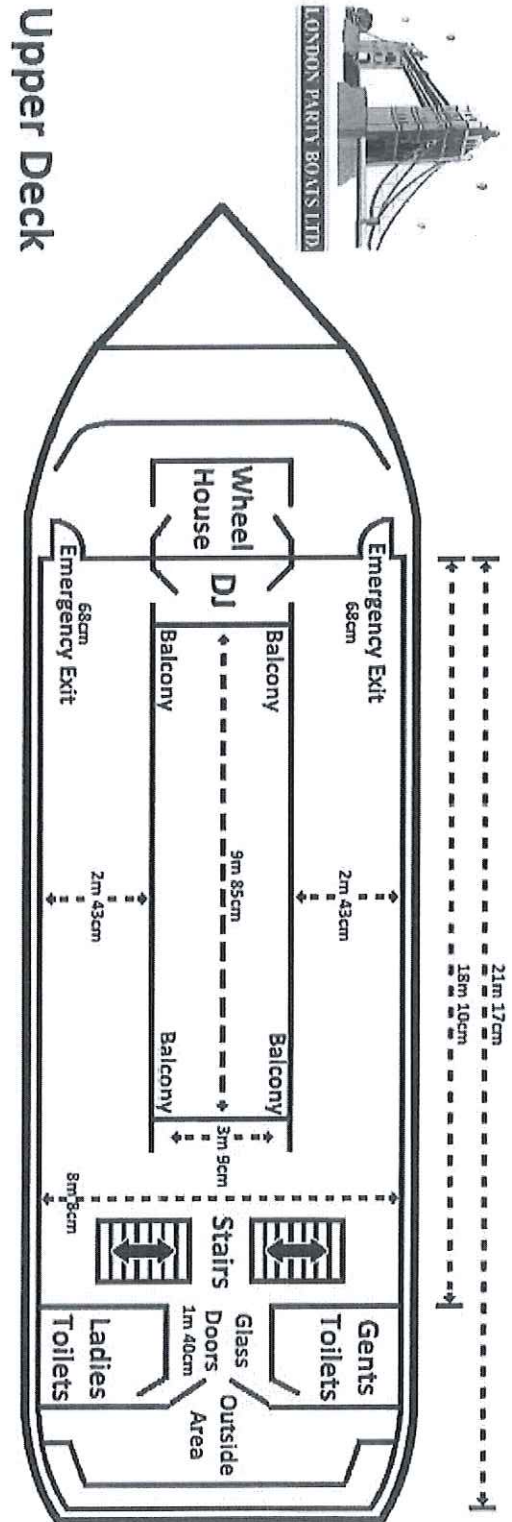
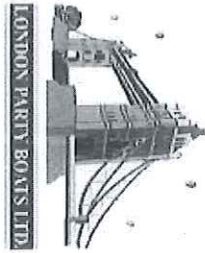
<b>Report author:</b>	Miss Heidi Lawrance Senior Licensing Officer
<b>Contact:</b>	Telephone: 020 7641 2751 Email: hlawrance@westminster.gov.uk

**If you have any queries about this report or wish to inspect one of the background papers please contact the report author.**

#### **Background Documents – Local Government (Access to Information) Act 1972**

<b>1</b>	Licensing Act 2003	N/A
<b>2</b>	City of Westminster Statement of Licensing Policy	7 <sup>th</sup> January 2016
<b>3</b>	Amended Guidance issued under section 182 of the Licensing Act 2003	March 2015
<b>4</b>	Application Form	23 <sup>rd</sup> January 2017
<b>5</b>	Representation – MET Police Service	9 <sup>th</sup> February 2017
<b>6</b>	Representation – Environmental Health Service	3 <sup>rd</sup> February 2017

Premises Plans



JEWEL OF LONDON

WWW.LONDONPARTYBOATS.CO.UK

**Applicant Supporting Documents****Risk Ratings to Complete Event Booking Risk Assessment Form**

Sections	Description	Risk Rating	
1	Public Ticket Sales	5	
	Closed Ticket Sales	4	
	Football Transfer	6	
	Wedding	2	
	Corporate	4	
	Promoted Event	6	
	Student Party (Under 18)	4	
	Student Party (Over 18)	6	
	Birthdays	0-12	0
		13-15	3
16-17		4	
18-21		6	
22-35		5	
36-50		4	
51+		1	
1a	Day Event (Finishing by 5pm)	4	
	7-11	4	
	8-12	5	
	9-1	6	
2a	Cash Bar	5	
	Account Bar	5	
	All Inclusive	5	
	2d	Tokens	4
	2e	Reception Drinks	4
3a	Our Caterers	1	
	3b	No Catering	2
	3c	Own Catering	4
4a	Our DJ	2	
	4b	Own DJ's	6
	4c	Plug in IPod	2
	4d	Live Band	5

**Risk Rating**

0 – No Risk

1 – No-Low Risk

2 – Low Risk

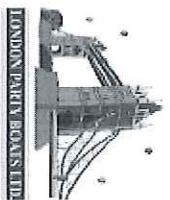
3 – Low-Medium Risk

4 – Medium Risk

5 – Medium-High Risk

6 – High Risk

7 – Too High Risk



### Event Booking Risk Assessment

This form is to be completed for all events and risk scored per our company guidelines.

Event Type:	Vessel:	Date of Event:
Clients Name:	Clients D.O.B:	Clients Contact Number:
Date Completed:	Completed by:	Ref:
Which Football team?		

Any previous bookings? If so what vessel/date.

Please highlight each choice within the sections.  
Please dictate event time in comments section (1a).

Section	Event Details	Risk Level	Control Measures Required	Y	N	Comments
1			<ul style="list-style-type: none"> <li>➤ Has Security been confirmed?</li> <li>➤ Will there be under 18's attending?</li> <li>➤ Are wristbands required?</li> <li>➤ Are tickets being sold for the event?</li> <li>➤ Are the tickets being sold to the public?</li> <li>➤ Have you confirmed where tickets are being sold and checked the advertisement?</li> </ul>			
1a	Event Time		➤ Is the functions times within our age policy restrictions?			
2	Bar					
2a	Cash Bar					
2b	Account					
2c	Drinks Package					
2d	Tokens					

### Event Booking Risk Assessment

This form is to be completed for all events and risk scored per our company guidelines.

2e	Reception Drinks						
3	Catering						
3a	Our Caterers						
3b	No Catering						
3c	Own Catering						
4	Entertainment						
4a	Our DJ						
4b	Own DJ			☑ Do you have the DJ/DJ's contact details?			
4c	Plug in iPod			☑ Has a 696 been completed?			
4d	Live Band			☑ Do you have the bands contact details?			
4e	Other Entertainment			☑ Has a 696 been completed?			

**Risk Level**

- 0 – No Risk
- 1 – No-Low Risk
- 2 – Low Risk
- 3 – Low-Medium Risk
- 4 – Medium Risk
- 5 – Medium-High Risk
- 6 – High Risk
- 7 – Too High Risk

Has a 696 Form been completed?	Y/N	Comments:	(place colour score according to)
Final Risk Rating			

1-20 Low Risk Event

### Event Booking Risk Assessment

This form is to be completed for all events and risk scored per our company guidelines.

<input type="radio"/>	21-35 Medium Risk Event
<input checked="" type="radio"/>	36-49 High Risk Event
<input checked="" type="radio"/>	50 Booking Refused

New Enquiry – Questions to ask





QUESTIONS	GUIDANCE NOTES
What's the nature of your event?	<ul style="list-style-type: none"> <li>➤ If a birthday, ask the age.</li> <li>➤ Security must be required on all 21 and under events.</li> <li>➤ Under 18 events, soft drink bar only.</li> <li>➤ 18<sup>th</sup> Birthdays – Wristband system must be implemented, 70% must be over 18 with valid ID in order to sell alcohol.</li> <li>➤ Promotion / Ticketed / Football Transfer events must have security.</li> </ul>
How many people will be attending?	<ul style="list-style-type: none"> <li>➤ London Belle (max 125 passengers)</li> <li>➤ Jewel of London (max 240 passengers)</li> <li>➤ Pearl of London (max 360 passengers)</li> <li>➤ Security – Belle x2 Always Jewel 150 guests x2 Jewel 150 - 250 guests x3 Pearl 250 - 300 guests x4 Pearl 300 – 360 guests x6</li> </ul>
What date and time are you interested in hiring?	<ul style="list-style-type: none"> <li>➤ Under 21 events, Monday-Wednesday hire available only, Security required.</li> <li>➤ Under 18 events must finish by 10pm.</li> </ul>
Have you hired the vessel previously?	<ul style="list-style-type: none"> <li>➤ Check previous booking details.</li> </ul>
Will you be selling tickets to the public for your event?	<ul style="list-style-type: none"> <li>➤ If yes, security must be included.</li> <li>➤ Check age restriction of tickets.</li> <li>➤ Find out where tickets will be advertised and check advertisement.</li> </ul>
What are your entertainment requirements?	<ul style="list-style-type: none"> <li>➤ If providing own DJ's or live band, request information to fill out 696 form.</li> <li>➤ iPod option must have a set playlist.</li> </ul>
Will you be having catering?	<ul style="list-style-type: none"> <li>➤ Own catering – explain this is food only, no beverages included with own catering.</li> </ul>
What bar service will you require?	<ul style="list-style-type: none"> <li>➤ Soft drinks package is available for all under 18 or non-alcohol events.</li> <li>➤ Account bars can be supplied, payment required prior to service.</li> <li>➤ Drink Tokens are available on all over 21 events.</li> <li>➤ No reception drinks or tokens available on 18 and under events.</li> </ul>



<b>LPB Bookings 2004 - 2017</b>			
<b>Years</b>	<b>Number of Bookings</b>	<b>Serious Incidents</b>	<b>Average Passengers Carried</b>
2004	31	0	1860
2005	108	0	6480
2006	90	0	5400
2007	129	0	7740
2008	103	0	6180
2009	138	0	8280
2010	108	0	6480
2011	127	0	7620
2012	121	0	7260
2013	134	0	8040
2014	171	0	30780
2015	243	0	43740
2016	283	0	50940
2017	21	1	3780
<b>Total</b>	<b>1807</b>	<b>1</b>	<b>194580</b>
Based on the above our record of serious incident reports would be 0.00055 percent			
Based on 50% Capacity			
London Belle - 60	Jewel of London - 120		

**Risk Assessment**

<b>Risk Assessment Title:</b>		<b>Mooring activities of the crew.</b>			<b>Location of Premises or Activity:</b>			<b>Jewel of London: Coming alongside and leaving piers, pontoons, buoys, boats and barges on the River Thames.</b>						
<b>Reference:</b>		R/ASS/Jewel of London/MOOR01			<b>Other Relevant Assessments:</b>									
<b>Date Completed:</b>		03/08/16			<b>Review Date:</b>			04/08/17						
<b>Completed By - Name:</b>		Barry Thurston			<b>Managing Director Name:</b>			Robert Cairns						
<b>Signature</b>					<b>Directors Signature:</b>									
<b>Work Activity</b>		<b>Hazard</b>			<b>Person at Risk</b>			<b>Risk Rating</b>						
<b>Ref No</b>	<b>Description</b>				<b>LO</b>	<b>LS</b>	<b>Risk</b>	<b>Control Measures Required</b>						
1	Mooring activities of the crew	Fall/pulled/knocked into the water			Y	Y	2	5	Med	<ul style="list-style-type: none"> <li>Master to be competent and have a minimum of a Boat masters licence tier 1 level 2.</li> <li>Mates to be trained &amp; competent</li> <li>Only trained and competent staff to carry out mooring activities</li> <li>Establish a MOB procedure for fall into water under way and alongside the pier (MSMM/MOB/7.2 &amp; 7.3)</li> <li>Ensure all crew wear lifejackets when accessing the pier and on deck.</li> <li>Use gangways where practicable</li> </ul>	Y	Y	Robert. Cairns	Low
					<b>In Place Y/N</b>			<b>Further Action Required</b>						
					N/A			Master on the day						

1 cont	Mooring activities of the crew	Fall/pulled/knocked into the water	Y	Y	2	5	Med	Y	Robert Cairns	Low
							<ul style="list-style-type: none"> <li>• Lifejackets to maintained annually</li> <li>• Prior to coming alongside the master will check the pier for any safety issues</li> <li>• Boat to be moored as close alongside as possible using three ropes where possible.</li> <li>• The mate will inform the master when it is safe to load passengers</li> <li>• Boat access gates to remain closed until alongside and the mate is ready to lay the ropes</li> <li>• The gate will be opened and the passengers will be supervised and counted on board</li> <li>• Ensure unauthorised persons cannot gain access to mooring area until safe to do so</li> <li>• On the return trip once the boat is secured alongside the pier and the conditions are safe the mate will supervise the passengers off the boat on to the pier.</li> <li>• The cabin crew will check the inside of the boat to ensure all passengers have left the boat and report to the mate it is all clear</li> <li>• Once the all clear is given the gate will be closed.</li> <li>• The master will remain on the bridge until the mate informs him that all passengers are off the boat</li> </ul>	<p>N</p> <p>N</p> <p>N</p> <p>N</p> <p>N</p> <p>N</p> <p>N</p> <p>N</p> <p>N</p> <p>N</p>	<p>Crew on the day</p> <p>Crew on the day</p> <p>Crew on the day</p> <p>Crew on the day</p> <p>Crew on the day</p> <p>Crew on the day</p> <p>Crew on the day</p> <p>Crew on the day</p> <p>Crew on the day</p> <p>Crew on the day</p>	

2	Mooring activities of the crew	Ropes parting	Y	Y	1	5	Low	<ul style="list-style-type: none"> <li>Ropes to be inspected and maintained</li> <li>Ensure the ropes are suitable and fit for purpose</li> <li>Staff to be trained in rope handling skills</li> </ul>	N	Robert Cairns & Crew on the day	Low
3		Boat colliding with pier or other vessel	Y	Y	1	3	Low	<ul style="list-style-type: none"> <li>Crew to be aware of the hazard</li> <li>Master to be competent to drive the vessel</li> <li>Ensure correct deployment of the ropes to prevent the vessel from moving whilst moored</li> </ul>	N	Crew on the day	Low
4		Slips and trips	Y	Y	2	3	Low	<ul style="list-style-type: none"> <li>Staff to wear appropriate safety footwear</li> <li>Ensure ropes are stored correctly</li> <li>Crew to be familiarised with the layout of handrails and obstructions on gunwales</li> <li>Ensure adequate lighting is provided on board and on the pier</li> <li>Initial access points on vessel to be painted with contrasting white slip resistant finish</li> <li>All deck areas to be inspected and maintained in good order</li> </ul>	N	Robert Cairns and Crew on the day	Low
								<ul style="list-style-type: none"> <li>Crew to be familiarised with the layout of handrails and obstructions on gunwales</li> <li>Ensure adequate lighting is provided on board and on the pier</li> <li>Initial access points on vessel to be painted with contrasting white slip resistant finish</li> </ul>	Y	Robert Cairns & Crew on the day	
									Y	Crew on the day	

5	Mooring activities of the crew	Rope injuries	Y	Y	2	2	Low	<ul style="list-style-type: none"> <li>Ensure staff are trained and competent to handle ropes</li> <li>Ensure ropes are stored correctly</li> <li>Ensure a SWP is in place for handling ropes</li> </ul>	Y	N	Crew on the day	Low
6		Contamination	Y		1	4	Low	<ul style="list-style-type: none"> <li>Ensure good hygiene practices and crew awareness of the hazards</li> <li>Once rope work is completed ensure hands are washed</li> <li>Advise staff on inoculations with regard to Hep B and tetanus</li> <li>Provide staff with information on leptospirosis</li> </ul>	Y	N	Robert Cairns Crew on the day Robert Cairns	Low
7		Weather conditions	Y		3	3	Med	<ul style="list-style-type: none"> <li>Provide appropriate safety clothing</li> <li>Reinforce crew awareness of the hazards</li> </ul>	Y	Y		Low
8		Manual handling	Y		3	3	Med	<ul style="list-style-type: none"> <li>Ensure crew are trained in manual techniques</li> <li>Use of windlass</li> <li>Monitor injuries</li> </ul>	Y	Y	Robert Cairns	Low
9		Crush injury	Y		3	4	Med	<ul style="list-style-type: none"> <li>Ensure the staff are made aware of the treatment for crush injury</li> </ul>	Y	Y	Robert Cairns	Med

10	Mooring activities of the crew	Drowning	Y		1	6	Low	<ul style="list-style-type: none"> <li>• MOB procedure</li> <li>• Ensure first aid treatment is provided</li> </ul>	Y	MD & Crew on the day	Low
11	Mooring activities of the crew	Entrapment	Y		1	5	Low	<ul style="list-style-type: none"> <li>• Avoid loose clothing</li> <li>• Ensure there are means to cut the ropes in an emergency</li> </ul>	N	Crew on the day	Low
12	Loading of passengers	Fall down the stairs	Y	Y	2	4	Low	<ul style="list-style-type: none"> <li>• Crew to supervise at all times</li> </ul>	N	Crew on the day	Low



Persons At Risk : E = Employees, C = Contractor, P = Public  
 LO = Likely Occurrence, X = Likely Severity, = Risk Factor

Likelihood of Occurrence		Likely Severity	
1	Very Unlikely - Rarely	1	Delay only
2	Unlikely – Perhaps Annually	2	Minor injury, Minor Damage
3	May Happen – Perhaps Monthly	3	Lost Time Injury, Illness, Damage
4	Likely – Perhaps Weekly	4	Major Injury, Disabling Illness, Major Damage
5	Very Likely – Perhaps Daily	5	Single Death
6	Certain/Imminent – more than once per day	6	Multiple Deaths

**Residual Risk Table**

- 1-9 Low
- 10-19 Medium
- 20-29 High
- 30-36 High Intolerable

Risk Assessment

<b>Risk Assessment Title:</b>		Loading & Unloading Victuals and Passengers.			<b>Location of Premises or Activity:</b>			Jewel of London on the River Thames on piers and pontoons											
<b>Reference:</b>		R/ASS/JEWELOF LONDON/LOAD/02			<b>Other Relevant Assessments:</b>														
<b>Date Completed:</b>		03/08/16			<b>Review Date:</b>			04/08/17											
<b>Completed By - Name:</b>		Barry Thurston			<b>Managing Director Name:</b>			Robert Cairns											
<b>Signature</b>					<b>Directors Signature :</b>														
<b>Work Activity</b>		<b>Hazard</b>			<b>Person at Risk</b>			<b>Risk Rating</b>			<b>Control Measures Required</b>			<b>In Place Y/N</b>		<b>Further Action Required</b>		<b>Residual Risk</b>	
<b>Ref No</b>	<b>Description</b>				<b>E. C. P</b>	<b>LO</b>	<b>LS</b>	<b>Risk</b>						<b>Y</b>	<b>Person Responsible</b>	<b>Risk</b>			
1	Loading and unloading of Victuals and Passengers	Slips trips and falls and angle of the Brow			X	X	2	3	6	<ul style="list-style-type: none"> <li>Ensure decks, corridors and other areas are free from obstructions</li> <li>Ensure all surfaces are kept in a good state of repair and covered with non slip paint</li> <li>Ensure any spillage's are cleaned up as soon as possible</li> <li>Area closed off if practicable until spill cleaned up</li> </ul>			N	Crew on the day	Low	Crew on the day			
														Robert Cairns		Crew on the day			
																Crew on the day			

1	cont	Loading and unloading of goods And passengers	Slips trips and falls and angle of the Brow	X	X	2	3	6	<ul style="list-style-type: none"> <li>Ensure adequate lighting is provided on board and the pier</li> <li>Ensure clients are supervised when loading and unloading</li> <li>Where possible avoid loading at low water</li> <li>Use a suitable pier to reduce the risk of an incident</li> </ul>	Y	Robert Cairns & pier owners	
2		Manual handling		X	X	3	3	Med	<ul style="list-style-type: none"> <li>Mechanise the operations so far as is reasonably practical.</li> <li>Train the staff in manual handling techniques</li> <li>As per hazard 1</li> <li>Use team handling where practicable</li> </ul>	Y	Crew on the day	Low
3		Movement of hot drinks and food		X	X	2	3	Low	<ul style="list-style-type: none"> <li>Ensure a safe system of work is identified and implemented.</li> <li>As per hazard 2</li> </ul>	N	Crew on the day	Low
4		Crush injury entrapment and other injuries		X	X	2	4	Low	<ul style="list-style-type: none"> <li>Ensure the staff know the procedure for dealing with crush injuries</li> <li>Ensure first aid is available</li> </ul>	Y	Robert Cairns & Crew on the day	Low



5	Loading and unloading of goods And passengers	Unsupervised clients and contractors	X X X	2	5	Med	<ul style="list-style-type: none"> <li>As per hazards 1,2, 4</li> <li>Ensure the contractors/clients are briefed and supervised when coming on board or leaving the boat</li> </ul>	Y	Robert Cairns and crew	Low
6		Inadequate lighting	X X X	2	4	Low	<ul style="list-style-type: none"> <li>As per risk assessment mooring 01</li> </ul>			Low
7		Gates left open	X X X	2	5	Med	<ul style="list-style-type: none"> <li>As per risk assessment mooring 01</li> </ul>			Low
8		Unsupervised access	X X X	2	5	Med	<ul style="list-style-type: none"> <li>As per risk assessment mooring 01</li> </ul>			Low
9		Lack of emergency equipment and procedures	X X X	3	5	Med	<ul style="list-style-type: none"> <li>Ensure there are suitable flotation devices available &amp; worn</li> <li>Ensure there are ladders alongside the pier to enable people to climb out of the water.</li> <li>Ensure there are means of alerting the emergency services in the event of an incident</li> <li>Provide foil blanket</li> </ul>	Y	Robert Cairns and pier owners Pier owners	Low

10	Loading and unloading of goods And passengers	Violence to staff	X	X	2	5	Med	<ul style="list-style-type: none"> <li>Ensure staff are trained to recognise a potential conflict situation arising</li> <li>Provide the staff with training on how to deal with a conflict situation.</li> <li>Ensure help can be obtained in an emergency</li> </ul>	Y	Robert Cairns	Low
11											
12											

Persons At Risk : E = Employees, C = Contractor, P= Public  
LO = Likely Occurrence x LS = Likely Severity, = Risk Factor

Likelihood of Occurrence			Likely Severity		
1	Very Unlikely - Rarely	1	Delay only		
2	Unlikely -- Perhaps Annually	2	Minor injury, Minor Damage		
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**Residual Risk Table**

- 1-9 Low
- 10-19 Medium
- 20-29 High
- 30-36 High Intolerable

**London Party Boats Ltd**  
**Bar Staff Training Records**  
**2015 – 2016 - 2017**  
**Jewel of London & London Belle**

**Section 1** life jacket Donning instructions

**Section 2** Life Jacket Staff Record sheets

**Section 3** Emergency training record

**Section 4** RFD Training manual

**Section 5** Blank Life jacket Donning Sheet

**Section 6** Blank Emergency training record

**Section 7** Non-Designated Crew Info Sheets

**London Party Boats LTD**  
**Instructions for Bar Staff in the event of an emergency**

**Fire:**

Upon discovering a fire:

- Notify the Master or other crewmember immediately, via the intercom/radio, in person or a passenger if necessary.
- Move passengers away from the area and keep them calm, reassured and informed.
- Do not attempt to fight the fire if you have not been trained to do so. If competent, ensure the appropriate extinguisher is used for which type of fire.
- Switch off any appliances if possible.
- Shut any doors and windows to prevent the spread of the fire.
- Do not tell passengers to don lifejackets unless the instruction to do so has been given by the Master/Mate.
- **NB: Ensure you know locations of all fire extinguishers, so you can assist crew if needed.**

**Evacuation Procedures**

- Go to the nearest store of lifejackets and assist with the distribution of them to passengers.
- Assist the crew to help passengers don their lifejackets.
- Try and keep people calm and discourage anyone from jumping overboard.
- Listen carefully for instructions from Master or crewmember.
- Do not instruct passengers to do anything unless you have been given instructions from the Master/Mate/Crew.

**Passenger Rage**

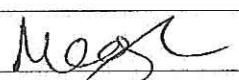

- Notify the Master or crewmember immediately.
- Do not argue with the person, withdraw if necessary.
- Do not try and restrain people or get involved in the fight.
- Move passengers to another area if appropriate.

**Loss of Power/Steering/Collision/Grounding**

- Keep passengers seated, calm and re-assured.
- Only act on information given by the master and his crew.
- **NB: Know where all emergency exits and lifesaving appliances are situated.**

**Man Overboard**

- Notify the Master or other crewmember immediately via the intercom/radio, or passenger if necessary.
- Give first aid only if trained to do so (apply gloves prior to treatment).

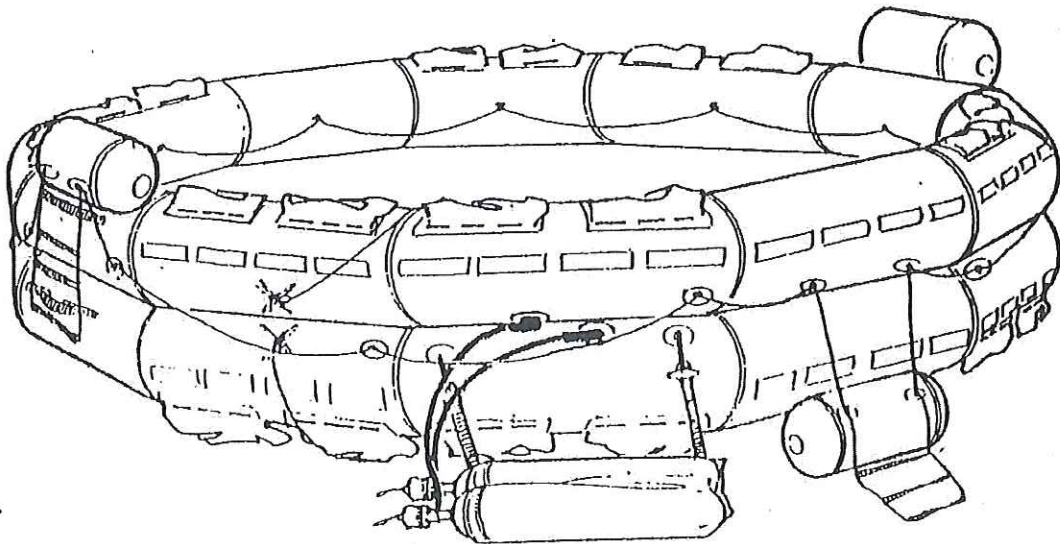
<b><u>Signed:</u></b>	
<b><u>Print Name</u></b>	MEG DUNSHEA
<b><u>(Person Receiving Instruction)</u></b>	
<b><u>Signed:</u></b>	
<b><u>Print Name</u></b>	ROBERT CAIRNS
<b><u>(Person Giving Instruction)</u></b>	

Appendix I.

# RFD

**FERRYMAN Liferaft**

## TRAINING MANUAL



Complies with Department of Transport (UK) Regulations for Life-Saving Appliances for Passenger Ships of Classes III to VI

**London Party Boats Ltd**  
**Marine Safety Management Manual**

**MARINE SAFETY  
MANAGEMENT MANUAL**

**Copy Number 5**

**Custodian  
Name**

**Jewel of London**

This manual forms part of London Party Boats Ltd  
Marine Safety Management System (MSMS).

This manual is a  
'Controlled Document'

Page 1

**CONTROLLED**

# London Party Boats Ltd

## Marine Safety Management Manual

### CONTENTS

	Applications and Definitions
	Policy Statements: Environmental Policy Statement Health and Safety Policy Statement
	Distribution List Revision Status Boat Record Record Sheet
SECTION ONE	Company Responsibilities and Authority
SECTION TWO	Responsibilities of Managing Director & Designated Person Ashore
SECTION THREE	Policies & Procedures Alcohol & Drugs Alcohol Sales Passenger Counting Disability and Reduced Mobility
SECTION FOUR	Accidents and Incidents
SECTION FIVE	Responsibilities of Safety Adviser, (if appointed). Master Mate Bar Staff
SECTION SIX	Emergency Plans and Procedures
SECTION SEVEN	Vessels Movements, Procedures and Safety Announcement
SECTION EIGHT	Reporting & Analysis of Incidents, Accidents, Non- Conformities and Hazardous Occurrences
SECTION NINE	Development & Maintenance of Plans/Procedures
SECTION TEN	Records, Forms, Documentation, System description and Company Contact List.


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# London Party Boats Ltd Marine Safety Management Manual

## Application and Definitions

This manual forms part of the Marine Safety Management System (MSMS) operated by this Company and conforms to the Merchant Shipping (Domestic Passenger Ships) Safety Management Code 2001.

It is to be used in conjunction with other manuals, documents, procedures and instructions that relate to its operations. Nothing in this manual removes from the Director or masters or other staff their authority and responsibility to take any steps or issue any order, whether or not they are in accordance with the contents of this manual which are considered necessary for the preservation of life and the safety of the craft.

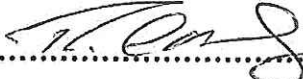
<b>AUTHORISATION</b>	
<b>This Marine Safety Manual is authorised by:</b>	
Signature:	
Name:	Robert Cairns
Date:	31/07/14
Title:	Managing Director

## Environmental Policy Statement

London Party Boats Ltd accepts that the protection of the environment and in particular the marine environment is a fundamental part of the company's corporate business strategy.

The Company will seek to actively control and reduce any adverse impact on the environment by complying with all environmental legislation and by adopting a positive policy on the control of pollution from its activities.

The Managing Director, who takes responsibility for their execution, has endorsed this Environmental Policy and the following Health & Safety Policy.

Signed..........Robert Cairns.

Date.....31/07/.....2014

London Party Boats Ltd.

Page 3

London Party Boats Ltd /Jewel of London MSM  
Original 23-10-03. Revision 5: 31-07-14

CONTROLLED



# London Party Boats Ltd

## Marine Safety Management Manual

### Health and Safety Policy Statement

London Party Boats Ltd comply with the Health and Safety at Work Act 1974, MGN 175 and SI 1997 No. 2962 MS (Health & safety at Work) Regs 1997 as amended. The company will therefore, as far as is reasonably practicable:

Provide adequate resources to establish and maintain a proactive health and safety culture by: -

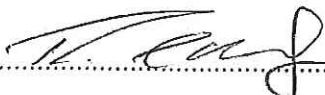
- Consulting with our employees on matters affecting their health and safety and make provision for the safe carriage of passengers.
- Ensuring any health and safety risks arising from our work activities are adequately controlled.
- Establishing and maintaining safe and healthy working conditions.
- Ensuring all employees and others, who may be affected by their actions, are provided with supervision, information and instruction.
- Providing and maintaining a safe environment and equipment.
- Keeping the workplace safe and ensure that access and egress are safe and without risk.
- Maintaining agreed safety standards by monitoring performance.

#### The duties of employees are to:

Take reasonable care of their own health and safety, and that of others who may be affected by their acts or omissions at work. Co-operate with others in the company to fulfil its statutory duties.

Not to interfere with, misuse or wilfully damage anything provided in the interests of health & safety.

To ensure that this policy is effective, London Party Boats Ltd will review and revise this policy as necessary at regular intervals or when there are significant changes in its business. Any such changes will be made known to employees the company will maintain procedures for communication and consultation between all levels of staff on matters of health, safety and welfare.

Signed:  Position: Director (Responsible for health & safety issues).

Dated: 31/07/2014

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# London Party Boats Ltd Marine Safety Management Manual

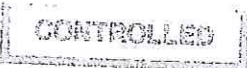
Vessel: Jewel of London

This manual is required reading for all marine staff, and should complete the box below to confirm they have read and understood its contents.

### Record

(To be duplicated as required)

Name (in print)	Signature	Date	Review date
Robert Cairns	<i>R. Cairns</i>	08/10/16	10/2017
John Williams	<i>J. Williams</i>	08.10.16	10/2017
CHRIS DAVIS	<i>Chris Davis</i>	8/10/16	10/2017
JASON FOSTER	<i>Jason Foster</i>	8.10.16	10/2017
DANNY WILLIAMS	<i>D. Williams</i>	21/10/16	10/2017
STEVE CAIRNS	<i>S. Cairns</i>	21/10/16	10/2017
DEAN BURNS	<i>D. Burns</i>	21/10/16	10/2017
JOE CLIFFORD	<i>J. Clifford</i>	—	—
DAVE JACK	<i>D. Jack</i>	20/10/16	10/2017
HARRY WYNN	<i>Harry Wynn</i>	15/10/16	10/2017
SEB CAWOOD	<i>S. Cawood</i>	15/10/16	10/2017
Rob Keelys	<i>Rob Keelys</i>	11/1/17	

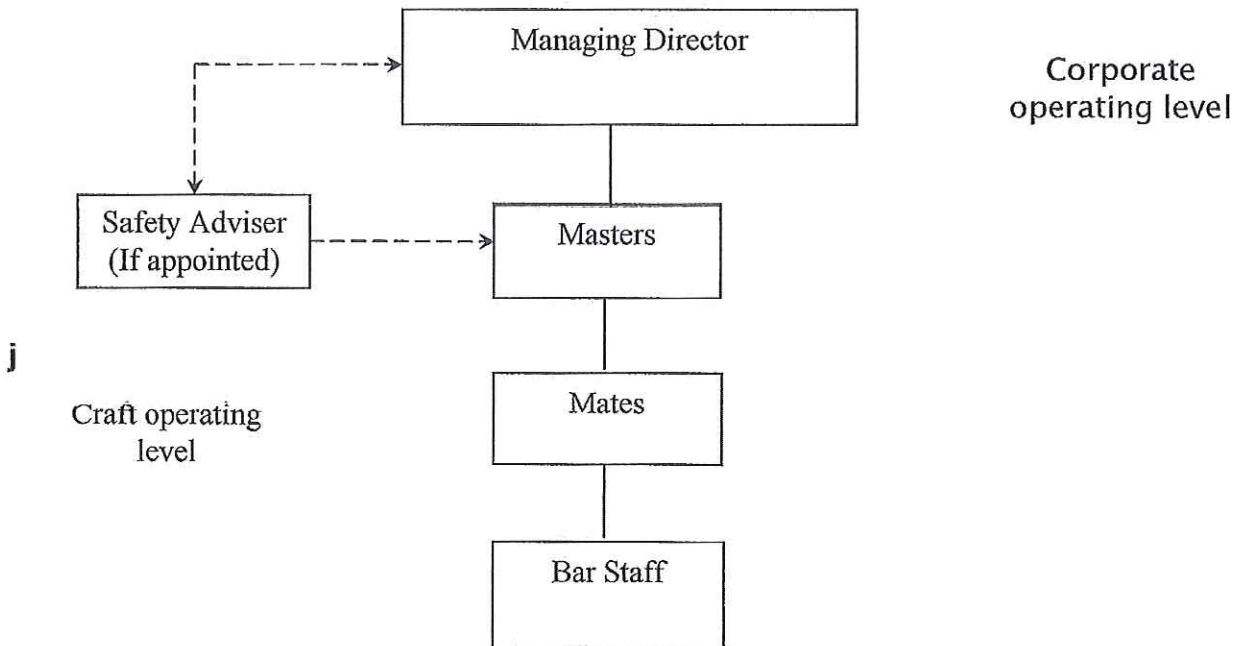


# London Party Boats Ltd

## Marine Safety Management Manual

### Section One Company Responsibilities and Authority

#### 1.1 Company Organisational Structure



For reasons of clarity only the primary lines of communication are shown. In addition any or all of the managers and persons shown on the chart have a direct link with the director and managing director.

# London Party Boats Ltd

## Marine Safety Management Manual

### Section Two

#### 2.0 Responsibilities of the Managing Director and Designated Person Ashore (DPA).

##### 2.1 Managing Director

Is responsible for the provision of resources in order that the company can comply with the requirements of the Marine Safety Management System by:

- Ensuring that the company provides sufficient resources to maintain the level of safety and environmental control required for the MSMS to be effective.
- The Managing Director should be sufficiently well briefed at all times to conduct discussions on safety matters at all company levels.
- Designating an office staff member to regularly check for Industry Standards updates, i.e. PLA and MCA notices.
- Ensure crewmembers receive adequate information, training, rest periods, (as per MSN 1778) and are therefore competent and able to carry out their respective roles safely.
- Maintain a regular safety dialogue with the Safety Adviser.
- Appointing a deputy to provide 'contactable' cover during periods of absence.

##### 2.2 Designated Person (DPA)

For the purpose of the administering and managing the Marine Safety Management System the designated person for London Party Boats Ltd will be Mr. Robert Cairns assisted by a Safety Adviser (if appointed). The designated person provides a *vital link* between the company and those on board, ensuring,

- *Adequate resources* and shore-based support are provided.
- The *monitoring* of vessel safety and pollution prevention.
- Direct access to the highest level of management.

# London Party Boats Ltd

## Marine Safety Management Manual

### Section Three

#### 3.0 Policies and Procedures

##### 3.1 Policies

The company will:

- Develop and review safety policies and procedures to comply with statutory regs and codes.
- Establish a procedure for recording passenger numbers as per MSN 1794 and to seek written approval for that procedure from the MCA office. (Clicker system established, Ref: - Sect 3.2).

##### 3.2 Passenger counting procedure.

The system operated by the company is the manual clicker method. On vessel's departure, passenger numbers are recorded for availability by emergency services on board in bridge diary, to PLA via the AIS system or at the shore office. On occasions where passengers are disembarked or embarked during voyage and thus affecting original numbers, this revised number must be included in a running total on board to maintain accuracy. Include all crewmembers when using the AIS system. This system complies with MSN 1794.

##### 3.2 Disability and Reduced Mobility Policy.

London Party Boats cannot unfortunately accommodate wheelchairs on some of their vessels, this is due to the vessel's design and accessibility on board of bars, seating and public toilets. However, any guests that are not wheelchair reliant/dependant would be welcome but the fact of being afloat and not on land, the company reserves the right and strongly insists that they are accompanied by an able-bodied companion, who is responsible for providing any assistance, particularly in any emergency during their stay on board. As with mobility-impaired persons, any guests or passengers that are hearing or visually impaired, we do strongly recommend that an able-bodied companion should accompany them during their stay on board.

In order for the company to be potentially aware of any of the aforementioned disabled persons, the company insist that clients give sufficient notice when booking for river trips at kiosks or as provided within their booking forms.

# London Party Boats Ltd

## Marine Safety Management Manual

### 3.3 Alcohol and Drug Policy

Crewmembers are not permitted to consume alcohol or take non-prescribed, habit-forming drugs or medication, at any time during their period of duty and may not have consumed alcohol or have taken said drugs within an eight-hour period preceding the commencement of that period of duty. Crewmembers may not enter licensed premises in Company uniform.

#### Crewmembers

- A Captain or crewmember may not consume alcohol or take drugs in a working area, or be under the influence of alcohol or drugs in a working area.
- A Captain or crewmember may not consume alcohol (including low alcohol branded beverages), or be under the influence of alcohol or drugs in public ashore, whilst wearing identifiable company clothing or insignia.
- A Captain or crewmember must not accept any alcoholic beverage or drugs from a passenger or other third party.
- A Captain or crewmember must not have alcohol or drugs in his possession within a working area.
- "Working Area", means any vessel, pier, jetty, barge or any room used for Company services or business.

### 3.5 Alcohol and Drugs Testing.

- In the event of any serious accident or incident relating to the vessel and subsequently any injury to its passengers, the Master and crew of the vessel, at the time of such an accident or incident will be expected to undergo tests for either alcohol or drug use.
- The appropriate River, Shore Police or other such authorities would conduct the tests.

*If any member of staff is found to be under the influence of alcohol or drugs, they will be in breach of this policy and will be suspended from work off pay and disciplinary action taken against them.*

# London Party Boats Ltd

## Marine Safety Management Manual

### 3.6 Sale of alcoholic beverages on board.

London Party Boats Ltd accepts its responsibilities in relation to the Licensing Act 2003 and only personal licence holders or nominees on their behalf will serve alcoholic beverages during private charters or daily service trips. The following points will be laid down in this code of practice:

- The serving and availability of all alcoholic beverages will be at the discretion of the master at all times.
- The bar will close fifteen minutes prior to the termination of the charter period. An announcement will be made by the master requesting the passengers to finish their drinks accordingly and to leave the vessel in an orderly manner to avoid any public nuisance.
- Alcohol will not be served to any passenger under the age of eighteen years. Any passenger purchasing alcohol on behalf of under aged persons will be requested to stop the practice. If they continue to do so, then they will be refused any further purchases and will be put ashore at the earliest opportunity.
- If any passenger appears to be under the age of eighteen, they will be asked by the master or bar staff to furnish current proof such as a passport, photo driving licence or the PASS ID (proof of age card bearing a PASS hologram), that their age is eighteen or over. If proof is not forthcoming then they will be refused the sale of alcoholic drinks.
- Children on charter trips will be discouraged by bar staff from staying in the immediate area around the bar, apart from the time spent purchasing soft drinks and snacks etc. Unaccompanied children will not be allowed to remain on board after 2100hrs.
- The master upon being informed by bar staff or crew will ensure that any person, who is under the influence of alcohol and causes any nuisance to other passengers, will be refused further purchases of alcohol drinks.
- Any passenger, under the influence of alcohol who becomes abusive or persists in being aggressive towards the crew or other passengers will be asked to leave the vessel. If necessary, the police will be kept informed of the situation by the master, who will request them to attend the scene or disembarkation point if assistance is needed.
- No alcohol will be brought onto the vessel unless there has been prior arrangement with the company when booking a function. Any passengers who do so will have the alcohol confiscated and could be refused entry to the vessel. This decision of entry will be at the discretion of the master or crew.

# London Party Boats Ltd

## Marine Safety Management Manual

### 5.2. Master

Is accountable to the Managing Director and be in total charge of operational and safety matters relating to the vessel whilst on duty and will ensure that: -

- The first consideration of the Master must be the safety of their vessel and the lives of the passengers onboard. This consideration takes precedence over all other obligations. Nothing in the system's requirements shall be construed as hindering any Master from taking whatever action may be necessary to avoid casualty to their vessel or passengers.
- All MCA laws, regulations, PLA river byelaws 1978 (as amended), marine notices, information and guidance notes relating to the Class V vessels and the company's marine operations, are complied with at all times, and will liaise with these marine agencies.
- The standards of safety equipment and practices are to be those of the MCA and HSE, unless the company has specified more stringent requirements.
- Ensure that the vessel is fully manned for operational requirements whilst on duty.
- There are sufficient numbers of trained crew to enable the craft to operate safely and that they are familiar with emergency plans & procedures.
- He will liaise and work closely with the Managing Director, other Managers and ensure any Health & Safety matters are communicated to the crew.
- So far as practicable those members of crew are inducted, trained in all matters relating to safety and competent to carry out their role safely.
- All crewmembers under the Masters' command are capable of implementing emergency plans and procedures when required to do so.
- Risk assessments of vessel activities are complied with and made known to the crewmembers where applicable.



# London Party Boats Ltd

## Marine Safety Management Manual

### 5.3 Mate/Driver

Will assist the Master to discharge their health and safety responsibilities by:

- Deputising in the absence of the master when required to do so on board.
- Assist in the implementation of the Marine Safety Management System and London Party Boats Ltd Health and Safety Policy for all marine activities
- Ensure that the staff are familiar with emergency plans and procedures
- Liase and work closely with the bar staff.
- Monitor and advise passengers on safety matters
- Ensure they are familiar with the contents of the MSMS
- Monitoring and implementing any control measures identified by the risk assessments of shipboard activities.
- Conduct and record regular safety inspections of the craft.

### 5.4 Bar Staff

Will assist the Master to discharge their health and safety responsibilities by: -

- Complying with all the requirements of the Licensing Act 2003 for alcohol sales and the Company's Health and Safety Policy for all bar activities.
- Liasing and work closely with the Masters, Safety Adviser and any other agencies involved in the management of occupational safety where required, i.e. Port Health.
- Ensuring that if they are competent crew as described in the MGN 203, they are familiar with emergency plans and procedures and to assist in the event of emergencies.
- Using any personal protective equipment and safety equipment provided and helping in administering the risk assessment measures required by those assessments.

# London Party Boats Ltd

## Marine Safety Management Manual

### Section Six Emergency Plans and Procedures

6.1 The company should ensure that there are in place and approved by the designated person, up to date emergency procedures (as contained in the A5 crew's emergency procedures and information booklet) for the following emergencies; underway, alongside, onboard and ashore:

- Collision with other ships and fixed objects
- Running aground
- Loss of power by a vessel
- Loss of steering
- Sinking
- Fire and explosion on board, alongside the pier and all shore side locations
- Flooding
- Abandon Ship
- Bomb and terrorist threat
- Man overboard, underway and alongside piers.
- Passenger Rage
- Inclement weather.

6.2 The emergency plan must establish:

6.2.1 A detailed call out procedure that contacts all relevant agencies and authorities:

- Police
- Fire
- Ambulance
- Local Authorities PLA

6.2.2 In the case of environmental emergencies involving pollution:

- PLA

6.3 All emergency plans including Search and Rescue (MSN1761), need to be regularly practised, reviewed and recorded.

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# London Party Boats Ltd

## Marine Safety Management Manual

### 7.3 Mooring and Unmooring, embarking and disembarking procedure.

The Master and Crew must always wear lifejackets and anti-slip footwear when on deck, together with company uniform at all times.

#### **Mate/Driver.**

- Before arriving at the pier, ensure that two head ropes are in place with a spare rope for the middle or stern cleat.

#### **Master.**

- Stem the tide and reduce speed to a minimum before approaching the pier, (ensure that there is an adequate and safe berth for the vessel).
- Prior to going alongside, turn off the music.
- On fetching the pier, align the vessel's exit gate with the pier gate ensuring that two head-ropes and a middle or stern rope are put out and that the vessel is tight up against the pier.
- Turn on the exit gate lights.
- Give the disembarkation announcement, details attached.
- Grant permission to the Driver/Mate to open the gates and commence embarkation or disembarkation until the passengers have all transferred.
- Be alert to excessive vessel movement caused by passing traffic and ensure that the crew are alerted to this potential problem.

#### **Mate / Driver.**

- On fetching the pier, put out one head rope and two stern ropes to ensure that the vessel is tight up against the pier and vessel and pier gates are aligned with one another.
- Ensure that the vessel's exit gate is shut and bolted until all ropes have been put out and you are ready to embark or disembark passengers.
- You will also ensure that the vessel's exit gate lights are switched on before you commence passenger embarkation or disembarkation.
- Do not commence to embark or disembark passengers until you have definite permission from the Master to do so.

#### **Master.**

- Only engage ahead or astern gears if it is essential to keep the vessel tight alongside, putting out extra ropes to spread the load if necessary.
- Remain in the wheelhouse at all times whilst a gear is engaged during passenger embarkation or disembarkation.

#### **Mate/Driver.**

- Remain at the exit gate and assist passengers on and off the vessel until the last person has embarked or disembarked.
- If for any reason you need to leave the boarding gate or discontinue the embarking or disembarking of passengers, bolt the boarding gate.

Continued over to next page.....

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# **London Party Boats Ltd**

## **Marine Safety Management Manual**

### **7.3.1. Mooring and Unmooring, embarking and disembarking procedure, (cont).**

#### **Master.**

- If the embarkation or disembarkation process has to be interrupted for any reason, announce this over the PA system and tell passengers to keep away from the boarding gate until it is re-opened by a crewmember.
- Inform passengers when you are ready to re-commence embarkation or disembarkation.
- When all passengers appear to have disembarked, captain to request a crewmember to check that there aren't any passengers left on board.
- At this time the exit gate is to be shut then locked and the captain or a crewmember must remain at the gate.
- When all passengers have safely embarked or disembarked, ropes to be cast off and then stowed away.
- Safety announcement to be broadcast when leaving the pier after any passengers embark or disembark and the passenger count to be entered into the AIS system.

#### **Master & Deck Crew.**

Passengers must be counted on and off the vessel so that the exact number of Passengers on Board (POB) is known upon departure from each pier. The number of (POB) should then be entered into the AIS system or passed directly to London VTS by VHF radio.

**PA Announcement to be made particularly after a function and before going alongside the pier to disembark.**

**Can I have your attention please?**

**We are about to go alongside the pier to disembark.**

**Please be extremely careful when you step from the boat to the pier.**

**Do not attempt to leave the vessel unless there is a crewmember on the exit gate and you ensure there is no gap between the vessel and the pier.**

**Please make sure that you have taken all your belongings with you before you go ashore.**

**May we ask you to leave the vessel and the surrounding area in a quiet and orderly fashion so as not to disturb the local residents?**

**On behalf of London Party Boats I hope that you have enjoyed your cruise.**

**Have a safe journey home and we hope to see you again.**

Risk assessment R/ASS/JEWEL of LONDON/MOOR/01 Ref No: 1 (1-12) refers.

# London Party Boats Ltd

## Marine Safety Management Manual

### Section Seven

#### Vessel's Movements, Procedures and Safety Announcement

- 7.4 The Company should establish and manage procedures that facilitate safe access/egress of all their vessels by:
- Conducting risk assessments of all vessel and associated marine based work activities in accordance with the requirements of the Merchant Shipping and Fishing Vessels (Health and Safety at Work Regulations 1997);
  - Reviewing the risk assessments annually or in the event of an incident/accident or near miss, change in work practices/procedures or the addition of a new vessel or piece of equipment;
  - Ensuring the staff carry out working procedures correctly and they maintain and wear any personal protective equipment provided to them;
  - Keeping the staff updated on current legislation by ensuring staff have access to relevant 'M' notices and PLA 'Notice to Mariners';
  - Eliminating navigational and other hazards so far as is as reasonably practicable;
  - Ensuring there are risk assessors to conduct and maintain the risk assessments.

#### 7.5 Safety Announcement

##### VESSEL'S SAFETY ANNOUNCEMENT

ON LEAVING ANY PIER WITH PASSENGERS ABOARD, THIS SAFETY ANNOUNCEMENT IS TO BE MADE TO THE PASSENGERS BY A CREW MEMBER.

London Party Boats welcomes you aboard for your cruise on the River Thames. We are required by law to give a short safety announcement to passengers before we leave. This is not intended to alarm you in any way but has to comply with Marine Coastguard Agency regulations

The lifesaving equipment carried consists of lifebuoys, liferaft and lifejackets. Lifejackets are stowed under seating around the vessel, indicated by green and white signs. A member of the crew will issue these in an emergency. The two self-inflating liferafts are capable of supporting everyone on board and will be launched by a crewmember when required.

All doors and window emergency exits around the vessel are clearly marked with a green and white sign above them.

In an emergency, we will issue clear instructions for passengers to follow over this loudspeaker system.

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# London Party Boats Ltd

## Marine Safety Management Manual

### Section Eight

#### 8.0 Reporting & Analysis of Non Conformities and Hazardous Occurrences

Non-conformities, accidents, incidents and hazardous situations are to be reported to the Company Directors and Safety Adviser for analysis, allowing improvement and corrective action to safety and pollution prevention. The managing director will submit written reports to MAIB, MCA, PLA or HSE as is necessary.

#### 8.1 Incident Reporting

Accident/incident reports are to be generated at source e.g. boat crews, using the Company forms provided on board for all incidents including "Near Misses". These should be reported as soon as possible, initially by phone, fax or email to the Directors and the MAIB, MCA, PLA or HSE, dependant upon its location. MAIB report guidance is given in MGN 289 MAIB.

Reports should contain all the relevant facts of the incident along with witness statements and any collected evidence; this might include both material and photographic evidence. If machinery, structure or other hardware is damaged then the affected items should be preserved for analysis. Preserved items are not to be disposed of until approval has been given by the directors.

Following analysis, Masters and Safety Briefing Memos will pass onto staff any preventative measures for improving safety and pollution.

#### 8.2 Non-Conformities

Any non-conformity identified by audits or persons at anytime are to be reported to masters or directors. If relevant to any accident/incident inquiry, then attach note to incident report form.

#### 8.3 Corrective Action

- Analyse the data
- Establish corrective action and resources needed.
- Appoint responsible person to implement action.
- Agree time schedule for completion and plan ongoing review.
- Report completion in writing and review effectiveness.

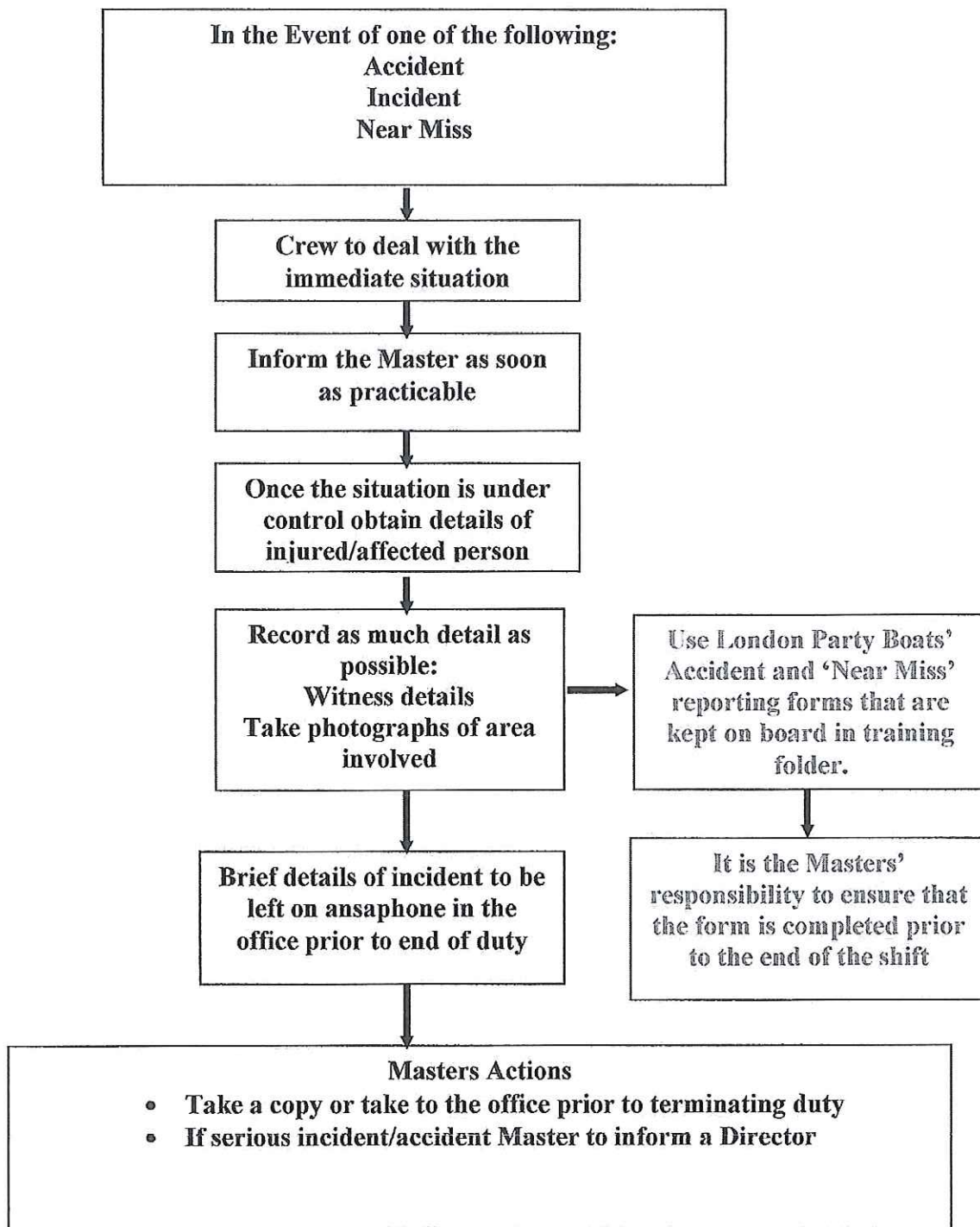
#### 8.4 Investigation

Significant incidents are to be investigated by a person not having direct responsibility for the area under investigation, to avoid the potential for vested interest or bias.

# London Party Boats Ltd

## Marine Safety Management Manual

### 8.5 Incident/accident procedure

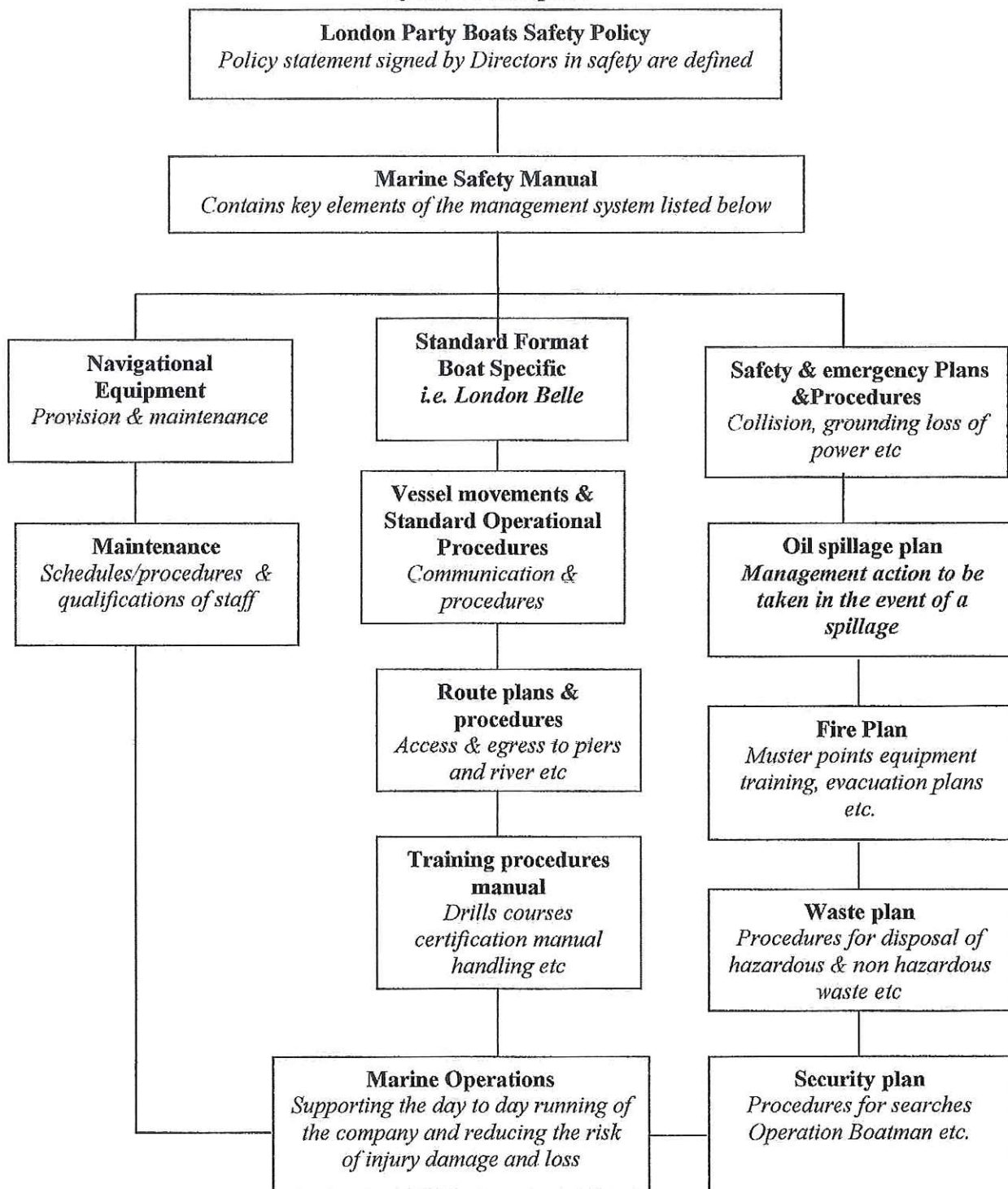


# London Party Boats Ltd

## Marine Safety Management Manual

### 10.5 Marine Safety Management System

#### System Description




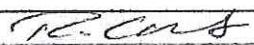


# LONDON PARTY BOATS LTD

## DESIGNATED CREW INDUCTION TRAINING

Form 03

Name of Vessel: Jewel of London

1. INDUCTION PROGRAM	Date	Date	Date	Date
Company Organisation				
Job Description and Responsibilities				
Domestic Safety Management System	31/07/14	10/10/15	08/10/16	
Marine Safety Management Manual	31/07/14	10/10/15	08/10/16	
Emergency Procedures & Information Booklet	31/07/14	10/10/15	08/10/16	
<b>2. EMERGENCY DRILLS &amp; PROCEDURES</b>				
Man Overboard (Underway and Alongside).	31/07/14 11/01/17	10/10/15	11/02/16	22/06/16
Fire General	31/07/14 26/10/16	10/10/15	22/06/16	
Fire Machinery Spaces	31/07/14	10/10/15	26/10/16	
Abandon Ship	31/07/14	10/10/15	26/10/16	
Collision/Grounding	31/07/14	10/10/15	11/02/16	11/01/17
Loss of Power/Steering	31/07/14	10/10/15	11/02/16	22/06/16
Terrorism	31/07/14	10/10/15	22/06/16	
Passenger First Aid	31/07/14	10/10/15	11/01/17	
<b>3. PRACTICAL INSTRUCTION</b>				
Vessel Familiarisation	31/07/14 26/10/16	10/10/15 11/01/17	11/02/16	22/06/16
Donning Lifejacket Correctly	31/07/14 26/10/16	10/10/15 11/01/17	11/02/16	22/06/16
LSA Equipment & Muster Stations	31/07/14 26/10/16	10/10/15 11/01/17	11/02/16	22/06/16
Emergency Exits	31/07/14 26/10/16	10/10/15 11/01/17	11/02/16	22/06/16
Fire Extinguisher Locations and Recognition	31/07/14 31/07/14	10/10/15 11/01/17	11/02/16	22/06/16
Knowledge of Emergency Procedures	31/07/14	10/10/15	11/02/16	22/06/16
Signed 				
Print Name <b>ROBERT CAIRNS</b> (Person receiving instruction)				
Signed 				
Print Name <b>ROBERT CAIRNS</b> (Person giving instruction)				

NB. This form is to be used for any new or existing designated crewmember within the company.

**Premises History**

<b>Application</b>	<b>Details of Application</b>	<b>Date Determined</b>	<b>Decision</b>
17/00778/LITENP	Temporary Event Notice	05.02.2017	Notice Granted
17/00788/LITENP	Temporary Event Notice	16.02.2017	Notice Granted
17/00936/LITENP	Temporary Event Notice	24.02.2017	Notice Granted
17/00995/LITENP	Temporary Event Notice	16.02.2017	Notice Granted
17/01003/LITENP	Temporary Event Notice	06.03.2017	Notice Granted
17/01234/LITENP	Temporary Event Notice	20.02.2017	Notice Granted
17/01322/LITENP	Temporary Event Notice	13.02.2017	Application Withdrawn
17/01689/LITENP	Temporary Event Notice	23.02.2017	Notice Granted
17/02010/LITENP	Temporary Event Notice	02.03.2017	Notice Granted

**CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE AND CONDITIONS PROPOSED BY A PARTY TO THE HEARING**

When determining an application for a new premises licence under the provisions of the Licensing Act 2003, the licensing authority must, unless it decides to reject the application, grant the licence subject to the conditions which are indicated as mandatory in this schedule.

At a hearing the licensing authority may, in addition, and having regard to any representations received, grant the licence subject to such conditions which are consistent with the operating schedule submitted by the applicant as part of their application, or alter or omit these conditions, or add any new condition to such extent as the licensing authority considers necessary for the promotion of the licensing objectives.

This schedule lists those conditions which are consistent with the operating schedule, or proposed as necessary for the promotion of the licensing objectives by a responsible authority or an interested party as indicated. These conditions have not been submitted by the licensing service but reflect the positions of the applicant, responsible authority or interested party and have not necessarily been agreed

**Mandatory Conditions**

1. No supply of alcohol may be made at a time when there is no designated premises supervisor in respect of this licence.
2. No supply of alcohol may be made at a time when the designated premises supervisor does not hold a personal licence or the personal licence is suspended.
3. Every supply of alcohol under this licence must be made or authorised by a person who holds a personal licence.
4.
  - (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
  - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
    - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to;
      - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
      - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
    - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
    - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;

- (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
  - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).
5. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
6. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
- (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
- (a) a holographic mark, or
  - (b) an ultraviolet feature.
7. The responsible person must ensure that—
- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
    - (i) beer or cider: ½ pint;
    - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
    - (iii) still wine in a glass: 125 ml;
  - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
  - (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

A responsible person in relation to a licensed premises means the holder of the premise licence in respect of the premises, the designated premises supervisor (if any) or any individual aged 18 or over who is authorised by either the licence holder or designated premises supervisor. For premises with a club premises certificate, any member or officer of the club present on the premises in a capacity that which enables him to prevent the supply of alcohol.

- 8(i) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
- 8(ii) For the purposes of the condition set out in paragraph 8(i) above -
- (a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
- (b) "permitted price" is the price found by applying the formula -
- $$P = D + (D \times V)$$
- Where -
- (i) P is the permitted price,
- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -
- (i) the holder of the premises licence,
- (ii) the designated premises supervisor (if any) in respect of such a licence, or
- (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.
- 8(iii). Where the permitted price given by Paragraph 8(ii)(b) above would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
- 8(iv). (1) Sub-paragraph 8(iv)(2) below applies where the permitted price given by Paragraph 8(ii)(b) above on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

### **Conditions consistent with the operating schedule**

9. Where it is felt to be necessary, passengers will be searched on boarding and any alcohol or drugs found will be confiscated. If necessary the people found to be in possession would be refused entry.
10. CCTV covers most disembarkation piers.
11. The bar will close fifteen minutes prior to disembarkation.
12. Any passenger under the influence of alcohol who becomes abusive to the crew or other passengers will be asked to leave the vessel. If necessary the police will be kept informed of the situation via vhf radio and the master will request them to attend the disembarkation point if assistance is needed.
13. No alcohol will be served to passengers under eighteen years of age. If they appear to be under-aged, proof of identity will be required e.g. PASS. If proof is not forthcoming, then alcohol drinks will not be served to them. If other passengers buy for them they will be asked to stop, if not they will be put ashore at the earliest opportunity.
14. We have procedures in our DSM manual covering all public safety. Under MCA/PLA regulations all crew have to be competent in navigation, fire fighting, first aid and are able to deal with all other emergency situations on board. Before every departure the crew make a mandatory safety announcement over the PA system. This informs passengers of all emergency safety exits, lifejacket stowage, and self-inflating life raft assembly points etc. Passenger numbers for each trip are recorded ashore and on board. The vessel, crew and Safety Management System are inspected and audited twice a year by the MCA. If unable to conform to their standards, the vessel's annual Passenger and Domestic Safety certificates are withdrawn, rendering the vessel unable to continue in public service until all non-conformities are rectified. River Emergency Services such as Police, Fire, Coastguard, PLA and R.N.L.I are on 24hrs continuous coverage and can be summoned by VHF radio or mobile phone for immediate assistance.
15. The crew monitors all disco music continuously and an automatic noise limiter adjusted to MCA accepted noise levels is in operation during the cruise. The noise limiter will automatically cut off the power supply to the disco apparatus if the music is too loud and can also be manually operated by the crew from the wheelhouse.
16. Disco music will not be allowed to commence until after the vessel has left any embarkation pier and will cease before the vessel arrives at any disembarkation pier.
17. Passengers are always advised by the crew to leave the vessel in a quiet and orderly fashion and not to do anything, which is liable to disturb nearby residents. In the event of any problems on board, the police will be asked to attend the disembarkation pier if necessary, to control any perceivable unruly behaviour, before the passengers allowed to go ashore.

18. Any requests from school regarding safety information, risk assessments, insurance and crew competency etc, are met as required prior to any voyage. The company insists on a minimum of one adult supervisor to 25 children of 16 years and under.
19. On any school trips or other trips where most of the passengers are under eighteen years of age, the bar will not be open unless specifically requested for the role of soft drinks. The crew are instructed to patrol all parts of the vessel at regular intervals to check for any unruly/unsafe behaviour.
20. Unaccompanied children are not allowed on board after 2000hrs. The crew will always be on the entrance/exit gate when embarkation or disembarkation is taking place.

#### **Conditions proposed by the Environmental Health**

21. Amplified music or regulated entertainment shall not take place whilst the vessel is moored at its Millbank moorings.
22. No noise shall emanate from the vessel which gives rise to a nuisance.
23. Notices shall be prominently displayed at all exits requesting patrons to respect the needs of local residents and businesses and leave the area quietly.

#### **Conditions proposed by the Police**


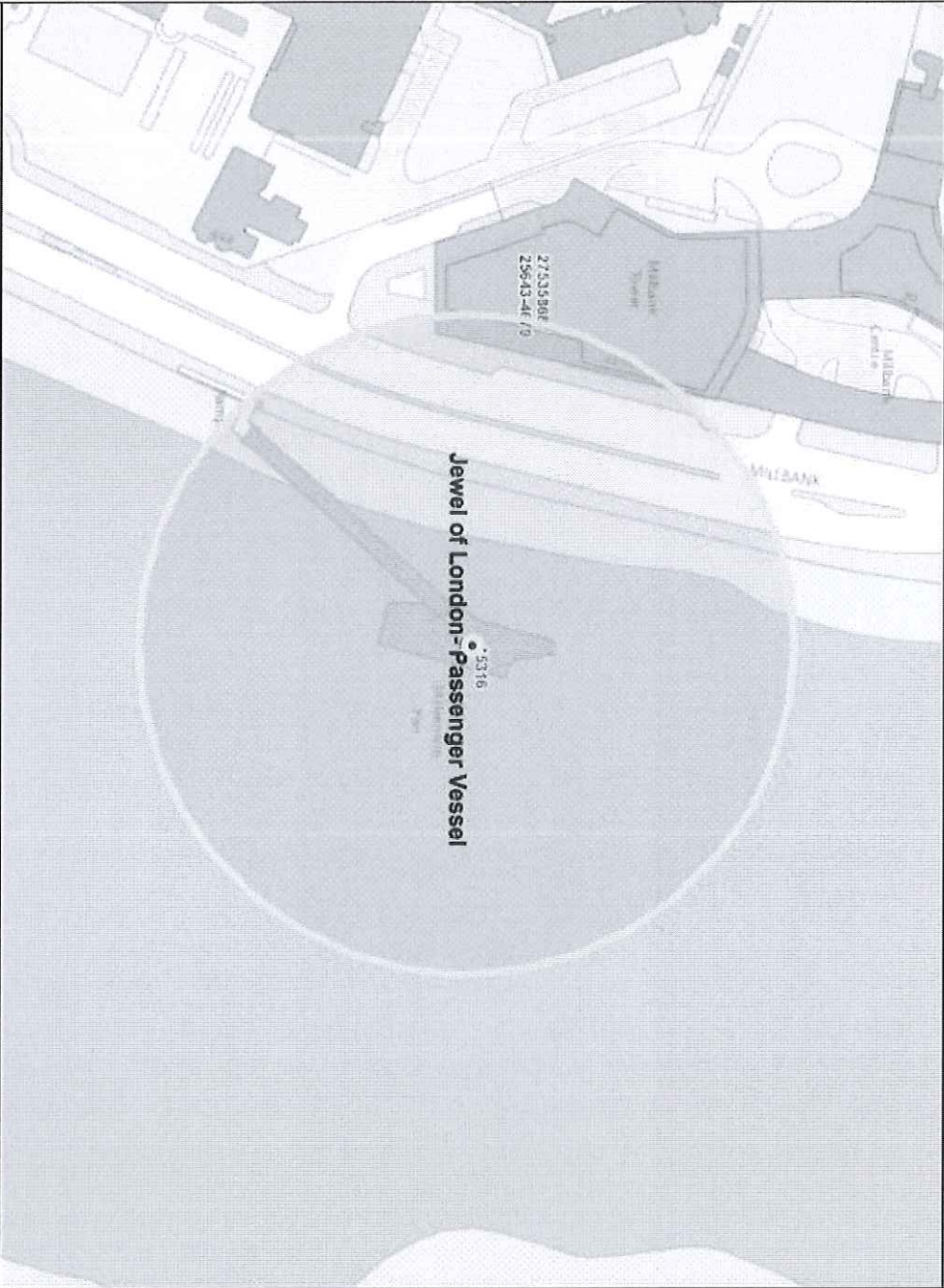
24. All drinking vessels used in the venue shall be polycarbonate. All drinks in glass bottles are to be decanted into polycarbonate containers or polycarbonate carafes prior to being served, with the exception of champagne or bottles of spirits with a minimum size of 70cl supplied by waiter/waitress service to tables. Staff shall clear all empty champagne and spirit bottles promptly from the tables. Customers shall not be permitted to leave their table carrying any such glass bottles or drink directly from the bottle.
25. The premises shall install and maintain a comprehensive CCTV system as per the minimum requirements of the Westminster Police Licensing Team. All entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Viewing of recordings shall be made available immediately upon the request of Police or authorised officer throughout the entire 31 day period.
26. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open. This staff member must be able to provide a Police or authorised council officer copies of recent CCTV images or data with the absolute minimum of delay when requested.

27. A ~~Challenge 24~~ or When alcohol is for sale a Challenge 25 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS Hologram.
28. A record shall be kept detailing all refused sales of alcohol. The record should include the date and time of the refused sale and the name of the member of staff who refused the sale. The record shall be available for inspection at the premises by the police or an authorised officer of the City Council at all times whilst the premises is open.
29. An incident log shall be kept at the premises, and made available on request to an authorised officer of the City Council or the Police. It must be completed within 24 hours of the incident and will record the following:
  - (a) all crimes reported to the venue
  - (b) all ejections of patrons
  - (c) any complaints received concerning crime and disorder
  - (d) any incidents of disorder
  - (e) all discovery/seizures of drugs or offensive weapons
  - (f) any faults in the CCTV system, searching equipment or scanning equipment
  - (g) any refusal of the sale of alcohol
  - (h) any visit by a relevant authority or emergency service
30. Alcohol shall not be taken or consumed off the vessel at any time.
31. The bar shall close 15 minutes prior to disembarkation, after this no alcohol shall be sold. This is to be announced on the public address system.
32. Passengers shall not be allowed to bring alcohol on board the vessel
33. The crew shall make a comprehensive safety announcement over the PA system before every departure. This is to include a segment on drink aware and the ejection policy.
34. A noise limiter must be fitted to the musical amplification system set at a level determined by and to the satisfaction of an authorised officer of the Environmental Health Service, so as to ensure that no noise nuisance is caused to local residents or businesses. The operational panel of the noise limiter shall then be secured by key or password to the satisfaction of officers from the Environmental Health Service and access shall only be by persons authorised by the Premises Licence holder. The limiter shall not be altered without prior agreement with the Environmental Health Service. No alteration or modification to any existing sound system(s) should be effected without prior knowledge of an authorised Officer of the Environmental Health Service. No additional sound generating equipment shall be used on the premises without being routed through the sound limiter device.
35. Any passenger that becomes abusive/aggressive to the crew or other passengers shall be asked to leave the vessel. Such persons will be ejected at the nearest available pier. A duty of care shall be provided for the ejected persons and to consider calling the emergency services.



36. Passenger numbers for each trip should be recorded on the Ships AIS system and on-board in the Ships Diary. The capacity of the vessel shall be determined and approved by the Maritime and Coastguard Agency (MCA) and placed on the ships certificate.
37. Passengers shall be advised by the crew to leave the vessel in a quiet and orderly fashion and not to do anything which is liable to disturb nearby residents. Prominent notices shall be displayed at the entrance and exit points.
38. Non-intoxicating drinks including drinking water shall be available at all times during the permitted hours for licensable activities with the exception of bookings not requiring a bar service.
39. There shall be a personal licence holder on duty on the vessel at all times alcohol is being sold.
40. All SIA approved staff engaged in supervising or controlling queues as well as engaged in duties on board the vessel shall wear high visibility yellow jackets or vests.
41. Registered SIA security staff to be on duty during all externally promoted events including DJ's, birthday bookings where the persons birthday is 25 or under and all football related booking
42. The licence holder shall ensure that there is a written risk assessment policy in place for every event to be held on the vessel and be available for inspection by police or authorised officers
43. When SIA registered door staff are deployed there shall be a minimum of 2 always working, and an extra 1 for every additional 50 persons over 100 persons.
44. There shall be no all inclusive alcoholic drink packages.
45. A Police 696m risk assessment form shall be submitted to the Westminster Police Licensing Team and the Police Marine Unit for all externally promoted events including DJ's, birthday bookings where the persons birthday is 25 or under and all football related booking
46. The SIA staff and crew will ensure that the pier is clear of all customers prior to leaving the pier. This includes a duty of care on all persons ejected during the duration of the trip.
47. It shall be a condition of entry that the customer agrees to an outer clothing and bag search being carried out or refusal of entry will be given, and notices to that effect shall be displayed. SIA Door Supervisors on duty will action as to when and whom is searched and a record of any decisions to be made. All searching shall be supplemented by the use of metal detector wands.

**Residential Map and List of Premises in the Vicinity**

<p>City of Westminster    <b>Jewel Of London - Passenger Vessel, Millbank Millennium Pier, Millbank</b></p>	
	
Residential / Proposed Residential	1
Under Construction	None
Other Uses	None
Proportion Residential of all Uses	None
<p>Data Source: Uniform Database                  Date: 24/02/2017</p>	

**Premises within 75 metres of: Pearl Of London - Passenger Vessel,  
Millbank Millennium Pier Millbank, SW1P 4QP**

<b>p / n</b>	<b>Name of Premises</b>	<b>Premises Address</b>	<b>Licensed Hours</b>
15316	London Belle - Passenger Vessel	London Bell Passenger Vessel Moored On Millbank Moorings At Millennium Pier Millbank London SW1P 4QP	Monday to Sunday 07:00 - 01:00

**Additional Submissions from MET Police Service**

PROTECTIVE MARKING

**METROPOLITAN  
POLICE****TOTAL POLICING**

Form 693

**Form for Applying for a Summary Licence Review****Application for the review of a premises licence under section 53A of the Licensing Act 2003**  
(premises associated with serious crime, serious disorder or both)**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form. If you are completing the form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink.

Use additional sheets if necessary.

**Insert name and address of relevant licensing authority and its reference number:**

**Name:** London Borough Of Southwark Licensing Authority

**Address:**

3rd Floor 160 Tooley Street

**Post town:** Southwark

**Post code:** SE1 2QH

**Ref. No.:**

I Police Constable Ian Clements 362MD

on behalf of the chief officer of police for the Metropolitan Police area apply for the review of a premises licence under section 53A of the Licensing Act 2003.

**1. Premises details**

**Postal address of premises or club premises, or if none, ordnance survey map reference or description:**

M/V The Jewel Of London, Kings Reach London

**Post town:** Southwark

**Post code:** SE1  
(if known)

**2. Premises licence details**

**Name of premises licence holder or club holding club premises certificate (if known):**

London Party Boats Ltd

**Number of premises licence or club premises certificate (if known):**

845553

**3. Certificate under section 53A(1)(b) of the Licensing Act 2003 (Please read guidance note 1)**

I confirm that a certificate has been given by a senior member of the police force for the police area above that in his opinion the above premises are associated with serious crime or serious disorder or both, and the certificate accompanies this application.

Please tick the box to confirm:



**PROTECTIVE MARKING**

**4. Details of association of the above premises with serious crime, serious disorder or both**  
 (Please read guidance note 2)

On Saturday the 14<sup>th</sup> January 2017 at 2345hrs Police attended calls for assistance to a large fight on board Motor Vessel **The Jewel Of London**.

On Police arrival the vessel was docked at Westminster Pier.

In total 32 Police units attended what was reported as 150 people fighting. On arrival there were approximately 150 people contained on the vessel, the group were aggressive and attempting to jump from the boat onto the pier. For safety reasons and to facilitate the investigation they were allowed to filter off the vessel into a contained area held by the Police on scene.

Initial investigations found four males with serious injuries, one male had two large stab wounds to his back, a second with a stab wound to his head and a third with deep cuts to his hands and a 10cm slash wound across his head and cuts to his face. A fourth male appeared to have been hit with a bottle and had a cut to his eye.


CCTV from the vessel shows various males fighting with what appears to be a knife, bottles and belts. This matter is still under investigation but the initial indication is that weapons had been taken on board the vessel and/or obtained and used whilst on board. This resulted in at least four males receiving injuries consistent with GBH, and five males being arrested for public order related offences.

A total of 32 Police units attended the scene, at least two paramedic units and what will be a lengthy and resource intensive investigation.

This appears to be an isolated incident, there is no evidence that the premises were operating in breach of the premises licence, however I believe it is so serious that interim measures are required for the prevention of crime and disorder.

I am of the opinion that this matter needs expediting under section 53a of the licensing act 2003, we should be asking the licensing committee to suspend the premise licence as an interim measure pending a full review hearing.

**Signature of applicant**

Signature:		Date:	18-01-2017
Capacity:	Police Licensing Officer		

**Contact details for matters concerning this application**

Surname:	CLEMENTS	First Names:	Ian
Address:	Southwark Police Station 323 Borough High Street		
Post town:	Southwark	Post code:	SE1 1SU
Tel. No.:	0207 232 6756	Email:	Ian.Clements@mer-police.uk

Notes for guidance

## PROTECTIVE MARKING

1. A certificate of the kind mentioned in the form must accompany the application in order for it to be valid under the terms of the Licensing Act 2003. The certificate must explicitly state the senior officer's opinion that the premises in question are associated with serious crime, serious disorder or both.  
Serious crime is defined by reference to section 81 of the Regulation of Investigatory Powers Act 2000. In summary, it means:
  - conduct that amounts to one or more criminal offences for which a person who has attained the age of eighteen and has no previous convictions could reasonably be expected to be sentenced to imprisonment for a term of three years or more; or
  - conduct that amounts to one or more criminal offences and involves the use of violence, results in substantial financial gain or is conduct by a large number of persons in pursuit of a common purpose.  
Serious disorder is not defined in legislation, and so bears its ordinary English meaning.
2. Briefly describe the circumstances giving rise to the opinion that the above premises are associated with serious crime, serious disorder, or both.

Retention Period: 7 years  
MF 14012

feeder test server X

www.thesun.co.uk/news/entertainment/1-man-gonna-die-Revellers-as-man-stabbed-during-fight-on-jewel-of-london-thames-party-boat-1.1757674

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 'I thought I was gonna die': Revellers' terror as man stabbed during fight on Jewel of London Thames party boat

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drops Sanchez for tactical reasons with Ozil missing

train surfer' rides moving DLR

Rally as he enjoys 'amazing' Chelsea experience

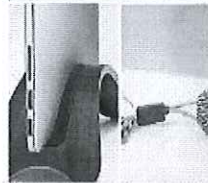
**Revellers today told how they feared for their lives when celebrations on a Thames party boat flared into violence which left three people in hospital.**

One man was stabbed and two others injured when a fight broke out on board the £160 an hour Jewel of London as it arrived back at Westminster Pier after the "New Year's All Black Boat Party."

More than 50 police officers swarmed the vessel as paramedics wheeled one man, 21, away in a wheelchair. He remains in hospital with injuries said to be non-life threatening.

Another man was seen leaving the boat with a bandage wrapped around his head.

The event, which was advertised on Facebook with tickets costing £10, played host to several different birthdays.



https://www.thesun.co.uk/news/entertainment/1-man-gonna-die-Revellers-as-man-stabbed-during-fight-on-jewel-of-london-thames-party-boat-1.1757674

Android browser - X

www.standard.co.uk/news/health/through-the-gate-the-quiet-panic-as-man-stabbed-during-fight-on-jewel-of-london-thames-party-boat


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**'I thought I was gonna die': Revellers' terror as man stabbed during fight on Jewel of London Thames party boat**

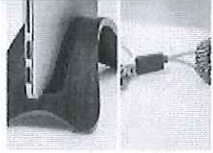
The event, which was advertised on Facebook with tickets costing £30, played host to several different birthdays.



**Joint Response Units**  
@LAS\_PCU

The team attended a large fight on a boat with @MPSWestminster & @DialPolice resulting in multiple injured parties.  
11:22 AM - 15 Jun 2017

One party-goer, who tweeted about the incident, said: "...boat party last night was so lit but the madness that happened after was crazy I



Strip row

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- Martine McCutcheon and Hugh Grant reunited for Love

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## 'I thought I was gonna die': Revellers' terror as man stabbed during fight on Jewel of London Thames party boat

ES


last night was so lit but the madness that happened after was crazy I thought I was gonna die.'

Sports journalist Foby Gilles was walking across Westminster Bridge when he saw the disturbance.

He told the Standard: 'At first I thought it must have been an exercise. There were about 12 police cars and as I was walking up I could see a lot more coming from both directions.

'The pier was closed off and I could see at least two people being treated.

'One had a bandage around his head and one was in a wheelchair wrapped in foil. You could see he was either in and out of consciousness or woozy. People were being questioned and I saw one guy in handcuffs.'



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Actually sequel

**ANDREWALLEN**  
**Sofa a bit squashed?**  
Powered by e3s

**VIDEO**  
**Justin Timberlake dedicates Heart Radio Award to 'different' people**

Revellers' terror as man stabbed during fight on Jewel of London Thames party boat

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Footage from the event on Saturday night shows people drinking and dancing on two levels on the boat on the Thames, with heavy bass playing in the background.


One of the organisers, who was also marking his birthday, told the Standard it had been a peaceful event before the fight broke out.

He said: "The incident happened around 11.45pm and the party was due to end at midnight."

Watch the video here.

www.standard.co.uk/news/terrorism/...thought-i-was-gonna-die-revellers-terror-as-man-stabbed-during-fight-on-jewel-of-london-thames-party-boat

ES f 128 News Football Going Out Lifestyle Health Homes & Property Food & Drink

 **'I thought I was gonna die': Revellers' terror as man stabbed during fight on Jewel of London Thames party boat**

He said: "The incident happened around 11.45pm and the party was due to end at midnight.

"The party was organised to celebrate the birthdays of seven different people. It was a ticketed event and all attendees had to have a ticket prior to arrival.

"I can't say much with regards the incident as I was not a witness to it personally but it occurred at the end of the night as people were about to disembark."


The RNLI's Tower lifeboat and paramedics from London Ambulance Service were also drafted in.


A Scotland Yard spokesman said three men had been found on board suffering from injuries and were taken to a north London hospital for treatment.

One of the men, aged 21, was suffering from stab wounds and remains in hospital. His injuries are not thought to be life-threatening.

The other two injured men, one aged 24 and the other aged 21, were later arrested on suspicion of affray. They are being questioned by police alongside another 21-year-old.

[www.standard.co.uk/news/terrorism/a-guide-to-the-uk-s biggest art prizes-a247011.html](#)





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## Licensing Sub-Committee Report

Item No:	
Date:	23 <sup>rd</sup> March 2017
Licensing Ref No:	17/00570/LIPN - New Premises Licence
Title of Report:	Pearl Of London - Passenger Vessel Millbank Millennium Pier Millbank London SW1P 4QP
Report of:	Director of Public Protection and Licensing
Wards involved:	Vincent Square
Policy context:	City of Westminster Statement of Licensing Policy
Financial summary:	None
Report Author:	Miss Heidi Lawrance Senior Licensing Officer
Contact details	Telephone: 020 7641 2751 Email: hlawrance@westminster.gov.uk

## 1. Application

1-A Applicant and premises			
<b>Application Type:</b>	New Premises Licence, Licensing Act 2003		
<b>Application received date:</b>	18 January 2017		
<b>Applicant:</b>	London Party Boats Ltd		
<b>Premises:</b>	Pearl Of London - Passenger Vessel		
<b>Premises address:</b>	Millbank Millennium Pier Millbank London SW1P 4QP	<b>Ward:</b>	Vincent Square
		<b>Cumulative Impact Area:</b>	None.
<b>Premises description:</b>	The premises is a 'Party Boat' operating on the River Thames, departing on different dates and times from different Piers and Boroughs. At the end of each day the vessel will return to Millbank Pier where it will moor overnight.		
<b>Premises licence history:</b>	This is an application for a new premises licence.		
<b>Applicant submissions:</b>	None submitted.		

1-B Proposed licensable activities and hours							
<b>Live Music:</b>				<b>Indoors, outdoors or both</b>			<b>Both</b>
<b>Day:</b>	<b>Mon</b>	<b>Tues</b>	<b>Wed</b>	<b>Thur</b>	<b>Fri</b>	<b>Sat</b>	<b>Sun</b>
<b>Start:</b>	07:00	07:00	07:00	07:00	07:00	07:00	07:00
<b>End:</b>	01:00	01:00	01:00	01:00	01:00	01:00	01:00
<b>Seasonal variations/ Non-standard timings:</b>		None applied for.					

Recorded Music:							
<b>Recorded Music:</b>				<b>Indoors, outdoors or both</b>			<b>Both</b>
<b>Day:</b>	<b>Mon</b>	<b>Tues</b>	<b>Wed</b>	<b>Thur</b>	<b>Fri</b>	<b>Sat</b>	<b>Sun</b>
<b>Start:</b>	07:00	07:00	07:00	07:00	07:00	07:00	07:00
<b>End:</b>	01:00	01:00	01:00	01:00	01:00	01:00	01:00
<b>Seasonal variations/ Non-standard timings:</b>		None applied for.					

<b>Performance of Dance:</b>				<b>Indoors, outdoors or both</b>			<b>Both</b>
<b>Day:</b>	<b>Mon</b>	<b>Tues</b>	<b>Wed</b>	<b>Thur</b>	<b>Fri</b>	<b>Sat</b>	<b>Sun</b>
<b>Start:</b>	07:00	07:00	07:00	07:00	07:00	07:00	07:00
<b>End:</b>	01:00	01:00	01:00	01:00	01:00	01:00	01:00
<b>Seasonal variations/ Non-standard timings:</b>		None applied for.					

<b>Anything of a Similar Description:</b>				<b>Indoors, outdoors or both</b>			<b>Both</b>
<b>Day:</b>	<b>Mon</b>	<b>Tues</b>	<b>Wed</b>	<b>Thur</b>	<b>Fri</b>	<b>Sat</b>	<b>Sun</b>
<b>Start:</b>	07:00	07:00	07:00	07:00	07:00	07:00	07:00
<b>End:</b>	01:00	01:00	01:00	01:00	01:00	01:00	01:00
<b>Seasonal variations/ Non-standard timings:</b>		None applied for.					

<b>Late Night Refreshment:</b>				<b>Indoors, outdoors or both</b>			<b>Both</b>
<b>Day:</b>	<b>Mon</b>	<b>Tues</b>	<b>Wed</b>	<b>Thur</b>	<b>Fri</b>	<b>Sat</b>	<b>Sun</b>
<b>Start:</b>	23:00	23:00	23:00	23:00	23:00	23:00	23:00
<b>End:</b>	03:00	03:00	03:00	03:00	03:00	03:00	03:00
<b>Seasonal variations/ Non-standard timings:</b>		None applied for.					

<b>Sale by retail of alcohol</b>				<b>On or off sales or both:</b>			<b>Both</b>
<b>Day:</b>	<b>Mon</b>	<b>Tues</b>	<b>Wed</b>	<b>Thur</b>	<b>Fri</b>	<b>Sat</b>	<b>Sun</b>
<b>Start:</b>	07:00	07:00	07:00	07:00	07:00	07:00	07:00
<b>End:</b>	01:00	01:00	01:00	01:00	01:00	01:00	01:00
<b>Seasonal variations/ Non-standard timings:</b>		None applied for.					

<b>Hours premises are open to the public</b>							
<b>Day:</b>	<b>Mon</b>	<b>Tues</b>	<b>Wed</b>	<b>Thur</b>	<b>Fri</b>	<b>Sat</b>	<b>Sun</b>
<b>Start:</b>	07:00	07:00	07:00	07:00	07:00	07:00	07:00
<b>End:</b>	01:00	01:00	01:00	01:00	01:00	01:00	01:00
<b>Seasonal variations/ Non-standard timings:</b>		None applied for.					
<b>Adult Entertainment:</b>		Not Applicable					

## 2. Representations

2-A Responsible Authorities	
<b>Responsible Authority:</b>	Metropolitan Police Service
<b>Representative:</b>	PC Bryan Lewis
<b>Received:</b>	2 <sup>nd</sup> February 2017
<p>With reference to the above application I am writing to inform you that the Police, as a Responsible Authority, object to your application for a new premises licence as it is our belief that if granted the application may undermine the Licensing Objectives contained in the 2003 Licensing Act.</p> <p><b>Our objections relate to the follow:</b></p> <p>No licence conditions have been proposed to promote the licensing objectives.</p> <p>The hours sought for the sale of alcohol are beyond Westminster City Council core hours as defined by the WCC Statement of Licensing Policy 2016.</p> <p>More information is required to assess this application.</p> <p><b><i>Please see MET Police additional submissions at Appendix 6.</i></b></p>	
<b>Responsible Authority:</b>	Environmental Health Consultation Team
<b>Representative:</b>	Ms Nicola Curtis
<b>Received:</b>	3 <sup>rd</sup> February 2017
<p>The applicant has submitted the following plan for the premises:</p> <ul style="list-style-type: none"> <li>◆ MV Gosport Queen Safety Plan: drawing number GQ-01, Dated 19/3/1989</li> </ul> <p>This representation is based on the plans and Operating Schedule submitted.</p> <p>The applicant is seeking the following licensable activities:</p> <ol style="list-style-type: none"> <li>1. The provision of Regulated Entertainment both indoors and outdoors Monday to Sunday 0700 to 0100 hours comprising:             <ol style="list-style-type: none"> <li>a. Live Music</li> <li>b. Recorded Music</li> <li>c. Performance of Dance</li> <li>d. Provision of anything of a similar description to live music, recorded music or performances of dance</li> </ol> </li> </ol>	



2. The provision of Late Night Refreshment both indoors and outdoors Monday to Sunday 2300 to 0300 hours
3. The Supply of Alcohol both 'on' and 'off' the premises Monday to Sunday 0700 to 0100 hours

I wish to make the following representations in relation to the above application:

1. The provision of Regulated Entertainment both indoors and outdoors, and the hours requested for these activities will have the likely effect of causing an increase in Public Nuisance in the area and may impact upon Public Safety.
2. The provision of Late Night Refreshment both indoors and outdoors, and the hours requested for this activity will have the likely effect of causing an increase in Public Nuisance in the area.
3. The Supply of Alcohol both 'on' and 'off' the premises and the hours requested for this activity will have the likely effect of causing an increase in Public Nuisance in the area and may impact upon Public Safety.

The applicant has provided additional information and conditions with the operating schedule which is being considered but does not fully address the concerns of Environmental Health.

The applicant is advised to contact the undersigned to arrange a suitable time for inspection of the premises and to discuss the application.

The granting of the new Premises Licence as presented would have the likely effect of causing an increase in Public Nuisance in the area and may impact on Public Safety.

**Following the agreement of conditions, Environmental Health have now withdrawn their representation.**

### 3. Policy & Guidance

The following policies within the City Of Westminster Statement of Licensing Policy apply:	
<b>Policy HRS1 applies</b>	(i) Applications for hours within the core hours set out below in this policy will generally be granted, subject to not being contrary to other policies in the Statement of Licensing Policy.  (ii) Applications for hours outside the core hours set out below in this policy will be considered on their merits, subject to other relevant policies.
<b>Policy PB1 applies:</b>	Applications will only be granted if it can be demonstrated that the proposal meets the relevant criteria in Policies CD1, PS1, PN1 and CH1.
<b>Policy MD1 applies:</b>	Applications will only be granted if it can be demonstrated that the proposal meets the relevant criteria in Policies CD1, PS1, PN1 and CH1.
<b>Policy FFP1 applies:</b>	Applications will only be granted if it can be demonstrated that the proposal meets relevant criteria in Policies CD1, PS1, PN1 and CH1.

### 4. Appendices

<b>Appendix 1</b>	Premises plans
<b>Appendix 2</b>	Applicant supporting documents
<b>Appendix 3</b>	Premises history
<b>Appendix 4</b>	Proposed conditions
<b>Appendix 5</b>	Residential map and list of premises in the vicinity
<b>Appendix 6</b>	MET Police additional submissions

<b>Report author:</b>	Miss Heidi Lawrance Senior Licensing Officer
<b>Contact:</b>	Telephone: 020 7641 2751 Email: hlawrance@westminster.gov.uk

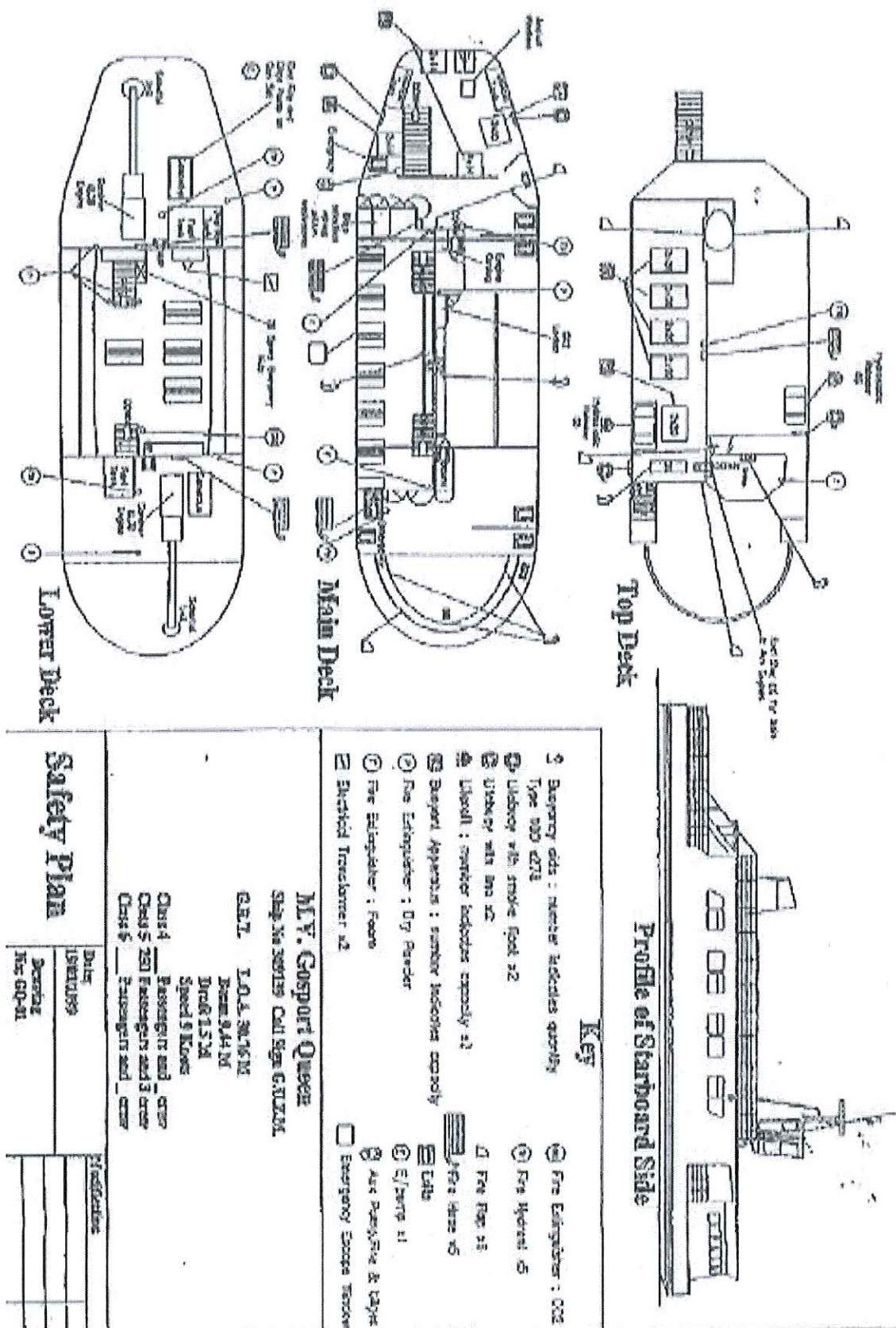
If you have any queries about this report or wish to inspect one of the background papers please contact the report author.

**Background Documents – Local Government (Access to Information) Act 1972**

1	Licensing Act 2003	N/A
2	City of Westminster Statement of Licensing Policy	7 <sup>th</sup> January 2016
3	Amended Guidance issued under section 182 of the Licensing Act 2003	March 2015
4	Application Form	18 <sup>th</sup> January 2017
5	Representation – MET Police	2 <sup>nd</sup> February 2017
6	Representation – EH	3 <sup>rd</sup> February 2017

**Premises Plans**

**DETAILS OF SHIPS - GOSPORT QUEEN CLASS - SEE ALSO IN SECTION 3**



<p><b>M.V. Gosport Queen</b>                  Ship No 30719 Call Sign G.U.Z.M.</p> <p>G.R.T. 104.3615M                  Beam 24.4M                  Draught 15.2M                  Speed 9 Knots</p> <p>Class 4 Passengers and crew                  Class 5 250 Passengers and 3 crew                  Class 6 Passengers and crew</p>		<p>① Emergency Escape Tractor</p>
<p><b>Safety Plan</b></p> <p>Date: 15/01/1999                  Drawn by: Inc 00-11</p>		<p>① Fire Extinguisher : 002                  Type 100 477L                  ② Underway with smoke float 22                  ③ Underway with 22                  ④ Underway with 22                  ⑤ Underway with 22                  ⑥ Underway with 22                  ⑦ Underway with 22                  ⑧ Underway with 22                  ⑨ Underway with 22                  ⑩ Underway with 22                  ⑪ Underway with 22                  ⑫ Underway with 22                  ⑬ Underway with 22                  ⑭ Underway with 22                  ⑮ Underway with 22                  ⑯ Underway with 22                  ⑰ Underway with 22                  ⑱ Underway with 22                  ⑲ Underway with 22                  ⑳ Underway with 22                  ㉑ Underway with 22                  ㉒ Underway with 22                  ㉓ Underway with 22                  ㉔ Underway with 22                  ㉕ Underway with 22                  ㉖ Underway with 22                  ㉗ Underway with 22                  ㉘ Underway with 22                  ㉙ Underway with 22                  ㉚ Underway with 22                  ㉛ Underway with 22                  ㉜ Underway with 22                  ㉝ Underway with 22                  ㉞ Underway with 22                  ㉟ Underway with 22                  ㊱ Underway with 22                  ㊲ Underway with 22                  ㊳ Underway with 22                  ㊴ Underway with 22                  ㊵ Underway with 22                  ㊶ Underway with 22                  ㊷ Underway with 22                  ㊸ Underway with 22                  ㊹ Underway with 22                  ㊺ Underway with 22                  ㊻ Underway with 22                  ㊼ Underway with 22                  ㊽ Underway with 22                  ㊾ Underway with 22                  ㊿ Underway with 22</p>

**Applicant Supporting Documents****Risk Ratings to Complete Event Booking Risk Assessment Form**

Sections	Description	Risk Rating
1	Public Ticket Sales	5
	Closed Ticket Sales	4
	Football Transfer	6
	Wedding	2
	Corporate	4
	Promoted Event	6
	Student Party (Under 18)	4
	Student Party (Over 18)	6
Birthdays	0-12	0
	13-15	3
	16-17	4
	18-21	6
	22-35	5
	36-50	4
	51+	1
1a	Day Event (Finishing by 5pm)	4
	7-11	4
	8-12	5
	9-1	6
2a	Cash Bar	5
2b	Account Bar	5
2c	All Inclusive	5
2d	Tokens	4
2e	Reception Drinks	4
3a	Our Caterers	1
3b	No Catering	2
3c	Own Catering	4
4a	Our DJ	2
4b	Own DJ's	6
4c	Plug in IPod	2
4d	Live Band	5

**Risk Rating**

- 0 – No Risk
- 1 – No-Low Risk
- 2 – Low Risk
- 3 – Low-Medium Risk
- 4 – Medium Risk
- 5 – Medium-High Risk
- 6 – High Risk
- 7 – Too High Risk



### Event Booking Risk Assessment

This form is to be completed for all events and risk scored per our company guidelines.

Event Type:	Vessel:	Date of Event:
Clients Name:	Clients D.O.B:	Clients Contact Number:
Date Completed:	Completed by:	Ref:
Which Football team?		

Any previous bookings? If so what vessel/date.

Please highlight each choice within the sections.  
Please dictate event time in comments section (1a).

Section	Event Details	Risk Level	Control Measures Required	Y	N	Comments
1			<ul style="list-style-type: none"> <li>➤ Has Security been confirmed?</li> <li>➤ Will there be under 18's attending?</li> <li>➤ Are wristbands required?</li> <li>➤ Are tickets being sold for the event?</li> <li>➤ Are the tickets being sold to the public?</li> <li>➤ Have you confirmed where tickets are being sold and checked the advertisement?</li> </ul>			
1a	Event Time		<ul style="list-style-type: none"> <li>➤ Is the functions times within our age policy restrictions?</li> </ul>			
2	Bar					
2a	Cash Bar					
2b	Account					
2c	Drinks Package					
2d	Tokens					

### Event Booking Risk Assessment

This form is to be completed for all events and risk scored per our company guidelines.

2e	Reception Drinks					
3	Catering					
3a	Our Caterers					
3b	No Catering					
3c	Own Catering					
4	Entertainment					
4a	Our DJ					
4b	Own DJ			<input type="checkbox"/> Do you have the DJ/DJ's contact details? <input type="checkbox"/> Has a 696 been completed?		
4c	Plug in iPod					
4d	Live Band			<input type="checkbox"/> Do you have the bands contact details? <input type="checkbox"/> Has a 696 been completed?		
4e	Other Entertainment					

- Risk Level**
- 0 – No Risk
  - 1 – No-Low Risk
  - 2 – Low Risk
  - 3 – Low-Medium Risk
  - 4 – Medium Risk
  - 5 – Medium-High Risk
  - 6 – High Risk
  - 7 – Too High Risk

Has a 696 Form been completed?	Y/N	Comments:	
Final Risk Rating			(place colour score accordingly)

1-20 Low Risk Event

**Event Booking Risk Assessment**

This form is to be completed for all events and risk scored per our company guidelines.

<input type="radio"/>	21-35 Medium Risk Event
<input checked="" type="radio"/>	36-49 High Risk Event
<input checked="" type="radio"/>	50 Booking Refused





New Enquiry – Questions to ask



QUESTIONS	GUIDANCE NOTES
What's the nature of your event?	<ul style="list-style-type: none"> <li>➤ If a birthday, ask the age.</li> <li>➤ Security must be required on all 21 and under events.</li> <li>➤ Under 18 events, soft drink bar only.</li> <li>➤ 18<sup>th</sup> Birthdays – Wristband system must be implemented, 70% must be over 18 with valid ID in order to sell alcohol.</li> <li>➤ Promotion / Ticketed / Football Transfer events must have security.</li> </ul>
How many people will be attending?	<ul style="list-style-type: none"> <li>➤ London Belle (max 125 passengers)</li> <li>➤ Jewel of London (max 240 passengers)</li> <li>➤ Pearl of London (max 360 passengers)</li> <li>➤ Security – Belle x2 Always Jewel 150 guests x2 Jewel 150 - 250 guests x3 Pearl 250 - 300 guests x4 Pearl 300 – 360 guests x6</li> </ul>
What date and time are you interested in hiring?	<ul style="list-style-type: none"> <li>➤ Under 21 events, Monday-Wednesday hire available only, Security required.</li> <li>➤ Under 18 events must finish by 10pm.</li> </ul>
Have you hired the vessel previously?	<ul style="list-style-type: none"> <li>➤ Check previous booking details.</li> </ul>
Will you be selling tickets to the public for your event?	<ul style="list-style-type: none"> <li>➤ If yes, security must be included.</li> <li>➤ Check age restriction of tickets.</li> <li>➤ Find out where tickets will be advertised and check advertisement.</li> </ul>
What are your entertainment requirements?	<ul style="list-style-type: none"> <li>➤ If providing own DJ's or live band, request information to fill out 696 form.</li> <li>➤ iPod option must have a set playlist.</li> </ul>
Will you be having catering?	<ul style="list-style-type: none"> <li>➤ Own catering – explain this is food only, no beverages included with own catering.</li> </ul>
What bar service will you require?	<ul style="list-style-type: none"> <li>➤ Soft drinks package is available for all under 18 or non-alcohol events.</li> <li>➤ Account bars can be supplied, payment required prior to service.</li> <li>➤ Drink Tokens are available on all over 21 events.</li> <li>➤ No reception drinks or tokens available on 18 and under events.</li> </ul>

<b>LPB Bookings 2004 - 2017</b>			
<b>Years</b>	<b>Number of Bookings</b>	<b>Serious Incidents</b>	<b>Average Passengers Carried</b>
2004	31	0	1860
2005	108	0	6480
2006	90	0	5400
2007	129	0	7740
2008	103	0	6180
2009	138	0	8280
2010	108	0	6480
2011	127	0	7620
2012	121	0	7260
2013	134	0	8040
2014	171	0	30780
2015	243	0	43740
2016	283	0	50940
2017	21	1	3780
<b>Total</b>	<b>1807</b>	<b>1</b>	<b>194580</b>
Based on the above our record of serious incident reports would be 0.00055 percent			
Based on 50% Capacity			
London Belle - 60	Jewel of London - 120		

**Risk Assessment**

<b>Risk Assessment Title:</b>		<b>Mooring activities of the crew.</b>			<b>Location of Premises or Activity:</b>		<b>Jewel of London: Coming alongside and leaving piers, pontoons, buoys, boats and barges on the River Thames.</b>							
<b>Reference:</b>		R/ASS/Jewel of London/MOOR/01			<b>Other Relevant Assessments:</b>									
<b>Date Completed:</b>		03/08/16			<b>Review Date:</b>		04/08/17							
<b>Completed By - Name:</b>		Barry Thurston			<b>Managing Director Name:</b>		Robert Cairns							
<b>Signature</b>					<b>Directors Signature:</b>									
<b>Work Activity</b>		<b>Hazard</b>			<b>Person at Risk</b>		<b>Control Measures Required</b>							
<b>Ref No</b>	<b>Description</b>				<b>LO</b>	<b>LS</b>	<b>Risk</b>							
1	Mooring activities of the crew	Fall/pulled/knocked into the water			Y	Y	2	5	Med	<ul style="list-style-type: none"> <li>Master to be competent and have a minimum of a Boat masters licence tier 1 level 2.</li> <li>Mates to be trained &amp; competent</li> <li>Only trained and competent staff to carry out mooring activities</li> <li>Establish a MOB procedure for fall into water under way and alongside the pier (MSMM/MOB/7.2 &amp; 7.3</li> <li>Ensure all crew wear lifejackets when accessing the pier and on deck.</li> <li>Use gangways where practicable</li> </ul>	Y	Y	Robert, Cairns	Low
										N/A		Master on the day		

1 cont	Mooring activities of the crew	Fall/pulled/knocked into the water	Y	Y	2	5	Med	Y	Robert Cairns	Low
							<ul style="list-style-type: none"> <li>Lifejackets to maintained annually</li> <li>Prior to coming alongside the master will check the pier for any safety issues</li> <li>Boat to be moored as close alongside as possible using three ropes where possible.</li> <li>The mate will inform the master when it is safe to load passengers</li> <li>Boat access gates to remain closed until alongside and the mate is ready to lay the ropes</li> <li>The gate will be opened and the passengers will be supervised and counted on board</li> <li>Ensure unauthorised persons cannot gain access to mooring area until safe to do so</li> <li>On the return trip once the boat is secured alongside the pier and the conditions are safe the mate will supervise the passengers off the boat on to the pier.</li> <li>The cabin crew will check the inside of the boat to ensure all passengers have left the boat and report to the mate it is all clear</li> <li>Once the all clear is given the gate will be closed.</li> <li>The master will remain on the bridge until the mate informs him that all passengers are off the boat</li> </ul>	<p>N</p> <p>N</p> <p>N</p> <p>N</p> <p>N</p> <p>N</p> <p>N</p> <p>N</p> <p>N</p> <p>N</p> <p>N</p> <p>N</p>	<p>Crew on the day</p> <p>Crew on the day</p> <p>Crew on the day</p> <p>Crew on the day</p> <p>Crew on the day</p> <p>Crew on the day</p> <p>Crew on the day</p> <p>Crew on the day</p> <p>Crew on the day</p> <p>Crew on the day</p> <p>Crew on the day</p> <p>Crew on the day</p>	

2	Mooring activities of the crew	Ropes parting	Y	Y	1	5	Low	<ul style="list-style-type: none"> <li>Ropes to be inspected and maintained</li> <li>Ensure the ropes are suitable and fit for purpose</li> <li>Staff to be trained in rope handling skills</li> </ul>	N	Y	Robert Cairns & Crew on the day	Low
3		Boat colliding with pier or other vessel	Y	Y	1	3	Low	<ul style="list-style-type: none"> <li>Crew to be aware of the hazard</li> <li>Master to be competent to drive the vessel</li> <li>Ensure correct deployment of the ropes to prevent the vessel from moving whilst moored</li> </ul>	N	Y	Crew on the day	Low
4		Slips and trips	Y	Y	2	3	Low	<ul style="list-style-type: none"> <li>Staff to wear appropriate safety footwear</li> <li>Ensure ropes are stored correctly</li> <li>Crew to be familiarised with the layout of handrails and obstructions on gunwales</li> <li>Ensure adequate lighting is provided on board and on the pier</li> <li>Initial access points on vessel to be painted with contrasting white slip resistant finish</li> <li>All deck areas to be inspected and maintained in good order</li> </ul>	N	Y	Robert Cairns and Crew on the day	Low
								<ul style="list-style-type: none"> <li>Robert Cairns &amp; Crew on the day</li> <li>Robert Cairns</li> <li>Crew on the day</li> </ul>				

5	Mooring activities of the crew	Rope injuries	Y	Y	2	2	Low	<ul style="list-style-type: none"> <li>Ensure staff are trained and competent to handle ropes</li> <li>Ensure ropes are stored correctly</li> <li>Ensure a SWP is in place for handling ropes</li> </ul>	Y	N	Crew on the day	Low
6		Contamination	Y		1	4	Low	<ul style="list-style-type: none"> <li>Ensure good hygiene practices and crew awareness of the hazards</li> <li>Once rope work is completed ensure hands are washed</li> <li>Advise staff on inoculations with regard to Hep B and tetanus</li> <li>Provide staff with information on leptospirosis</li> </ul>	Y	N	Robert Cairns Crew on the day Robert Cairns	Low
7		Weather conditions	Y		3	3	Med	<ul style="list-style-type: none"> <li>Provide appropriate safety clothing</li> <li>Reinforce crew awareness of the hazards</li> </ul>	Y	Y		Low
8		Manual handling	Y		3	3	Med	<ul style="list-style-type: none"> <li>Ensure crew are trained in manual techniques</li> <li>Use of windlass</li> <li>Monitor injuries</li> </ul>	Y	Y	Robert Cairns	Low
9		Crush injury	Y		3	4	Med	<ul style="list-style-type: none"> <li>Ensure the staff are made aware of the treatment for crush injury</li> </ul>	Y	Y	Robert Cairns	Med

10	Mooring activities of the crew	Drowning	Y	1	6	Low	<ul style="list-style-type: none"> <li>• MOB procedure</li> <li>• Ensure first aid treatment is provided</li> </ul>	Y	MD & Crew on the day	Low	
11	Mooring activities of the crew	Entrapment	Y	1	5	Low	<ul style="list-style-type: none"> <li>• Avoid loose clothing</li> <li>• Ensure there are means to cut the ropes in an emergency</li> </ul>	N	Crew on the day	Low	
12	Loading of passengers	Fall down the stairs	Y	Y	2	4	Low	<ul style="list-style-type: none"> <li>• Crew to supervise at all times</li> </ul>	N	Crew on the day	Low



Persons At Risk : E = Employees, C = Contractor, P= Public  
LO = Likely Occurrence, X LS = Likely Severity, = Risk Factor

Likelihood of Occurrence		Likely Severity	
1	Very Unlikely - Rarely	1	Delay only
2	Unlikely – Perhaps Annually	2	Minor injury, Minor Damage
3	May Happen – Perhaps Monthly	3	Lost Time Injury, Illness, Damage
4	Likely – Perhaps Weekly	4	Major Injury, Disabling Illness, Major Damage
5	Very Likely – Perhaps Daily	5	Single Death
6	Certain/Imminent – more than once per day	6	Multiple Deaths

**Residual Risk Table**

1-9 Low  
10-19 Medium  
20-29 High  
30-36 High Intolerable

Risk Assessment

Risk Assessment Title:		Loading & Unloading Victuals and Passengers.		Location of Premises or Activity:			Jewel of London on the River Thames on piers and pontoons			
Reference:		R/ASS/JEWELOFLONDON/LOAD/02		Other Relevant Assessments:						
Date Completed:		03/08/16		Review Date:			04/08/17			
Completed By - Name:		Barry Thurston		Managing Director Name:			Robert Cairns			
Signature				Directors Signature :						
Ref No	Work Activity Description	Hazard	Person at Risk	Risk Rating			Control Measures Required	In Place Y/N	Further Action Required Person Responsible	Residual Risk
				LO	LS	Risk				
1	Loading and unloading of Victuals and Passengers	Slips trips and falls and angle of the Brow	X X	2	3	6	<ul style="list-style-type: none"> <li>Ensure decks, corridors and other areas are free from obstructions</li> <li>Ensure all surfaces are kept in a good state of repair and covered with non slip paint</li> <li>Ensure any spillage's are cleaned up as soon as possible</li> <li>Area closed off if practicable until spill cleaned up</li> </ul>	N	Crew on the day	Low
			E. C. P				<ul style="list-style-type: none"> <li>Ensure any spillage's are cleaned up as soon as possible</li> <li>Area closed off if practicable until spill cleaned up</li> </ul>	N	Crew on the day	
							<ul style="list-style-type: none"> <li>Ensure all surfaces are kept in a good state of repair and covered with non slip paint</li> </ul>	Y	Robert Cairns	
							<ul style="list-style-type: none"> <li>Area closed off if practicable until spill cleaned up</li> </ul>	N	Crew on the day	



1 cont	Loading and unloading of goods And passengers	Slips trips and falls and angle of the Brow	X	X	2	3	6	<ul style="list-style-type: none"> <li>Ensure adequate lighting is provided on board and the pier</li> <li>Ensure clients are supervised when loading and unloading</li> <li>Where possible avoid loading at low water</li> <li>Use a suitable pier to reduce the risk of an incident</li> </ul>	Y	Robert Cairns & pier owners	
2	Manual handling		X	X	3	3	Med	<ul style="list-style-type: none"> <li>Mechanise the operations so far as is reasonably practical.</li> <li>Train the staff in manual handling techniques</li> <li>As per hazard 1</li> <li>Use team handling where practicable</li> </ul>	Y		Low
3		Movement of hot drinks and food	X	X	2	3	Low	<ul style="list-style-type: none"> <li>Ensure a safe system of work is identified and implemented.</li> <li>As per hazard 2</li> </ul>	N	Crew on the day	Low
4		Crush injury entrapment and other injuries	X	X	2	4	Low	<ul style="list-style-type: none"> <li>Ensure the staff know the procedure for dealing with crush injuries</li> <li>Ensure first aid is available</li> </ul>	Y	Robert Cairns & Crew on the day	Low

5	Loading and unloading of goods And passengers	Unsupervised clients and contractors	X X X	2	5	Med	<ul style="list-style-type: none"> <li>As per hazards 1,2, 4</li> <li>Ensure the contractors/clients are briefed and supervised when coming on board or leaving the boat</li> </ul>	Y	Robert Cairns and crew	Low
6		Inadequate lighting	X X X	2	4	Low	<ul style="list-style-type: none"> <li>As per risk assessment mooring 01</li> </ul>			Low
7		Gates left open	X X X	2	5	Med	<ul style="list-style-type: none"> <li>As per risk assessment mooring 01</li> </ul>			Low
8		Unsupervised access	X X X	2	5	Med	<ul style="list-style-type: none"> <li>As per risk assessment mooring 01</li> </ul>			Low
9		Lack of emergency equipment and procedures	X X X	3	5	Med	<ul style="list-style-type: none"> <li>Ensure there are suitable flotation devices available &amp; worn</li> <li>Ensure there are ladders alongside the pier to enable people to climb out of the water.</li> <li>Ensure there are means of alerting the emergency services in the event of an incident</li> <li>Provide foil blanket</li> </ul>	Y	Robert Cairns and pier owners  Pier owners	Low

10	Loading and unloading of goods And passengers	Violence to staff	X	X	2	5	Med	<ul style="list-style-type: none"> <li>Ensure staff are trained to recognise a potential conflict situation arising</li> <li>Provide the staff with training on how to deal with a conflict situation.</li> <li>Ensure help can be obtained in an emergency</li> </ul>	Y	Robert Cairns	Low
11											
12											

Persons At Risk : E = Employees, C = Contractor, P = Public  
LO = Likely Occurrence x LS = Likely Severity, = Risk Factor

Likelihood of Occurrence		Likely Severity	
1	Very Unlikely - Rarely	1	Delay only
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**Residual Risk Table**

- 1-9 Low
- 10-19 Medium
- 20-29 High
- 30-36 High Intolerable

**London Party Boats Ltd  
Bar Staff Training Records  
2015 – 2016 - 2017**

**Jewel of London & London Belle**

**Section 1** life jacket Donning instructions

**Section 2** Life Jacket Staff Record sheets

**Section 3** Emergency training record

**Section 4** RFD Training manual

**Section 5** Blank Life jacket Donning Sheet

**Section 6** Blank Emergency training record

**Section 7** Non-Designated Crew Info Sheets

**London Party Boats LTD**  
**Instructions for Bar Staff in the event of an emergency**

**Fire:**

Upon discovering a fire:

- Notify the Master or other crewmember immediately, via the intercom/radio, in person or a passenger if necessary.
- Move passengers away from the area and keep them calm, reassured and informed.
- Do not attempt to fight the fire if you have not been trained to do so. If competent, ensure the appropriate extinguisher is used for which type of fire.
- Switch off any appliances if possible.
- Shut any doors and windows to prevent the spread of the fire.
- Do not tell passengers to don lifejackets unless the instruction to do so has been given by the Master/Mate.
- **NB: Ensure you know locations of all fire extinguishers, so you can assist crew if needed.**

**Evacuation Procedures**

- Go to the nearest store of lifejackets and assist with the distribution of them to passengers.
- Assist the crew to help passengers don their lifejackets.
- Try and keep people calm and discourage anyone from jumping overboard.
- Listen carefully for instructions from Master or crewmember.
- Do not instruct passengers to do anything unless you have been given instructions from the Master/Mate/Crew.

**Passenger Rage**

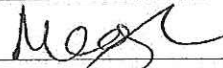

- Notify the Master or crewmember immediately.
- Do not argue with the person, withdraw if necessary.
- Do not try and restrain people or get involved in the fight.
- Move passengers to another area if appropriate.

**Loss of Power/Steering/Collision/Grounding**

- Keep passengers seated, calm and re-assured.
- Only act on information given by the master and his crew.
- **NB: Know where all emergency exits and lifesaving appliances are situated.**

**Man Overboard**

- Notify the Master or other crewmember immediately via the intercom/radio, or passenger if necessary.
- Give first aid only if trained to do so (apply gloves prior to treatment).

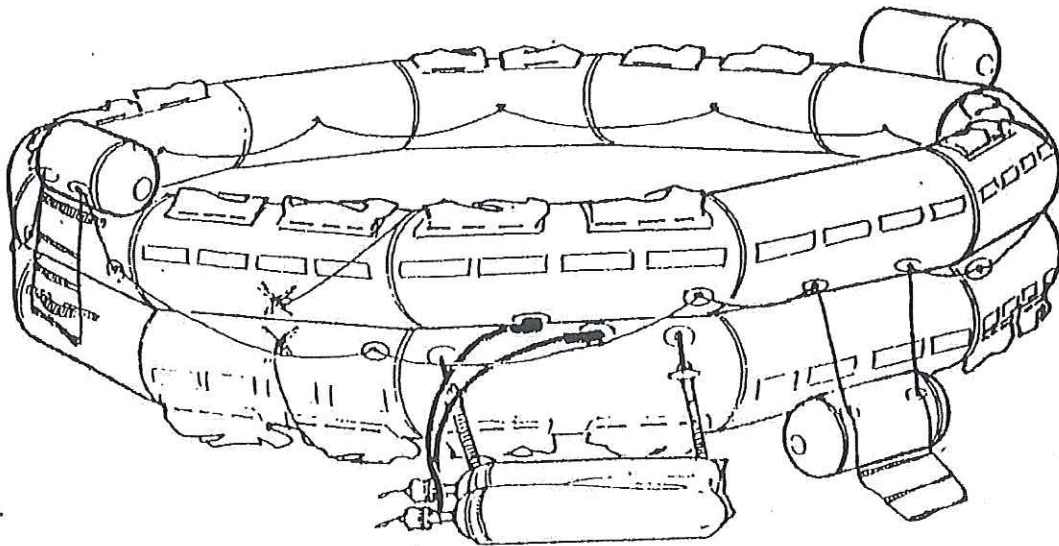
<b><u>Signed:</u></b>	
<b><u>Print Name</u></b>	MEG DANSTER
<b><u>(Person Receiving Instruction)</u></b>	
<b><u>Signed:</u></b>	
<b><u>Print Name</u></b>	ROBERT CAIRNS
<b><u>(Person Giving Instruction)</u></b>	

Appendix I.

# RFD

**FERRYMAN Liferaft**

## TRAINING MANUAL



Complies with Department of Transport (UK) Regulations for Life-Saving Appliances for Passenger Ships of Classes III to VI $\Delta$

**London Party Boats Ltd**  
**Marine Safety Management Manual**

**MARINE SAFETY  
MANAGEMENT MANUAL**

**Copy Number 5**

**Custodian  
Name**

**Jewel of London**

This manual forms part of London Party Boats Ltd  
Marine Safety Management System (MSMS).

This manual is a  
‘Controlled Document’

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**CONTROLLED**

# London Party Boats Ltd

## Marine Safety Management Manual

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# London Party Boats Ltd

## Marine Safety Management Manual

### Application and Definitions

This manual forms part of the Marine Safety Management System (MSMS) operated by this Company and conforms to the Merchant Shipping (Domestic Passenger Ships) Safety Management Code 2001.

It is to be used in conjunction with other manuals, documents, procedures and instructions that relate to its operations. Nothing in this manual removes from the Director or masters or other staff their authority and responsibility to take any steps or issue any order, whether or not they are in accordance with the contents of this manual which are considered necessary for the preservation of life and the safety of the craft.

<b>AUTHORISATION</b>	
<b>This Marine Safety Manual is authorised by:</b>	
Signature	
Name:	Robert Cairns
Date:	31/07/14
Title:	Managing Director

### Environmental Policy Statement

London Party Boats Ltd accepts that the protection of the environment and in particular the marine environment is a fundamental part of the company's corporate business strategy.

The Company will seek to actively control and reduce any adverse impact on the environment by complying with all environmental legislation and by adopting a positive policy on the control of pollution from its activities.

The Managing Director, who takes responsibility for their execution, has endorsed this Environmental Policy and the following Health & Safety Policy.

Signed..........Robert Cairns.

Date.....31/07/.....2014

London Party Boats Ltd.

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London Party Boats Ltd /Jewel of London MSM  
Original 23-10-03. Revision 5: 31-07-14

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# London Party Boats Ltd

## Marine Safety Management Manual

### Health and Safety Policy Statement

London Party Boats Ltd comply with the Health and Safety at Work Act 1974, MGN 175 and SI 1997 No. 2962 MS (Health & safety at Work) Regs 1997 as amended. The company will therefore, as far as is reasonably practicable:

Provide adequate resources to establish and maintain a proactive health and safety culture by: -

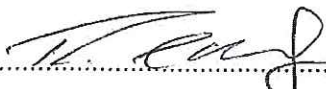
- Consulting with our employees on matters affecting their health and safety and make provision for the safe carriage of passengers.
- Ensuring any health and safety risks arising from our work activities are adequately controlled.
- Establishing and maintaining safe and healthy working conditions.
- Ensuring all employees and others, who may be affected by their actions, are provided with supervision, information and instruction.
- Providing and maintaining a safe environment and equipment.
- Keeping the workplace safe and ensure that access and egress are safe and without risk.
- Maintaining agreed safety standards by monitoring performance.

#### The duties of employees are to:

Take reasonable care of their own health and safety, and that of others who may be affected by their acts or omissions at work. Co-operate with others in the company to fulfil its statutory duties.

Not to interfere with, misuse or wilfully damage anything provided in the interests of health & safety.

To ensure that this policy is effective, London Party Boats Ltd will review and revise this policy as necessary at regular intervals or when there are significant changes in its business. Any such changes will be made known to employees the company will maintain procedures for communication and consultation between all levels of staff on matters of health, safety and welfare.

Signed:  Position: Director (Responsible for health & safety issues).

Dated: 31/07/ 2014

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# London Party Boats Ltd

## Marine Safety Management Manual

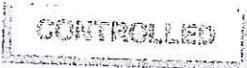
Vessel: Jewel of London

This manual is required reading for all marine staff, and should complete the box below to confirm they have read and understood its contents.

### Record

(To be duplicated as required)

Name (in print)	Signature	Date	Review date
Robert Cairns	<i>R. Cairns</i>	08/10/16	10/2017
John Williams	<i>J. Williams</i>	08.10.16	10/2017
CHRIS DAVIS	<i>Chris Davis</i>	8/10/16	10/2017
JASON FOSTER	<i>Jason Foster</i>	8.10.16	10/2017
DANNY WILLIAMS	<i>D. Williams</i>	21/10/16	10/2017
STEVE CAIRNS	<i>S. Cairns</i>	21/10/16	10/2017
DEAN BURNS	<i>D. Burns</i>	21/10/16	10/2017
JOE CLIFFORD	<i>J. Clifford</i>	—	—
DAVE JACK	<i>D. Jack</i>	20/10/16	10/2017
HARRY WYNN	<i>Harry Wynn</i>	15/10/16	10/2017
SEB CAWOOD	<i>S. Cawood</i>	15/10/16	10/2017
Rob Keelys	<i>Rob Keelys</i>	14/1/17	

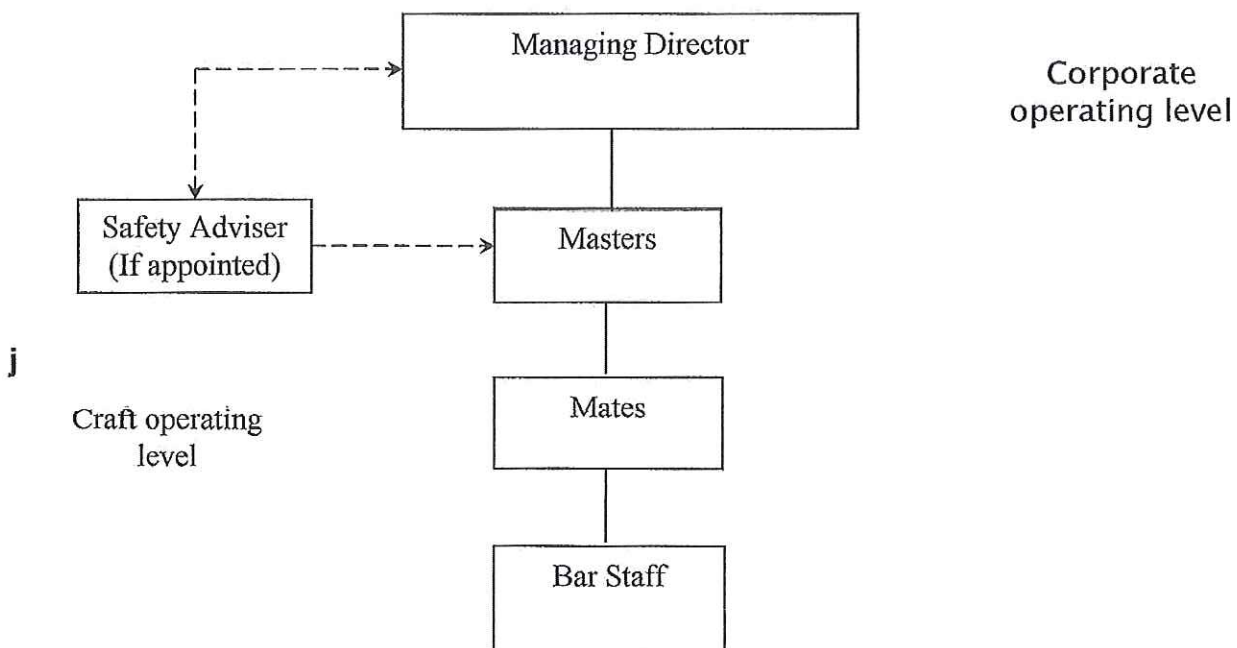


# London Party Boats Ltd

## Marine Safety Management Manual

### Section One Company Responsibilities and Authority

#### 1.1 Company Organisational Structure



For reasons of clarity only the primary lines of communication are shown. In addition any or all of the managers and persons shown on the chart have a direct link with the director and managing director.

# London Party Boats Ltd

## Marine Safety Management Manual

### Section Two

#### 2.0 Responsibilities of the Managing Director and Designated Person Ashore (DPA).

##### 2.1 Managing Director

Is responsible for the provision of resources in order that the company can comply with the requirements of the Marine Safety Management System by:

- Ensuring that the company provides sufficient resources to maintain the level of safety and environmental control required for the MSMS to be effective.
- The Managing Director should be sufficiently well briefed at all times to conduct discussions on safety matters at all company levels.
- Designating an office staff member to regularly check for Industry Standards updates, i.e. PLA and MCA notices.
- Ensure crewmembers receive adequate information, training, rest periods, (as per MSN 1778) and are therefore competent and able to carry out their respective roles safely.
- Maintain a regular safety dialogue with the Safety Adviser.
- Appointing a deputy to provide 'contactable' cover during periods of absence.

##### 2.2 Designated Person (DPA)

For the purpose of the administering and managing the Marine Safety Management System the designated person for London Party Boats Ltd will be Mr. Robert Cairns assisted by a Safety Adviser (if appointed). The designated person provides a *vital link* between the company and those on board, ensuring,

- *Adequate resources* and shore-based support are provided.
- The *monitoring* of vessel safety and pollution prevention.
- Direct access to the highest level of management.

# London Party Boats Ltd

## Marine Safety Management Manual

### Section Three

#### 3.0 Policies and Procedures

##### 3.1 Policies

The company will:

- Develop and review safety policies and procedures to comply with statutory regs and codes.
- Establish a procedure for recording passenger numbers as per MSN 1794 and to seek written approval for that procedure from the MCA office. (Clicker system established, Ref: - Sect 3.2).

##### 3.2 Passenger counting procedure.

The system operated by the company is the manual clicker method. On vessel's departure, passenger numbers are recorded for availability by emergency services on board in bridge diary, to PLA via the AIS system or at the shore office. On occasions where passengers are disembarked or embarked during voyage and thus affecting original numbers, this revised number must be included in a running total on board to maintain accuracy. Include all crewmembers when using the AIS system. This system complies with MSN 1794.

##### 3.2 Disability and Reduced Mobility Policy.

London Party Boats cannot unfortunately accommodate wheelchairs on some of their vessels, this is due to the vessel's design and accessibility on board of bars, seating and public toilets. However, any guests that are not wheelchair reliant/dependant would be welcome but the fact of being afloat and not on land, the company reserves the right and strongly insists that they are accompanied by an able-bodied companion, who is responsible for providing any assistance, particularly in any emergency during their stay on board. As with mobility-impaired persons, any guests or passengers that are hearing or visually impaired, we do strongly recommend that an able-bodied companion should accompany them during their stay on board.

In order for the company to be potentially aware of any of the aforementioned disabled persons, the company insist that clients give sufficient notice when booking for river trips at kiosks or as provided within their booking forms.

# London Party Boats Ltd

## Marine Safety Management Manual

### 3.3 Alcohol and Drug Policy

Crewmembers are not permitted to consume alcohol or take non-prescribed, habit-forming drugs or medication, at any time during their period of duty and may not have consumed alcohol or have taken said drugs within an eight-hour period preceding the commencement of that period of duty. Crewmembers may not enter licensed premises in Company uniform.

#### Crewmembers

- A Captain or crewmember may not consume alcohol or take drugs in a working area, or be under the influence of alcohol or drugs in a working area.
- A Captain or crewmember may not consume alcohol (including low alcohol branded beverages), or be under the influence of alcohol or drugs in public ashore, whilst wearing identifiable company clothing or insignia.
- A Captain or crewmember must not accept any alcoholic beverage or drugs from a passenger or other third party.
- A Captain or crewmember must not have alcohol or drugs in his possession within a working area.
- "Working Area", means any vessel, pier, jetty, barge or any room used for Company services or business.

### 3.5 Alcohol and Drugs Testing.

- In the event of any serious accident or incident relating to the vessel and subsequently any injury to its passengers, the Master and crew of the vessel, at the time of such an accident or incident will be expected to undergo tests for either alcohol or drug use.
- The appropriate River, Shore Police or other such authorities would conduct the tests.

*If any member of staff is found to be under the influence of alcohol or drugs, they will be in breach of this policy and will be suspended from work off pay and disciplinary action taken against them.*

# London Party Boats Ltd

## Marine Safety Management Manual

### 3.6 Sale of alcoholic beverages on board.

London Party Boats Ltd accepts its responsibilities in relation to the Licensing Act 2003 and only personal licence holders or nominees on their behalf will serve alcoholic beverages during private charters or daily service trips. The following points will be laid down in this code of practice:

- The serving and availability of all alcoholic beverages will be at the discretion of the master at all times.
- The bar will close fifteen minutes prior to the termination of the charter period. An announcement will be made by the master requesting the passengers to finish their drinks accordingly and to leave the vessel in an orderly manner to avoid any public nuisance.
- Alcohol will not be served to any passenger under the age of eighteen years. Any passenger purchasing alcohol on behalf of under aged persons will be requested to stop the practice. If they continue to do so, then they will be refused any further purchases and will be put ashore at the earliest opportunity.
- If any passenger appears to be under the age of eighteen, they will be asked by the master or bar staff to furnish current proof such as a passport, photo driving licence or the PASS ID (proof of age card bearing a PASS hologram), that their age is eighteen or over. If proof is not forthcoming then they will be refused the sale of alcoholic drinks.
- Children on charter trips will be discouraged by bar staff from staying in the immediate area around the bar, apart from the time spent purchasing soft drinks and snacks etc. Unaccompanied children will not be allowed to remain on board after 2100hrs.
- The master upon being informed by bar staff or crew will ensure that any person, who is under the influence of alcohol and causes any nuisance to other passengers, will be refused further purchases of alcohol drinks.
- Any passenger, under the influence of alcohol who becomes abusive or persists in being aggressive towards the crew or other passengers will be asked to leave the vessel. If necessary, the police will be kept informed of the situation by the master, who will request them to attend the scene or disembarkation point if assistance is needed.
- No alcohol will be brought onto the vessel unless there has been prior arrangement with the company when booking a function. Any passengers who do so will have the alcohol confiscated and could be refused entry to the vessel. This decision of entry will be at the discretion of the master or crew.



# London Party Boats Ltd

## Marine Safety Management Manual

### 5.2. Master

Is accountable to the Managing Director and be in total charge of operational and safety matters relating to the vessel whilst on duty and will ensure that: -

- The first consideration of the Master must be the safety of their vessel and the lives of the passengers onboard. This consideration takes precedence over all other obligations. Nothing in the system's requirements shall be construed as hindering any Master from taking whatever action may be necessary to avoid casualty to their vessel or passengers.
- All MCA laws, regulations, PLA river byelaws 1978 (as amended), marine notices, information and guidance notes relating to the Class V vessels and the company's marine operations, are complied with at all times, and will liaise with these marine agencies.
- The standards of safety equipment and practices are to be those of the MCA and HSE, unless the company has specified more stringent requirements.
- Ensure that the vessel is fully manned for operational requirements whilst on duty.
- There are sufficient numbers of trained crew to enable the craft to operate safely and that they are familiar with emergency plans & procedures.
- He will liaise and work closely with the Managing Director, other Managers and ensure any Health & Safety matters are communicated to the crew.
- So far as practicable those members of crew are inducted, trained in all matters relating to safety and competent to carry out their role safely.
- All crewmembers under the Masters' command are capable of implementing emergency plans and procedures when required to do so.
- Risk assessments of vessel activities are complied with and made known to the crewmembers where applicable.

# London Party Boats Ltd

## Marine Safety Management Manual

### 5.3 Mate/Driver

Will assist the Master to discharge their health and safety responsibilities by:

- Deputising in the absence of the master when required to do so on board.
- Assist in the implementation of the Marine Safety Management System and London Party Boats Ltd Health and Safety Policy for all marine activities
- Ensure that the staff are familiar with emergency plans and procedures
- Liase and work closely with the bar staff.
- Monitor and advise passengers on safety matters
- Ensure they are familiar with the contents of the MSMS
- Monitoring and implementing any control measures identified by the risk assessments of shipboard activities.
- Conduct and record regular safety inspections of the craft.

### 5.4 Bar Staff

Will assist the Master to discharge their health and safety responsibilities by: -

- Complying with all the requirements of the Licensing Act 2003 for alcohol sales and the Company's Health and Safety Policy for all bar activities.
- Liasing and work closely with the Masters, Safety Adviser and any other agencies involved in the management of occupational safety where required, i.e. Port Health.
- Ensuring that if they are competent crew as described in the MGN 203, they are familiar with emergency plans and procedures and to assist in the event of emergencies.
- Using any personal protective equipment and safety equipment provided and helping in administering the risk assessment measures required by those assessments.

# London Party Boats Ltd

## Marine Safety Management Manual

### Section Six Emergency Plans and Procedures

6.1 The company should ensure that there are in place and approved by the designated person, up to date emergency procedures (as contained in the A5 crew's emergency procedures and information booklet) for the following emergencies; underway, alongside, onboard and ashore:

- Collision with other ships and fixed objects
- Running aground
- Loss of power by a vessel
- Loss of steering
- Sinking
- Fire and explosion on board, alongside the pier and all shore side locations
- Flooding
- Abandon Ship
- Bomb and terrorist threat
- Man overboard, underway and alongside piers.
- Passenger Rage
- Inclement weather.

6.2 The emergency plan must establish:

6.2.1 A detailed call out procedure that contacts all relevant agencies and authorities:

- Police
- Fire
- Ambulance
- Local Authorities PLA

6.2.2 In the case of environmental emergencies involving pollution:

- PLA

6.3 All emergency plans including Search and Rescue (MSN1761), need to be regularly practised, reviewed and recorded.

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# London Party Boats Ltd

## Marine Safety Management Manual

### 7.3 Mooring and Unmooring, embarking and disembarking procedure.

The Master and Crew must always wear lifejackets and anti-slip footwear when on deck, together with company uniform at all times.

#### Mate/Driver.

- Before arriving at the pier, ensure that two head ropes are in place with a spare rope for the middle or stern cleat.

#### Master.

- Stem the tide and reduce speed to a minimum before approaching the pier, (ensure that there is an adequate and safe berth for the vessel).
- Prior to going alongside, turn off the music.
- On fetching the pier, align the vessel's exit gate with the pier gate ensuring that two head-ropes and a middle or stern rope are put out and that the vessel is tight up against the pier.
- Turn on the exit gate lights.
- Give the disembarkation announcement, details attached.
- Grant permission to the Driver/Mate to open the gates and commence embarkation or disembarkation until the passengers have all transferred.
- Be alert to excessive vessel movement caused by passing traffic and ensure that the crew are alerted to this potential problem.

#### Mate / Driver.

- On fetching the pier, put out one head rope and two stern ropes to ensure that the vessel is tight up against the pier and vessel and pier gates are aligned with one another.
- Ensure that the vessel's exit gate is shut and bolted until all ropes have been put out and you are ready to embark or disembark passengers.
- You will also ensure that the vessel's exit gate lights are switched on before you commence passenger embarkation or disembarkation.
- Do not commence to embark or disembark passengers until you have definite permission from the Master to do so.

#### Master.

- Only engage ahead or astern gears if it is essential to keep the vessel tight alongside, putting out extra ropes to spread the load if necessary.
- Remain in the wheelhouse at all times whilst a gear is engaged during passenger embarkation or disembarkation.

#### Mate/Driver.

- Remain at the exit gate and assist passengers on and off the vessel until the last person has embarked or disembarked.
- If for any reason you need to leave the boarding gate or discontinue the embarking or disembarking of passengers, bolt the boarding gate.

Continued over to next page.....

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# London Party Boats Ltd

## Marine Safety Management Manual

### 7.3.1. Mooring and Unmooring, embarking and disembarking procedure, (cont).

#### Master.

- If the embarkation or disembarkation process has to be interrupted for any reason, announce this over the PA system and tell passengers to keep away from the boarding gate until it is re-opened by a crewmember.
- Inform passengers when you are ready to re-commence embarkation or disembarkation.
- When all passengers appear to have disembarked, captain to request a crewmember to check that there aren't any passengers left on board.
- At this time the exit gate is to be shut then locked and the captain or a crewmember must remain at the gate.
- When all passengers have safely embarked or disembarked, ropes to be cast off and then stowed away.
- Safety announcement to be broadcast when leaving the pier after any passengers embark or disembark and the passenger count to be entered into the AIS system.

#### Master & Deck Crew.

Passengers must be counted on and off the vessel so that the exact number of Passengers on Board (POB) is known upon departure from each pier. The number of (POB) should then be entered into the AIS system or passed directly to London VTS by VHF radio.

**PA Announcement to be made particularly after a function and before going alongside the pier to disembark.**

**Can I have your attention please?**

**We are about to go alongside the pier to disembark.**

**Please be extremely careful when you step from the boat to the pier.**

**Do not attempt to leave the vessel unless there is a crewmember on the exit gate and you ensure there is no gap between the vessel and the pier.**

**Please make sure that you have taken all your belongings with you before you go ashore.**

**May we ask you to leave the vessel and the surrounding area in a quiet and orderly fashion so as not to disturb the local residents?**

**On behalf of London Party Boats I hope that you have enjoyed your cruise.**

**Have a safe journey home and we hope to see you again.**

Risk assessment R/ASS/JEWEL of LONDON/MOOR/01 Ref No: 1 (1-12) refers.

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# London Party Boats Ltd

## Marine Safety Management Manual

### Section Seven

#### Vessel's Movements, Procedures and Safety Announcement

- 7.4 The Company should establish and manage procedures that facilitate safe access/egress of all their vessels by:
- Conducting risk assessments of all vessel and associated marine based work activities in accordance with the requirements of the Merchant Shipping and Fishing Vessels (Health and Safety at Work Regulations 1997);
  - Reviewing the risk assessments annually or in the event of an incident/accident or near miss, change in work practices/procedures or the addition of a new vessel or piece of equipment;
  - Ensuring the staff carry out working procedures correctly and they maintain and wear any personal protective equipment provided to them;
  - Keeping the staff updated on current legislation by ensuring staff have access to relevant 'M' notices and PLA 'Notice to Mariners';
  - Eliminating navigational and other hazards so far as is as reasonably practicable;
  - Ensuring there are risk assessors to conduct and maintain the risk assessments.

#### 7.5 Safety Announcement

##### VESSEL'S SAFETY ANNOUNCEMENT

ON LEAVING ANY PIER WITH PASSENGERS ABOARD, THIS SAFETY ANNOUNCEMENT IS TO BE MADE TO THE PASSENGERS BY A CREW MEMBER.

London Party Boats welcomes you aboard for your cruise on the River Thames. We are required by law to give a short safety announcement to passengers before we leave. This is not intended to alarm you in any way but has to comply with Marine Coastguard Agency regulations

The lifesaving equipment carried consists of lifebuoys, liferaft and lifejackets. Lifejackets are stowed under seating around the vessel, indicated by green and white signs. A member of the crew will issue these in an emergency. The two self-inflating liferafts are capable of supporting everyone on board and will be launched by a crewmember when required.

All doors and window emergency exits around the vessel are clearly marked with a green and white sign above them.

In an emergency, we will issue clear instructions for passengers to follow over this loudspeaker system.

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# London Party Boats Ltd

## Marine Safety Management Manual

### Section Eight

#### 8.0 Reporting & Analysis of Non Conformities and Hazardous Occurrences

Non-conformities, accidents, incidents and hazardous situations are to be reported to the Company Directors and Safety Adviser for analysis, allowing improvement and corrective action to safety and pollution prevention. The managing director will submit written reports to MAIB, MCA, PLA or HSE as is necessary.

#### 8.1 Incident Reporting

Accident/incident reports are to be generated at source e.g. boat crews, using the Company forms provided on board for all incidents including "Near Misses". These should be reported as soon as possible, initially by phone, fax or email to the Directors and the MAIB, MCA, PLA or HSE, dependant upon its location. MAIB report guidance is given in MGN 289 MAIB.

Reports should contain all the relevant facts of the incident along with witness statements and any collected evidence; this might include both material and photographic evidence. If machinery, structure or other hardware is damaged then the affected items should be preserved for analysis. Preserved items are not to be disposed of until approval has been given by the directors.

Following analysis, Masters and Safety Briefing Memos will pass onto staff any preventative measures for improving safety and pollution.

#### 8.2 Non-Conformities

Any non-conformity identified by audits or persons at anytime are to be reported to masters or directors. If relevant to any accident/incident inquiry, then attach note to incident report form.

#### 8.3 Corrective Action

- Analyse the data
- Establish corrective action and resources needed.
- Appoint responsible person to implement action.
- Agree time schedule for completion and plan ongoing review.
- Report completion in writing and review effectiveness.

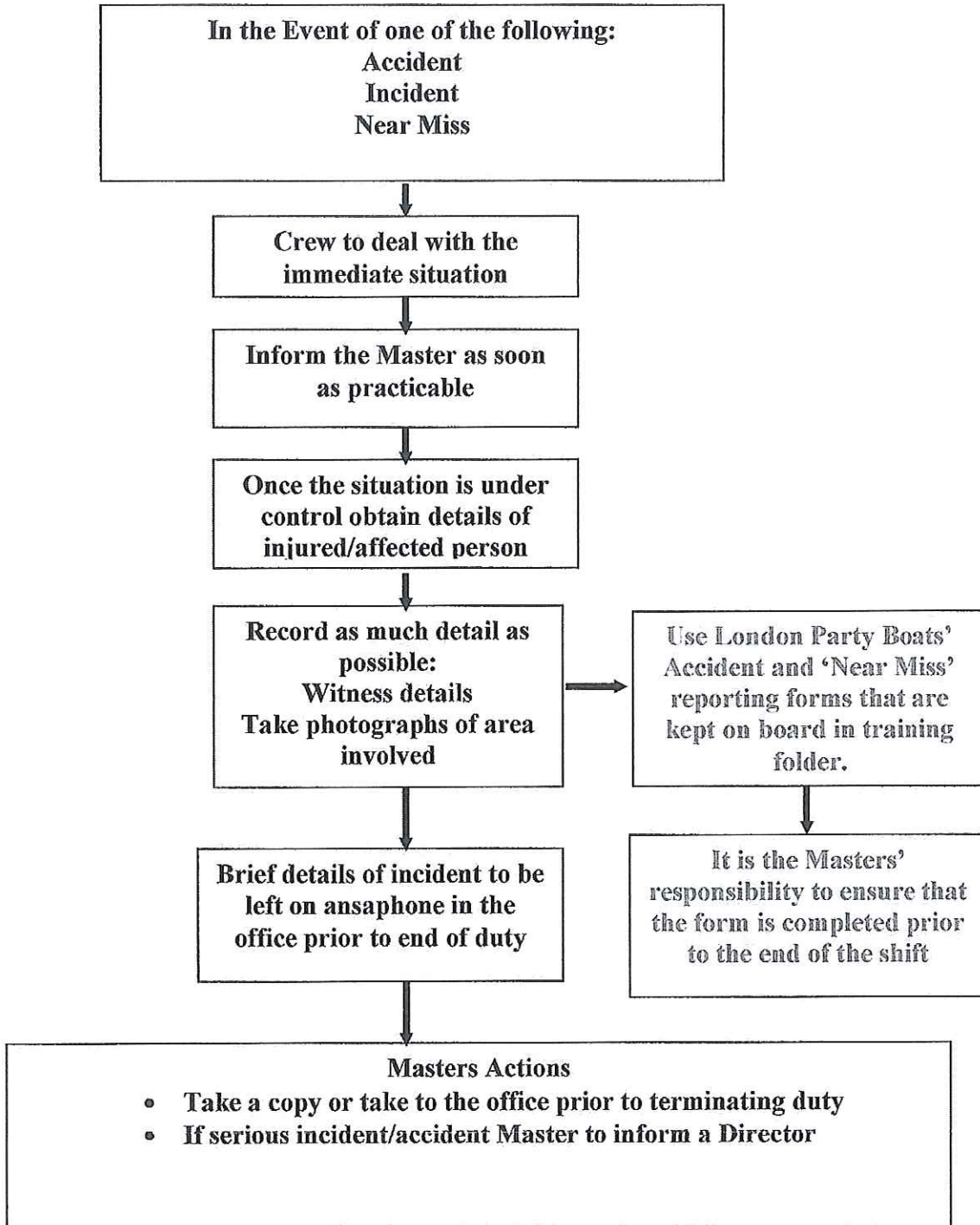
#### 8.4 Investigation

Significant incidents are to be investigated by a person not having direct responsibility for the area under investigation, to avoid the potential for vested interest or bias.

# London Party Boats Ltd

## Marine Safety Management Manual

### 8.5 Incident/accident procedure



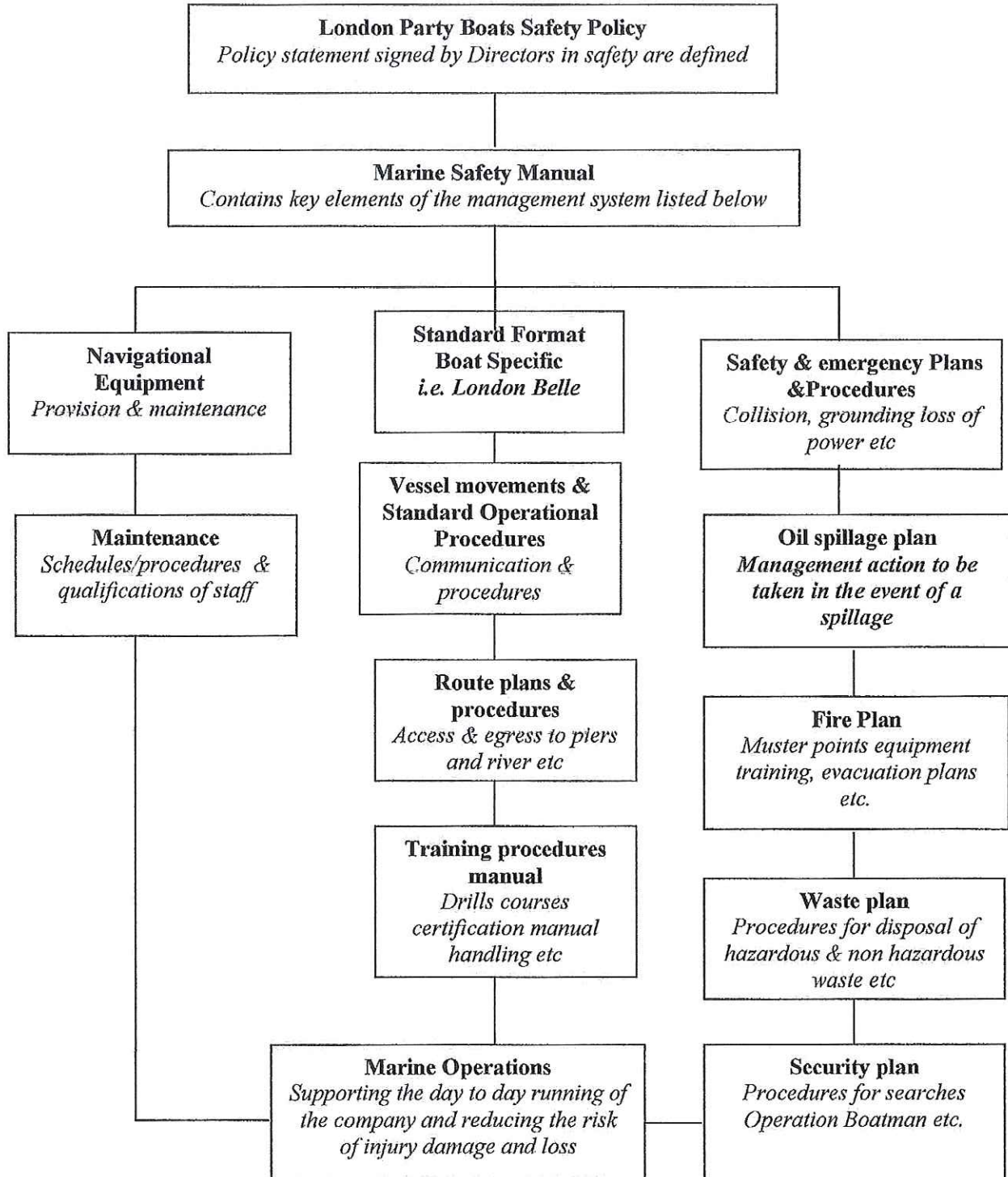


# London Party Boats Ltd

## Marine Safety Management Manual

### 10.5 Marine Safety Management System

#### System Description



# LONDON PARTY BOATS LTD

## DESIGNATED CREW INDUCTION TRAINING

Form 03

Name of Vessel: Jewel of London

1. INDUCTION PROGRAM	Date	Date	Date	Date
Company Organisation				
Job Description and Responsibilities				
Domestic Safety Management System	31/07/14	10/10/15	08/10/16	
Marine Safety Management Manual	31/07/14	10/10/15	08/10/16	
Emergency Procedures & Information Booklet	31/07/14	10/10/15	08/10/16	
<b>2. EMERGENCY DRILLS &amp; PROCEDURES</b>				
Man Overboard (Underway and Alongside).	31/07/14 11/01/17	10/10/15	11/02/16	22/06/16
Fire General	31/07/14 26/10/16	10/10/15	22/06/16	
Fire Machinery Spaces	31/07/14	10/10/15	26/10/16	
Abandon Ship	31/07/14	10/10/15	26/10/16	
Collision/Grounding	31/07/14	10/10/15	11/02/16	11/01/17
Loss of Power/Steering	31/07/14	10/10/15	11/02/16	22/06/16
Terrorism	31/07/14	10/10/15	22/06/16	
Passenger First Aid	31/07/14	10/10/15	11/01/17	
<b>3. PRACTICAL INSTRUCTION</b>				
Vessel Familiarisation	31/07/14 26/10/16	10/10/15 11/01/17	11/02/16	22/06/16
Donning Lifejacket Correctly	31/07/14 26/10/16	10/10/15 11/01/17	11/02/16	22/06/16
LSA Equipment & Muster Stations	31/07/14 26/10/16	10/10/15 11/01/17	11/02/16	22/06/16
Emergency Exits	31/07/14 26/10/16	10/10/15 11/01/17	11/02/16	22/06/16
Fire Extinguisher Locations and Recognition	31/07/14 31/10/16	10/10/15 11/01/17	11/02/16	22/06/16
Knowledge of Emergency Procedures	31/07/14	10/10/15	11/02/16	22/06/16
Signed <i>R. Coats</i>				
Print Name <i>ROBERT COATS</i> (Person receiving instruction)				
Signed <i>R. Coats</i>				
Print Name <i>ROBERT COATS</i> (Person giving instruction)				

**Premises History**

There is no licence or appeal history for the premises.

## CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE AND CONDITIONS PROPOSED BY A PARTY TO THE HEARING

When determining an application for a new premises licence under the provisions of the Licensing Act 2003, the licensing authority must, unless it decides to reject the application, grant the licence subject to the conditions which are indicated as mandatory in this schedule.

At a hearing the licensing authority may, in addition, and having regard to any representations received, grant the licence subject to such conditions which are consistent with the operating schedule submitted by the applicant as part of their application, or alter or omit these conditions, or add any new condition to such extent as the licensing authority considers necessary for the promotion of the licensing objectives.

This schedule lists those conditions which are consistent with the operating schedule, or proposed as necessary for the promotion of the licensing objectives by a responsible authority or an interested party as indicated. These conditions have not been submitted by the licensing service but reflect the positions of the applicant, responsible authority or interested party and have not necessarily been agreed

### Mandatory Conditions

1. No supply of alcohol may be made at a time when there is no designated premises supervisor in respect of this licence.
2. No supply of alcohol may be made at a time when the designated premises supervisor does not hold a personal licence or the personal licence is suspended.
3. Every supply of alcohol under this licence must be made or authorised by a person who holds a personal licence.
4.
  - (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
  - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
    - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to;
      - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
      - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
    - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
    - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;

- (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
  - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).
5. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
6. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
- (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
- (a) a holographic mark, or
  - (b) an ultraviolet feature.
7. The responsible person must ensure that—
- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
    - (i) beer or cider: ½ pint;
    - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
    - (iii) still wine in a glass: 125 ml;
  - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
  - (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

A responsible person in relation to a licensed premises means the holder of the premise licence in respect of the premises, the designated premises supervisor (if any) or any individual aged 18 or over who is authorised by either the licence holder or designated premises supervisor. For premises with a club premises certificate, any member or officer of the club present on the premises in a capacity that which enables him to prevent the supply of alcohol.

- 8(i) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
- 8(ii) For the purposes of the condition set out in paragraph 8(i) above -
- (a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
- (b) "permitted price" is the price found by applying the formula -
- $$P = D + (D \times V)$$
- Where -
- (i) P is the permitted price,
- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -
- (i) the holder of the premises licence,
- (ii) the designated premises supervisor (if any) in respect of such a licence, or
- (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.
- 8(iii). Where the permitted price given by Paragraph 8(ii)(b) above would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
- 8(iv). (1) Sub-paragraph 8(iv)(2) below applies where the permitted price given by Paragraph 8(ii)(b) above on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

## Conditions consistent with the operating schedule

9. Where it is felt to be necessary, passengers will be searched on boarding and any alcohol or drugs found will be confiscated. If necessary the people found to be in possession would be refused entry.
10. CCTV covers most disembarkation piers.
11. The bar will close fifteen minutes prior to disembarkation.
12. Any passenger under the influence of alcohol who becomes abusive to the crew or other passengers will be asked to leave the vessel. If necessary the police will be kept informed of the situation via vhf radio and the master will request them to attend the disembarkation point if assistance is needed.
13. No alcohol will be served to passengers under eighteen years of age. If they appear to be under-aged, proof of identity will be required e.g. PASS. If proof is not forthcoming, then alcohol drinks will not be served to them. If other passengers buy for them they will be asked to stop, if not they will be put ashore at the earliest opportunity.
14. We have procedures in our DSM manual covering all public safety. Under MCA/PLA regulations all crew have to be competent in navigation, fire fighting, first aid and are able to deal with all other emergency situations on board. Before every departure the crew make a mandatory safety announcement over the PA system. This informs passengers of all emergency safety exits, lifejacket stowage, and self-inflating life raft assembly points etc. Passenger numbers for each trip are recorded ashore and on board. The vessel, crew and Safety Management System are inspected and audited twice a year by the MCA. If unable to conform to their standards, the vessel's annual Passenger and Domestic Safety certificates are withdrawn, rendering the vessel unable to continue in public service until all non-conformities are rectified. River Emergency Services such as Police, Fire, Coastguard, PLA and R.N.L.I are on 24hrs continuous coverage and can be summoned by VHF radio or mobile phone for immediate assistance.
15. The crew monitors all disco music continuously and an automatic noise limiter adjusted to MCA accepted noise levels is in operation during the cruise. The noise limiter will automatically cut off the power supply to the disco apparatus if the music is too loud and can also be manually operated by the crew from the wheelhouse.
16. Disco music will not be allowed to commence until after the vessel has left any embarkation pier and will cease before the vessel arrives at any disembarkation pier.
17. Passengers are always advised by the crew to leave the vessel in a quiet and orderly fashion and not to do anything, which is liable to disturb nearby residents. In the event of any problems on board, the police will be asked to attend the disembarkation pier if necessary, to control any perceivable unruly behaviour, before the passengers allowed to go ashore.

18. Any requests from school regarding safety information, risk assessments, insurance and crew competency etc, are met as required prior to any voyage. The company insists on a minimum of one adult supervisor to 25 children of 16 years and under.
19. On any school trips or other trips where most of the passengers are under eighteen years of age, the bar will not be open unless specifically requested for the role of soft drinks. The crew are instructed to patrol all parts of the vessel at regular intervals to check for any unruly/unsafe behaviour.
20. Unaccompanied children are not allowed on board after 2000hrs. The crew will always be on the entrance/exit gate when embarkation or disembarkation is taking place.

#### **Conditions proposed by the Environmental Health**

21. Amplified music or regulated entertainment shall not take place whilst the vessel is moored at its Millbank moorings.
22. No noise shall emanate from the vessel which gives rise to a nuisance.
23. Notices shall be prominently displayed at all exits requesting patrons to respect the needs of local residents and businesses and leave the area quietly.

#### **Conditions proposed by the Police**

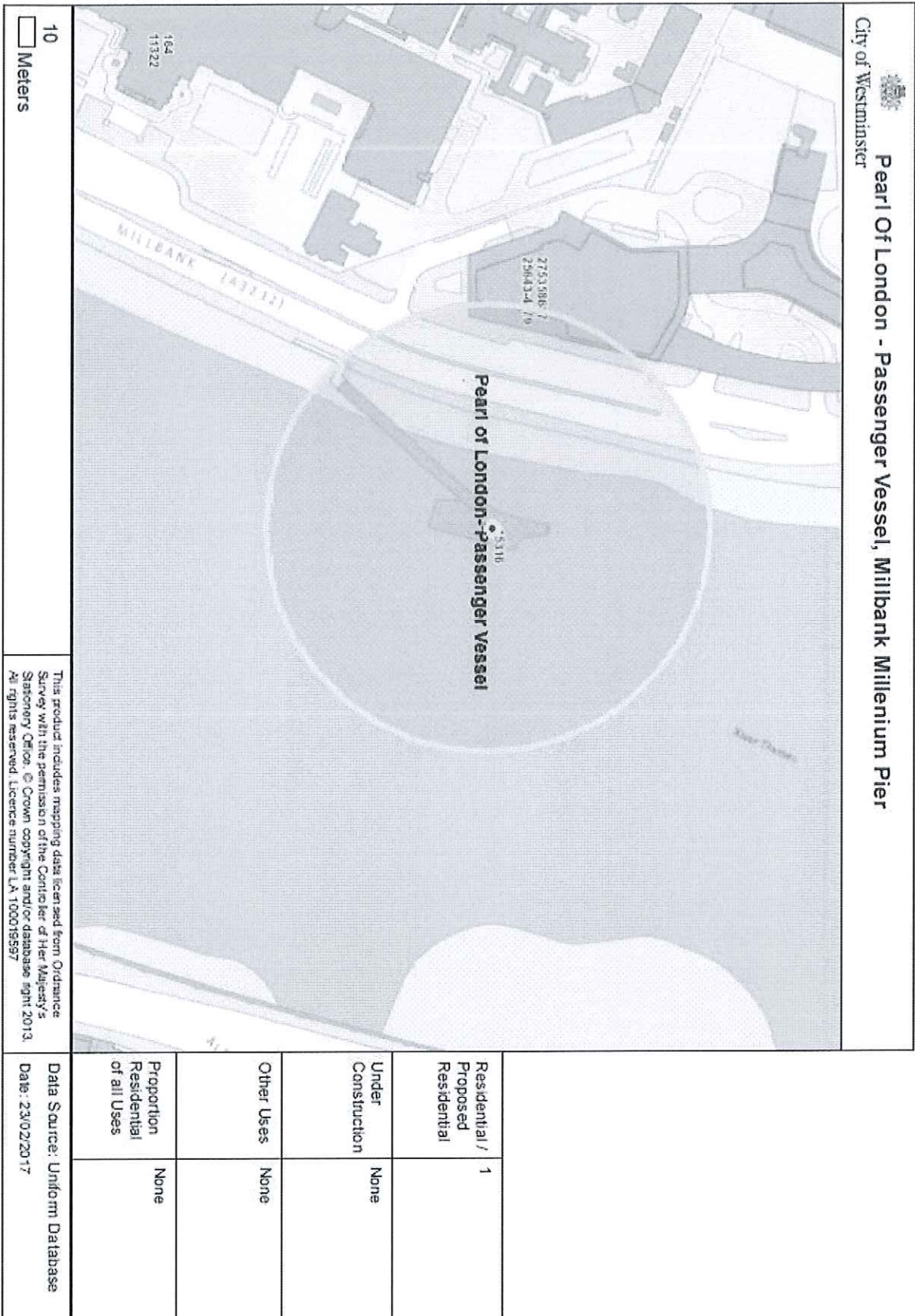
24. All drinking vessels used in the venue shall be polycarbonate. All drinks in glass bottles are to be decanted into polycarbonate containers or polycarbonate carafes prior to being served, with the exception of champagne or bottles of spirits with a minimum size of 70cl supplied by waiter/waitress service to tables. Staff shall clear all empty champagne and spirit bottles promptly from the tables. Customers shall not be permitted to leave their table carrying any such glass bottles or drink directly from the bottle.
25. The premises shall install and maintain a comprehensive CCTV system as per the minimum requirements of the Westminster Police Licensing Team. All entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Viewing of recordings shall be made available immediately upon the request of Police or authorised officer throughout the entire 31 day period.
26. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open. This staff member must be able to provide a Police or authorised council officer copies of recent CCTV images or data with the absolute minimum of delay when requested.



27. A Challenge 24 or When alcohol is for sale a Challenge 25 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS Hologram.
28. A record shall be kept detailing all refused sales of alcohol. The record should include the date and time of the refused sale and the name of the member of staff who refused the sale. The record shall be available for inspection at the premises by the police or an authorised officer of the City Council at all times whilst the premises is open.
29. An incident log shall be kept at the premises, and made available on request to an authorised officer of the City Council or the Police. It must be completed within 24 hours of the incident and will record the following:
  - (a) all crimes reported to the venue
  - (b) all ejections of patrons
  - (c) any complaints received concerning crime and disorder
  - (d) any incidents of disorder
  - (e) all discovery/seizures of drugs or offensive weapons
  - (f) any faults in the CCTV system, searching equipment or scanning equipment
  - (g) any refusal of the sale of alcohol
  - (h) any visit by a relevant authority or emergency service
30. Alcohol shall not be taken or consumed off the vessel at any time.
31. The bar shall close 15 minutes prior to disembarkation, after this no alcohol shall be sold. This is to be announced on the public address system.
32. Passengers shall not be allowed to bring alcohol on board the vessel
33. The crew shall make a comprehensive safety announcement over the PA system before every departure. This is to include a segment on drink aware and the ejection policy.
34. A noise limiter must be fitted to the musical amplification system set at a level determined by and to the satisfaction of an authorised officer of the Environmental Health Service, so as to ensure that no noise nuisance is caused to local residents or businesses. The operational panel of the noise limiter shall then be secured by key or password to the satisfaction of officers from the Environmental Health Service and access shall only be by persons authorised by the Premises Licence holder. The limiter shall not be altered without prior agreement with the Environmental Health Service. No alteration or modification to any existing sound system(s) should be effected without prior knowledge of an authorised Officer of the Environmental Health Service. No additional sound generating equipment shall be used on the premises without being routed through the sound limiter device.
35. Any passenger that becomes abusive/aggressive to the crew or other passengers shall be asked to leave the vessel. Such persons will be ejected at the nearest available pier. A duty of care shall be provided for the ejected persons and to consider calling the emergency services.

36. Passenger numbers for each trip should be recorded on the Ships AIS system and on-board in the Ships Diary. The capacity of the vessel shall be determined and approved by the Maritime and Coastguard Agency (MCA) and placed on the ships certificate.
37. Passengers shall be advised by the crew to leave the vessel in a quiet and orderly fashion and not to do anything which is liable to disturb nearby residents. Prominent notices shall be displayed at the entrance and exit points.
38. Non-intoxicating drinks including drinking water shall be available at all times during the permitted hours for licensable activities with the exception of bookings not requiring a bar service.
39. There shall be a personal licence holder on duty on the vessel at all times alcohol is being sold.
40. All SIA approved staff engaged in supervising or controlling queues as well as engaged in duties on board the vessel shall wear high visibility yellow jackets or vests.
41. Registered SIA security staff to be on duty during all externally promoted events including DJ's, birthday bookings where the persons birthday is 25 or under and all football related booking
42. The licence holder shall ensure that there is a written risk assessment policy in place for every event to be held on the vessel and be available for inspection by police or authorised officers
43. When SIA registered door staff are deployed there shall be a minimum of 2 always working, and an extra 1 for every additional 50 persons over 100 persons.
44. There shall be no all inclusive alcoholic drink packages.
45. A Police 696m risk assessment form shall be submitted to the Westminster Police Licensing Team and the Police Marine Unit for all externally promoted events including DJ's, birthday bookings where the persons birthday is 25 or under and all football related booking
46. The SIA staff and crew will ensure that the pier is clear of all customers prior to leaving the pier. This includes a duty of care on all persons ejected during the duration of the trip.
47. It shall be a condition of entry that the customer agrees to an outer clothing and bag search being carried out or refusal of entry will be given, and notices to that effect shall be displayed. SIA Door Supervisors on duty will action as to when and whom is searched and a record of any decisions to be made. All searching shall be supplemented by the use of metal detector wands.

**Residential Map and List of Premises in the Vicinity**



**Premises within 75 metres of: Pearl Of London - Passenger Vessel,  
Millbank Millennium Pier, Millbank, SW1P 4QP**

<b>p / n</b>	<b>Name of Premises</b>	<b>Premises Address</b>	<b>Licensed Hours</b>
15316	London Belle - Passenger Vessel	London Bell Passenger Vessel Moored On Millbank Moorings At Millennium Pier Millbank London SW1P 4QP	Monday to Sunday 07:00 - 01:00

**MET Police Service addition submissions**

PROTECTIVE MARKING

**METROPOLITAN  
POLICE****TOTAL POLICING**

Form 693

**Form for Applying for a Summary Licence Review****Application for the review of a premises licence under section 53A of the Licensing Act 2003**  
(premises associated with serious crime, serious disorder or both)**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form. If you are completing the form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink.

Use additional sheets if necessary.

**Insert name and address of relevant licensing authority and its reference number:**

**Name:** London Borough Of Southwark Licensing Authority

**Address:**

3rd Floor 160 Tooley Street

**Post town:** Southwark

**Post code:** SE1 2QH

**Ref. No.:**

I Police Constable Ian Clements 362MD

on behalf of the chief officer of police for the Metropolitan Police area apply for the review of a premises licence under section 53A of the Licensing Act 2003.

**1. Premises details****Postal address of premises or club premises, or if none, ordnance survey map reference or description:**

M/V The Jewel Of London, Kings Reach London

**Post town:** Southwark

**Post code:** SE1  
(if known)

**2. Premises licence details****Name of premises licence holder or club holding club premises certificate (if known):**

London Party Boats Ltd

**Number of premises licence or club premises certificate (if known):**

845553

**3. Certificate under section 53A(1)(b) of the Licensing Act 2003 (Please read guidance note 1)**

I confirm that a certificate has been given by a senior member of the police force for the police area above that in his opinion the above premises are associated with serious crime or serious disorder or both, and the certificate accompanies this application.

Please tick the box to confirm:



**PROTECTIVE MARKING**

**4. Details of association of the above premises with serious crime, serious disorder or both**

(Please read guidance note 2)

On Saturday the 14<sup>th</sup> January 2017 at 2345hrs Police attended calls for assistance to a large fight on board Motor Vessel **The Jewel Of London**.

On Police arrival the vessel was docked at Westminster Pier.

In total 32 Police units attended what was reported as 150 people fighting. On arrival there were approximately 150 people contained on the vessel, the group were aggressive and attempting to jump from the boat onto the pier. For safety reasons and to facilitate the investigation they were allowed to filter off the vessel into a contained area held by the Police on scene.

Initial investigations found four males with serious injuries, one male had two large stab wounds to his back, a second with a stab wound to his head and a third with deep cuts to his hands and a 10cm slash wound across his head and cuts to his face. A fourth male appeared to have been hit with a bottle and had a cut to his eye.


CCTV from the vessel shows various males fighting with what appears to be a knife, bottles and bells. This matter is still under investigation but the initial indication is that weapons had been taken on board the vessel and or obtained and used whilst on board. This resulted in at least four males receiving injuries consistent with GBH, and five males being arrested for public order related offences.

A total of 32 Police units attended the scene, at least two paramedic units and what will be a lengthy and resource intensive investigation.

This appears to be an isolated incident, there is no evidence that the premises were operating in breach of the premises licence, however I believe it is so serious that interim measures are required for the prevention of crime and disorder.

I am of the opinion that this matter needs expediting under section 53a of the licensing act 2003, we should be asking the licensing committee to suspend the premise licence as an interim measure pending a full review hearing.

**Signature of applicant**

Signature:		Date:	18-01-2017
Capacity:	Police Licensing Officer		

**Contact details for matters concerning this application**

Surname:	CLEMENTS	First Names:	Ian
Address:	Southwark Police Station 323 Borough High Street		
Post town:	Southwark.	Post code:	SE1 1SU
Tel. No.:	0207 232 6756	Email:	Ian.Clements@met.police

Notes for guidance

## PROTECTIVE MARKING

1. A certificate of the kind mentioned in the form must accompany the application in order for it to be valid under the terms of the Licensing Act 2003. The certificate must explicitly state the senior officer's opinion that the premises in question are associated with serious crime, serious disorder or both.  
Serious crime is defined by reference to section 81 of the Regulation of Investigatory Powers Act 2000. In summary, it means:
  - conduct that amounts to one or more criminal offences for which a person who has attained the age of eighteen and has no previous convictions could reasonably be expected to be sentenced to imprisonment for a term of three years or more; or
  - conduct that amounts to one or more criminal offences and involves the use of violence, results in substantial financial gain or is conduct by a large number of persons in pursuit of a common purpose.  
Serious disorder is not defined in legislation, and so bears its ordinary English meaning.
2. Briefly describe the circumstances giving rise to the opinion that the above premises are associated with serious crime, serious disorder, or both.

Retention Period: 7 years  
MP 149/12



**Revellers today told how they feared for their lives when celebrations on a Thames party boat flared into violence which left three people in hospital.**

One man was stabbed and two others injured when a fight broke out on board the £300 an hour Jewel of London as it arrived back at Westminster Pier after the "New Year's All Black Boat Party."

More than 50 police officers swarmed the vessel as paramedics wheeled one man 21 away in a wheelchair. He remains in hospital with injuries said to be non life threatening.

Another man was seen leaving the boat with a bandage wrapped around his head.

The event, which was advertised on Facebook with tickets costing £10, played host to several different birthday.



<https://www.eveningstandard.co.uk/news/crime/revellers-terror-as-man-stabbed-during-fight-on-jewel-of-london-thames-party-boat-1.1234567>





# ES 'I thought I was gonna die': Revellers' terror as man stabbed during fight on jewel of London Thames party boat

last night was so fit but the madness that happened after was crazy I thought I was gonna die."

Sports journalist Toby Giffes was walking across Westminster Bridge when he saw the disturbance.

He told the Standard: "At first I thought it must have been an exercise. There were about 12 police cars and as I was walking up I could see a lot more coming from both directions.

"The pier was closed off and I could see at least two people being treated.

"One had a bandage around his head and one was in a wheelchair wrapped in foil. You could see he was either in and out of consciousness or woozy. People were being questioned and I saw one guy in handcuffs."



Establishing police perimeter...



Sofa a bit squashed?  
Presented by E4

### VIDEO



# 'I thought I was gonna die': Revellers' terror as man stabbed during fight on jewel of London Thames party boat



Staying Party's birthday on the boat (left to right)

Footage from the event on Saturday night shows people drinking and dancing on two levels on the boat on the Thames, with heavy bass playing in the background.

One of the organisers, who was also marking his birthday, told the Standard it had been a peaceful event before the fight broke out.

He said: "The incident happened around 11.45pm and the party was due to end at midnight."

### Justin Timberlake dedicates iHeart Radio Award to 'different' people



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ES 120 News Football Going Out Lifestyle Showbiz Homes & Property Food North

**'I thought I was gonna die': Revellers' terror as man stabbed during fight on Jewel of London Thames party boat**

The said: "The incident happened around 11.45pm and the party was due to end at midnight.

"The party was organised to celebrate the birthdays of seven different people. It was a ticketed event and all attendees had to have a ticket prior to arrival.

"I can't say much with regards the incident, as I was not a witness to it personally but it occurred at the end of the night as people were about to disembark."

The RML's Tower lifeboat and paramedics from London Ambulance Service were also drafted in.

A Scotland Yard spokesman said three men had been found on board suffering from injuries and were taken to a north London hospital for treatment.

One of the men, aged 21, was suffering from stab wounds and remains in hospital. His injuries are not thought to be life-threatening.

The other two injured men, one aged 24 and the other aged 21, were later arrested on suspicion of affray. They are being questioned by police alongside another 21-year-old.

[View the standard.co.uk page that led to this snippet on item 47981214](#)

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